SIES College of Commerce and Economics

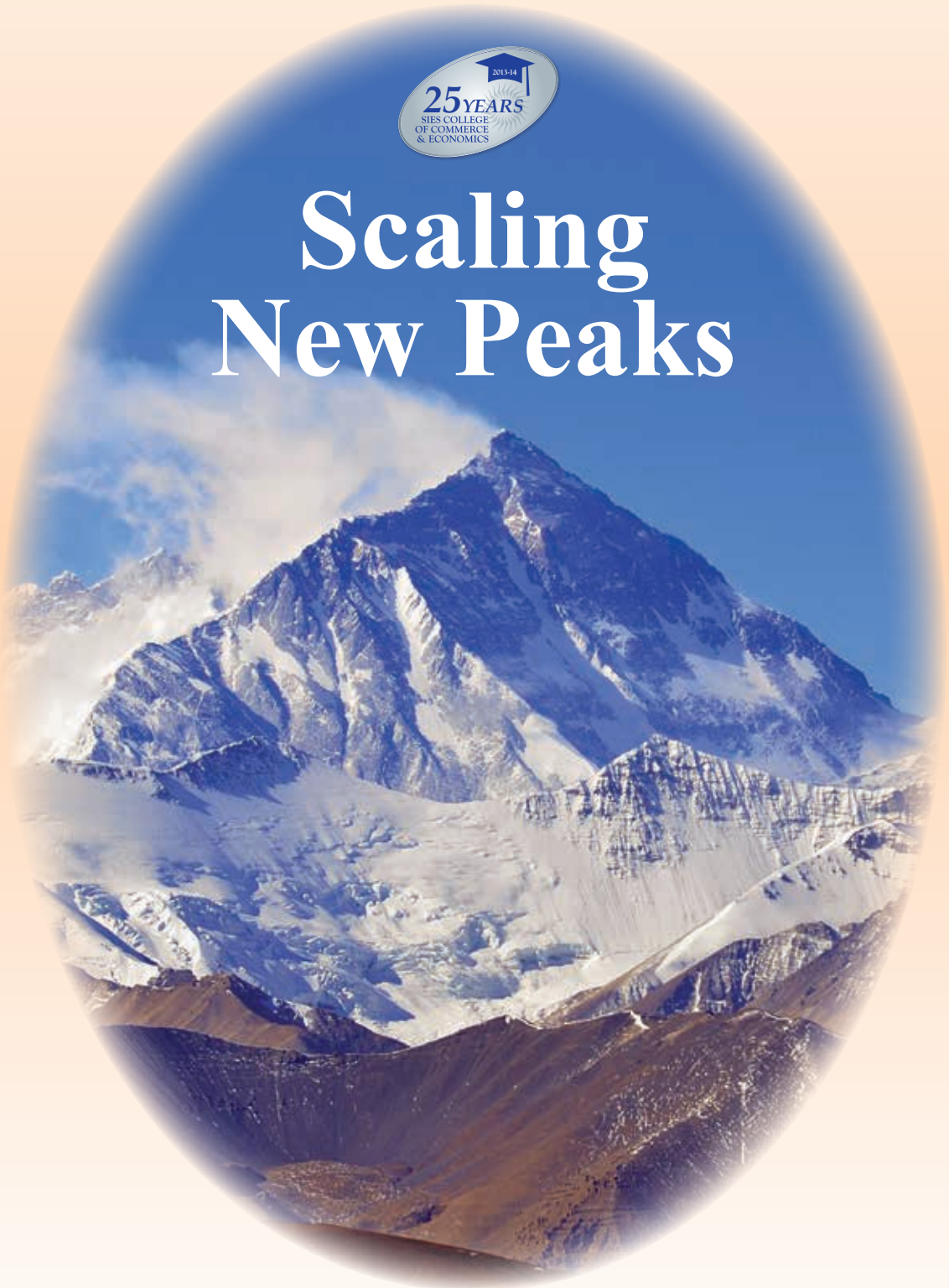
RISE WITH EDUCATION

Re-Accreditation Report (Cycle 3)

SIES College of Commerce and Economics
Sion (East) Mumbai - 400 022

2013-14
25 YEARS
SIES COLLEGE OF COMMERCE & ECONOMICS

Scaling New Peaks



ZERTIFIKAT ◆ CERTIFICATE ◆ 認證證書 ◆ СЕРТИФИКАТ ◆ CERTIFICADO ◆ CERTIFICAT

TÜV SÜD Management Service

CERTIFICATE

The Certification Body
of TÜV SÜD Management Service GmbH
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certifies that

S.I.E.S. College Of Commerce & Economics
Plot No. 71/72, Sion Matunga Estate,
T.V.Chidambaran Marg,
Sion (E), Mumbai- 400 022, INDIA

has established and applies
a Quality Management System for

Imparting Education to Under Graduate
And Post Graduate Students

An audit was performed, Report No. **70113538**
Proof has been furnished that the requirements
according to

ISO 9001:2008

are fulfilled. The certificate is valid until **2015-01-15**
Certificate Registration No. **12 100 27288 TMS**

Munich, 2012-01-17

IAF

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RE – ACCREDITATION REPORT (CYCLE – 3)

OCTOBER 2014

SUBMITTED BY

S.I.E.S COLLEGE OF COMMERCE & ECONOMICS

PLOT NO 71/72, T.V. CHIDAMBARAN MARG

SION (EAST), MUMBAI - 400022

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Preface

"We must have life building, man making, and character building education." *- Swami Vivekananda*

The South Indian Education Society was set up in 1932 to serve the cause of education in the city of Mumbai. The Society has all along kept pace with the growing educational needs of this cosmopolitan city. In order to promote life building and man making education, the SIES has set up many institutions. From basic sciences, commerce and humanities to high-end technology the SIES offers a wide spectrum of courses.

The SIES College of Commerce and Economics, one of the leading commerce colleges of the University of Mumbai, began its journey in 1989. It was inaugurated by Dr. Shankar Dayal Sharma, the then Vice President of India. The College with around 3000 students aims for excellence in the field of Commerce. Besides B.Com, the college offers courses like B.Com (Banking and Insurance), B.Com (Accounting and Finance), BMS, B.Sc (Information Technology), B.Com (Financial Markets) at the undergraduate level and M.Com (Accounts), M.Com (Banking and Finance) and M.Sc (IT) at the post graduate level. It is a linguistic minority college.

We believe that education is a tremendous responsibility and therefore have always aimed for excellence. The college has efficient, committed and motivated staff who believe in transforming the lives of our students for the benefit of society through the core values of learning, discovery, independence, leadership and responsibility. Our methodology cover, a whole gamut from chalk and talk to ICT enabled teaching learning. Emphasis on experiential and holistic learning, teamwork and social inclusiveness form the bedrock of our beliefs and values.

Our pursuit of quality and academic excellence has resulted in our college being reaccredited by NAAC with 'A' grade and being awarded ISO 9001-2008 certificate. It is a matter of pride that a young college such as ours has been recognized for its efforts. We are taking purposeful steps in response to the demands of a fast changing society. We are committed to the SIES-ISR initiative to alleviate the suffering of our countrymen and make education socially relevant and meaningful. As educators and nurturers we aim to channelize youth power into agents of change. We firmly believe that 'Education is not just a preparation for life but life itself'.

Principal's Message

"Map out your future - but do it in pencil. The road ahead is as long as you make it. Make it worth the trip." **- Jon Bon Jovi**

Our Institution creates an enabling environment for the staff and students to imbibe values and hone their skills. All the members of our team constantly strive to improve performance with each passing day. Our management has always been proactive in bringing about qualitative improvements in the campus.

AT SIESCE

- **A**dmission is 100% merit based
- **T**ransparency in all dealings
- **S**upport from stakeholders to provide holistic learning
- **I**CT enabled teaching-learning
- **E**xamination system overhaul
- **S**ocial initiatives and welfare measures
- **C**ollaborative initiatives for student centric activities
- **E**mpowered faculty members

Through our initiatives and urge to review and reform, we constantly strive to reiterate our commitment to enlist, enhance and empower our students to envision a dynamic future for themselves and India.

Together We Have Achieved A Great Deal And
God Willing We Will Scale New Peaks

DR. MINU THOMAS

PRINCIPAL

Executive Summary

SIES College of Commerce and Economics is marching towards its motto 'Rise with Education'. Our mission is "to transform the lives of our students for the benefit of society through the core values of learning, discovery, independence, leadership and responsibility" which we try to achieve with student centric activities and extension work, dedicated teachers, leadership through Principal and visionary management.

SIES College of Commerce & Economics is celebrating its silver jubilee year. Our Principal on the occasion of our Silver Jubilee rightly stated ," It's a small step towards scaling new peaks. In our 25th year we once again reiterate our commitment to enlist, enhance and empower our students to envision a dynamic future for themselves and the country".

Core Values

Contribution to National Development

The College is contributing to national development through student centric activities and the overall development of the young generation which makes them more employable. Academically strong students are moulded through the disciplinary process to develop confidence, courage to face challenges with stress management and time management techniques. The values of commitment, obedience, respect as well as standing against injustice are inculcated in such a way that they can contribute to the national development. Good citizenship is promoted through students' activities like voter registration, pan card registration, and youth leadership programmes. Entrepreneurial talents of students are fostered by enabling them to think analytically and creatively, take decisions, work under constraints and circumvent challenges.

Fostering Global Competencies among Students

Skills development, introduction of new professional courses, participation in various activities make them competitive to face the global challenges. Quality enhancement through research oriented teachers injects the competitive quality among students. The introduction of project work with practical approach, along with various teaching learning techniques improve global competencies.

Inculcating a value system among students

SIES is known for discipline. The socio economic values to make students good human beings and self dependent are developed in such a way that the students, teachers and non-teaching staff have a sense of ownership of the organization. Ongoing extension activities through NSS, DLLE, NCC, WDC increases social consciousness. Interaction with various NGOs makes them sensitive to social issues and the problems of marginalized groups. Honesty as a value is promoted through transparency in our dealings with stakeholders.

Promoting the Use of Technology

Our Institution has a B.Sc(IT) department which highlights the adaptability of the Institution towards ICT enabled environment. ICT is used not only by the teachers in their teaching methods but by the non teaching staff as well. The library is automated. Internet facility is provided to the students. LAN connectivity is available. Four computer labs with updated software and one of them being electronic lab provides the ICT support. The college has an active website. Student organizers develop websites for various inter collegiate activities.

Quest for Excellence

'Scaling New Peaks' was the theme of the year 2013-14. The Institution always tries to achieve new milestones. Desire to be better than before makes the Institution develop through various co curricular and extracurricular activities. Even though we are one of the youngest institutions in this area, almost all the new courses in the Commerce stream that have been introduced by the University are offered by the College. College provides excellent environment for the teachers and the taught.

Criterion - I

Curricular Aspects

The Institution has been in the forefront taking initiatives to enhance and enrich the lives of the student community by providing quality Commerce education. The Institution is driven by objectives to complement academic

exposure with industry interface, nurturing human values to build a sustained and growth oriented future.

Affiliated to the University of Mumbai, the Institution offers new courses with dexterity. This empowers the teaching community as well as students to face emerging challenges. The Institution actively promotes interaction of academia with industry to facilitate enhanced employability. The Institution is managed by a team of highly committed visionaries who provide direction and define the goals of the Institution while the administration under the leadership of the Principal has been ensuring high standards. The College today is one of the most reputed and sought after in suburban Mumbai.

The Institution in addition to adhering to the curriculum also enhaces the skills of the students by using various methodologies for teaching, learning, inculcating values, thus providing the student fraternity with a holistic approach to compete in the global scenario.

Criterion II

Teaching-Learning And Evaluation

Admissions are purely merit based and strictly in accordance with University norms. The admission policy is widely publicized, transparent, bound by statutory reservation policy and caters to diverse student groups. Entire teaching learning process is meticulously planned by IQAC and is implemented through teaching and session plans. In addition to regular lectures , teaching learning is enriched through Projects , Case studies , Role Play, Presentations. ICT is used for effective teaching learning. Intensive Coaching and Result Improvement Committee takes care of the needs of advanced learners and slow learners. Students and teachers are encouraged to participate in the seminars, workshops and conferences at state, national & international levels. The learning environment is made conducive for critical thinking, creativity and scientific temper. Students' progress is monitored through class tests and in tutorial and practical sessions. Teaching learning process is evaluated through feedback by the students which is used for quality enhancement. Efficient teaching learning process is marked by excellent over all results with 100% results in most of the self financed courses and ranks and subject toppers at the University Examinations . The Institution ensures that recruitment of teachers is done as per the UGC/ State Govt. norms. It adheres to the academic calender for conduct of examinations and timely declaration of the results . Several examination reforms have been implemented to strengthen the examination system and upgradation in the infrastructure has been undertaken to implement the reforms in the system introduced by the University

Criterion III

Research, Consultancy And Extension

Our College has established a Research Centre to provide a platform to promote research and share expertise. Researchers are encouraged by the Institute to interact with the academia and industry and present their views at different platforms. The studies undertaken cover a wide area of cultural and socio economic issues. The resultant effect is reflected in terms of greater participation in workshops/conferences, FDPs, presentation of research papers, publication of research articles, adoption of inter disciplinary approach in teaching, being invited as experts to chair conference proceedings, judges at research conventions, publication of text books, urge to enhance qualifications, get involved in the process of sharing knowledge, being invited as member of Board of Studies by University of Mumbai and other autonomous institutions in Mumbai. The College has well equipped computer labs, well stocked library, staff room with adequate number of computers, printer and net books. The library also has additional computers and printers which are used extensively by students and faculty members. Our Institution aims at enhancing the personality of students through various activities conducted by different committees and forums. Students are encouraged to attend workshops/ career fairs, organize events & involve themselves in community work through several collaborative programmes. Our management annually confers National Eminence Award in the areas of Public leadership, Community Leadership/ Social Service, Science and Technology, and also honors Social thinkers/ Philosophers/ Pravachankartas. Such events encourage staff and students to imbibe leadership qualities and emulate eminent personalities. The various collaborative arrangements also enable the students and faculty members to bridge the gap between theory and practice.

Criterion - IV

Infrastructure And Learning Resources

The College operates in a six storey building admeasuring 2852.68 sq meters. The College also has an open space within the campus used for sports as well as cultural activities.

In order to facilitate effective teaching and learning, infrastructure and learning resources are used optimally. The college has 22 Class Rooms, 1 Auditorium, 1 Mini Conference Room, 4 Computer Laboratories and a well stocked library. The library has a collection of 19,120 books, 68 national and

international journals and periodicals and 599 CDs.

The College premises are used optimally for various courses and a room allocation chart is meticulously prepared at the beginning of the academic year. The premises as well as the equipment are well maintained throughout the year with annual maintenance contracts. Cleanliness is ensured throughout the day by engaging house keeping services. The College has hired 24-hour security services to ensure safety of students, staff and the premises.

All the computers in the College are upgraded from time to time with the latest software versions. To encourage ICT in teaching-learning, the College provides net books and LCDs to all the faculties. Collar mikes are provided to address large number of students in the classrooms.

Internet service is provided free of cost to faculty as well as students. Reprography facility is offered at a nominal cost to the students.

With the help of INFLIBNET/IUC facilities, the College promotes research activities.

All the above infrastructure and learning resources enable the stake holders to be productive and effective.

Criterion V

Student Support And Progression

The Institution organizes the Career Fair Disha comprising of various contemporary career oriented workshops; the student driven Intercollegiate Cultural Festival – Fantasies, comprising of literary, fine arts, performing arts and sports events, Finova – Financial Premier League, EDIT-B.Sc.IT's Festival. These encourage students not only to participate but also to enhance skills and creativity. Our students regularly participate and bring accolades to the Institution with their performances. All the activities are student centric. The Institution provides various scholarships and endowment prizes. The Institution promotes meritocracy in all areas..

The Alumni Association is registered and contributes significantly to the academic and overall development of the alma mater. The Placement Cell helps students to identify the employment opportunities as well as develop entrepreneurship skills. The college has an Anti-ragging squad and Grievance Redressal Cell.

Students' Council is formed according to the directives of University of Mumbai. All the associations and forums have students' participation. Secretaries and Jt. Secretaries are appointed to various committees and they carry out the responsibilities of organizing various activities of that committee.

The annual magazine, Spectrum, has students' editorial board which oversees

its publication. Nurture Club organizes programmes for disadvantaged students. Counselling Cell imparts personal counselling, organizes various sessions for development of interpersonal and communication skills. A professional counselor is available to meet the emotional and career needs of students .

N.S.S., N.C.C and DLLE are actively involved with extension activities. They make the students' socially aware and sensitive to the social issues. Industrial visits are also organized for benefit of students.

Criterion VI

Governance, Leadership And Management

The vision and mission of the S.I.E.S and this Institution is in tune with vision and mission of Higher Education. In keeping with the vision and mission, the Institution maintains academic excellence and seeks to develop leaders who can participate responsibly in a democratic society and become global stewards in a world economy. While preparing the students to be good citizens, the Institution takes utmost care to inculcate moral and cultural values. Management is committed to the welfare of its employees and the larger community.

The Institution has a formally stated quality policy reviewed by ISO. Apart from ISO audit of teaching-learning, administration and examination; Admission Audit, Administrative Audit and Government Audit are also conducted. These measures lead to efficiency and effectiveness in governance in various areas.

The College promotes participative management through delegation and decentralization. To inculcate leadership at various levels, the Institution has a democratic and empowering system. All activities are planned and carried out by different departmental heads and course co-coordinators under the guidance and supervision of the Principal and Vice Principals. Faculty is encouraged to take up academic responsibilities at the university and other academic levels.

Various quality improvement strategies have been adopted to improve teaching and learning, enhance research and development, promote community welfare, strengthen human resource and establish industry- academia linkage. The IQAC enhances quality education through measures to have an all- round development of students. Various value added programs are conducted for the teaching fraternity. Faculty is empowered through training programs. An effective feedback mechanism exists to monitor the performance at various levels. The Principal on the basis of performance appraisal and students' feedback provides necessary inputs for enhancing teaching quality. Grievance

redressal system addresses the grievances of various stake holders by taking corrective measures.

The Institution has an effective mechanism to ensure efficient use of available financial resources. Annual internal audit is conducted on regular basis and Government audit is conducted from time to time. The College takes care of teaching and non teaching staff through welfare schemes like Pension Scheme and Group Medical Insurance Scheme. Wards of the staff are ensured admission in any of the SIES institutions. Management appreciates the progress made by teachers and students by felicitation and public recognition.

Criterion VII

Innovations And Best Practices

With education becoming global, it is quality which determines the success of an educational institution in the long run. The Institution is committed to providing quality education and follows guidelines laid down by NAAC and continuous efforts are made to achieve goals and objectives.

The Institution aims at providing holistic education which enables students to achieve intellectual, emotional, social and spiritual capabilities for socially responsible citizenship. Intellectually the students are groomed to develop critical, analytical, creative thinking along with decision making ability. Learning is experiential and activity based. Innovative methods are used to make learning a meaningful experience. Various forms of assessment are used for continuous evaluation such as group discussions, assignments, power-point presentations, class tests to name a few.

Various co-curricular activities, cultural and sports events are regularly organized for the learners. These activities give an opportunity to the students to put their knowledge and skills to test in real life situations.

The emotional needs of both the teacher and taught are taken care by regular mental health programmes with free counseling services provided both by in-house and visiting counselors. This equips them with lifelong skills to face the global competition and challenges. The various outreach programmes organized by NSS, WDC and other forums help students to become socially responsive to the needs of the underprivileged. There is stress on inculcating scientific spirit with a strong value base. The College also takes care of the students' career through Placement Committee and industry academia linkage.

The Institution promotes environmental consciousness by conducting exhibitions on water, energy conservation, promoting importance of mountains for sustainability and judicious use of various resources. It also emphasizes the use of eco friendly materials and sustaining efforts towards carbon neutrality.

Accountability and transparency in the functioning of an institution not only enhances its quality but also reinforces perception of quality among stakeholders. Hence the Institution embarked upon system transparency related to admission, examinations and administrative processes. ISO audit along with internal and external audits lead to efficiency and effectiveness in governance in the areas of admission, administration and examination.

The Institution follows an open door policy with easy access to Principal, Vice Principals, Coordinators, and Heads of Departments, Faculty and Office staff. There is an effective grievance redressal mechanism which ensures free and fair redressal with the active participation of stakeholders. Constant feedback obtained from the stakeholders enables the Institution to mould students into responsible citizens who are better prepared to face challenges based on the values imbibed during their college years.

Guest lecture by Mr. Ashutosh Verma, G.M.- IT Governance- Reliance ADA group on 'Leadership Strategies' for the students of Banking and Insurance

Guest lecture by Mr. Bhujanga Rai on 'Security Analysis and Portfolio Management'

SWOC Analysis Of The Institution

Strengths

- Academic intent of students
- Disciplined students
- Central location
- Qualified, experienced and motivated faculty
- Research culture
- Good results
- Well equipped library
- Transparency in admission process
- Supportive management
- Open door policy
- Quick grievance redressal mechanism

Weaknesses

- 120 students per division in B Com
- Low cut-off for inhouse students
- Lack of space
- Inadequate consultancy services
- Lack of foreign students
- Lack of international linkages

Opportunities

- Industry linkages
- Introduction of short term and certificate courses as per industry needs
- Career oriented students and alumni network to enhance SIES brand

Challenges

- Global competition
- Many professional courses
- Delay in getting the approvals in bureaucratic set up
- Motivating visiting faculty to continue with the Institution

Spectrum
Vol. 20
SIES
SPECTRUM
2009
Vol. 16
Spectrum
SPECTRUM
Vol. 17
201

Profile of the Affiliated / Constituent College

RISE WITH EDUCATION

1. Name and Address of the College

Name
SIES College of Commerce and Economics
Address 71/72, T.V. Chidambaran Marg,
Sion Matunga Estate
City: Mumbai
Pin: 400 0222
State: Maharashtra
Website: www.siesce.net

2. For Communication

Designation: Principal
Name: Dr. Minu Thomas
Telephone with STD code
O: (022) 24026130
R: (022) 21732840
Mobile : 9969678090
Fax 24083944
Email: thomasminu@gmail.com

Designation: Vice Principal
Name: Ms. S. Saraswathy
Telephone with STD code
O: (022) 24074944, Ext 115
R: (022)25910951
Mobile : 9323795836
Email: sswaminathan@hotmail.com

Designation: Steering Committee
Co-ordinator
Name: Ms. S. Saraswathy
Telephone with STD code
O: (022) 24074944, Ext 115
R: (022)25910951
Mobile : 9323795836
Email: sswaminathan@hotmail.com

3. Status of the Institution

☑ Affiliated College
☐ Constituent College
☐ Any other (specify)

4. Type of Institution:

a. By Gender

i. For Men ☐
ii. For Women ☐
iii. Co-education ☑

b. By Shift

i. Regular ☑
ii. Day ☐
iii. Evening ☐

5. It is a recognized minority institution?

Yes ☑ No ☐

If yes specify the minority status (Religious/ linguistic/ any other) and provide documentary evidence. Lingustic Minority (Annexure 1).

6. Sources of funding

Government
Grant-in-aid ☑
Self-financing ☑
Any other

7. a. Date of establishment of the college:

29th May 1989

b. University to which the college is affiliated/ or which governs the college (If it is a constituent college):

University of Mumbai
(Annexure 2)

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	6th July 2005	
ii. 12 (B)	6th July 2005	

(Annexure 3)

d. Details of recognition/approval by statutory/ regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

	i	ii	iii	i v
Under Section/ clause	NA			
Recognition/ Approval details Institution/ Department Programme	NA			
Day, Month and Year (dd-mm-yyyy)	NA			
Validity	NA			
Remarks	NA			

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☑ No ☐

If yes, has the College applied for availing the autonomous status?

Yes ☐ No ☒

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes ☐ No ☒

If yes, date of recognition: ……

b. for its performance by any other governmental agency?

Yes ☐ No ☒

If yes, Name of the agency …… and

Date of recognition: ……

10. Location of the campus and area in sq.mts

Location *	**Urban**
Campus area in sq. mts.	2852.68sq.mt
Built up area in sq. mts.	3121.48sq. mt

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

■ Auditorium/seminar complex with infrastructural facilities

■ Sports facilities

Play ground ☑

Swimming pool ☐

Gymnasium ☐

■ Hostel

■ Boys' hostel ☒

i. Number of hostels

ii. Number of inmates

iii. Facilities (mention available facilities)

■ Girls'hostel ☒

i. Number of hostels

ii Number of inmates

iii. Facilities (mention available facilities)

■ Working women's hostel

i. Number of inmates

ii. Facilities (mention available facilities)

■ **Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise)** ☒

■ Cafeteria ☑

■ Health centre

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance……. Health centre staff –

Qualified doctor

Full time ☐ Part-time ☐

Available as and when required. ☑

Qualified Nurse

Full time ☐ Part-time ☐

■ Facilities like banking, post office, book shops - Available in the vicinity ☑

■ Transport facilities to cater to the needs of students and staff ☒

- Animal house ☒
- Biological waste disposal ☒
- Generator or other facility for management/ regulation of electricity and voltage **UPS**
- Solid waste management facility ☒
- Waste water management ☒
- Water harvesting ☒

12. Details of programmes offered by the college (2013-2014)

Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
Under-Graduate	B.Com & Self Financing Courses	3 years	HSC	English	As per Annexure 4	As per Annexure 4
Post-Graduate	M.Com (A/C) M.Com (B&F) M.Sc(IT)	2 years	Graduation	English	As per Annexure 4	As per Annexure 4
Integrated Programmes PG	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-
Ph.D	Commerce – Permission Awaited	-	-	-	-	-
Certificate courses	1. Tally 2. Capital Market 3. Commercial Banking and Credit Research	3 months 10 days 3 days	HSC	English		720 50 29
UG Diploma	-	-	-	-	-	-
PG Diploma	-	-	-	-	-	-
Any Other (specify and provide details)	-	-	-	-	-	-

13. Does the college offer self-financed Programmes?

Yes ☑ No ☐

If yes, how many? **8**

14. New programmes introduced in the college during the last five years if any?

Yes ☐ No ☒ Number

15. List the departments:

Faculty	Departments	UG	PG	Research
Science				
Arts				
Commerce	B.Com, B.Com (Accounting & Finance), B.Com (Banking & Insurance), B.Com (Financial Markets), Bachelors in Management Studies, M.Com (Accounts) & M.Com (Banking & Finance)	5	2	1 Permission Awaited
Any Other (Specify)	B.Sc (IT) and M.Sc (IT)	1	1	

16. Number of Programmes offered under

a. annual system

b. semester system - 9

c. trimester system

17. Number of Programmes with

a. Choice Based Credit System - 9

b. Inter/Multidisciplinary Approach

c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes ☐ No ☑

If yes,

a. Year of Introduction of the programme(s)…… (dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification

No.: ……

Date: …… (dd/mm/yyyy)

Validity:……..

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes ☐ No ☑

19. Does the college offer UG or PG programme in Physical Education?

Yes ☐ No ☑

If yes,

a. Year of Introduction of the programme(s)…… (dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification

No.: ……

Date: …… (dd/mm/yyyy)

Validity:……

c. Is the institution opting for assessment and accreditation of Physical Education

Programme separately?

Yes ☐ No ☑

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government	2		13		22		20		-	-

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Recruited	-	-	1	12	8	12	12	6	-	-
Yet to recruit	2		-	-	2		2		-	-
Sanctioned by the Management/ society or other authorized bodies	-	-	-	-	10		17		-	-
Recruited					3	7	12	5		
Yet to recruit	-	-	-	-	-	-	-	-	-	-

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.	-	-	-	5	-	-	5
M.Phil.	-	-	-	3	-	1	4
PG	-	-	1	4	2	2	9
Temporary teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	2	2
PG	-	-	-	-	9	14	23
Part-time teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	-	-	-

Highest degree considered

22. Number of Visiting Faculty /Guest Faculty engaged with the College 67

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year1		Year2		Year3		Year4	
	*M	*F	*M	*F	*M	*F	*M	*F
SC	3	15	11	14	18	24	29	37
ST	--	1	--	2	1	1	01	02
OBC	9	11	14	21	23	21	39	35
General	991	1367	1166	1317	1066	1478	1078	1448
Others	2	1	3	2	6	6	11	10

*M-Male *F-Female

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	2440	245	-	-	2685
Students from other states of India	5	-	-	-	5
NRI students	-	-	-	-	-
Foreign students	-	-	-	-	-
Total	2445	245	-	-	2690

25. Dropout rate in UG and PG (average of the last two batches)

UG	PG
Negligible	**Negligible**

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component

Rs.33126.34

(b) excluding the salary component

Rs.4405.38

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes ☐ No ☒

If yes,

a) is it a registered centre for offering distance education programmes of another University

Yes ☐ No ☒

b) Name of the University which has granted such registration. **NA**

c) Number of programmes offered **NA**

d) Programmes carry the recognition of the Distance Education Council.

Yes ☐ No ☐ **NA**

28. Provide Teacher-student ratio for each of the programme/course offered

B.Com - 1:68
BMS - 1:30
B.Sc(IT) - 1:22
B.Com (A&F) - 1:30
B.Com (B&I) - 1:20
B.Com (FM) - 1:18
M.Com (A/C) - 1:15
M.Com(B&F) - 1:10
M.Sc(IT) - 1:3

29. Is the college applying for

Accreditation :

Cycle 1 ☐ **Cycle 2** ☐
Cycle 3 ☑ **Cycle 4** ☐
Re-Assessment: ☐

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: 16th September 2004 (dd/mm/yyyy)
Accreditation Outcome/Result B++
Cycle 2: 31st December 2009 (dd/mm/yyyy)
Accreditation Outcome/Result A
Cycle 3: …… (dd/mm/yyyy)
Accreditation Outcome/Result…….....

Annexure 5

31. Number of working days during the last academic year 2013-2014 236

32. Number of teaching days during the last academic year 2013-2014 180

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC 24/4/2005 (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) 17/7/2010 (dd/mm/yyyy)
AQAR (ii) 2/6/2011 (dd/mm/yyyy)
AQAR (iii) 1/8/2012 (dd/mm/yyyy)
AQAR (iv) 10/9/2013 (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. *(Do not include explanatory / descriptive information)*

ISO Certified 9001-2008

Completed 25 years.

Criterion I
Curricular Aspects

UGC Sponsored National Seminar - Human Development through Inclusive Growth

UGC Sponsored National Conference - Sustainable Development

UGC Sponsored National Seminar - International Financial Reporting System

1.1 Curriculum, Planning and Implementation

1.1.1 *State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.*

The SIES College of Commerce and Economics an Institution under the banner of the South Indian Education Society was started in the year 1989. The SIES group of institutions is spearheaded by visionaries, who having laid the foundations, chalked the mission with precision to enable the institution attain its vision with objectivity. Serving society by serving the cause of education for the last eight decades this parent institution has been in the forefront in the field of education. The Institution is committed to serving the diversified needs of the student community thereby creating value, empowering the local community by enhancing the employability of the workforce while inculcating value systems, with a belief that **"When educating the minds of our youth, we must not forget to educate their hearts."**…

-Dalai Lama.

SIES emphasizes high standards of academic, professional and societal performance, responding in a creative manner to the dynamic needs of this cosmopolitan society, supporting cultural and ethnic diversity without compromising on merit.

Vision of the Institution is as follows:

"This Society should sincerely serve the cause of education and the educational needs of the common man of this cosmopolitan city."

This laid the foundation and gave the cause of existence for this Institution. So in the spirit of sincerity we,

- Stress on high standards of academic, professional and societal performance.
- Respond in a creative manner to a continuously changing cosmopolitan society.
- Support cultural and ethnic diversity in the community.

We seek to achieve our educational mission by:

- Focusing on modes of enquiry which strengthen thinking skills.
- Providing extensive field experiences to bring together theory and practice.
- Providing library resources and services to support the academic needs of the Institutions.
- Integrating technological development across the curriculum.

Our commitment is to a student centered environment:

- In which the intellectual, cultural, social, physical and recreational needs of students are met.
- Which offers learning experiences and forums where students come together to challenge one another's ideas in an atmosphere of mutual respect.
- Which provides support to students through an academic advising center, computing facilities, peer advising, tutorials, counseling and health services and programs for disadvantaged as well as gifted students.
- And which offers appropriate support & facilities for students with physical disabilities.

Our commitment is also to the larger community of the region that we serve:

- Provide global stewardship through collaborative efforts with schools and higher educational institutions, the health care and social service agencies and the business community in and around local area.
- Through faculty administration and student participation in community programs.

Quality Policy:

The SIES Management is committed to implement and continually improve quality management systems, make available resources and infrastructure facilities for imparting quality education, using contemporary teaching techniques, to the larger community.

Mission Statement:

The mission of the Institution is to transform the lives of our students for the benefit of society through the core values of learning, discovery, independence, leadership and responsibility

We seek to achieve our mission by:

1. Being instrumental and preemptive to change.
2. Focusing on holistic education and complementing theories with practical cases.
3. Building concepts through application oriented learning methods.
4. Strengthening critical thinking and decision making ability by encouraging and provoking modes of enquiry
5. Providing the right mix of infrastructure support to enhance and equip comprehensive learning by integrating technological development across the curriculum.
6. Creation of a student centric environment.

The management of the Institution is driven by objectives. The policies, procedures, processes and the overall systems are designed to enable the accomplishment of the mission leading to translation of the vision into reality .The website of the Institution states the vision and the mission of the organisation, all media of communication emphasise the reason of existence spell out in our motto –***Rise with education***. Besides this, the mission and vision are communicated to the various stakeholders during the constant interactions that we have with them during:

- Parent Teacher meeting
- Induction programs for new recruits
- Through prospectus, brochures and all publicity material generated for various purposes
- At annual management meets and management programs

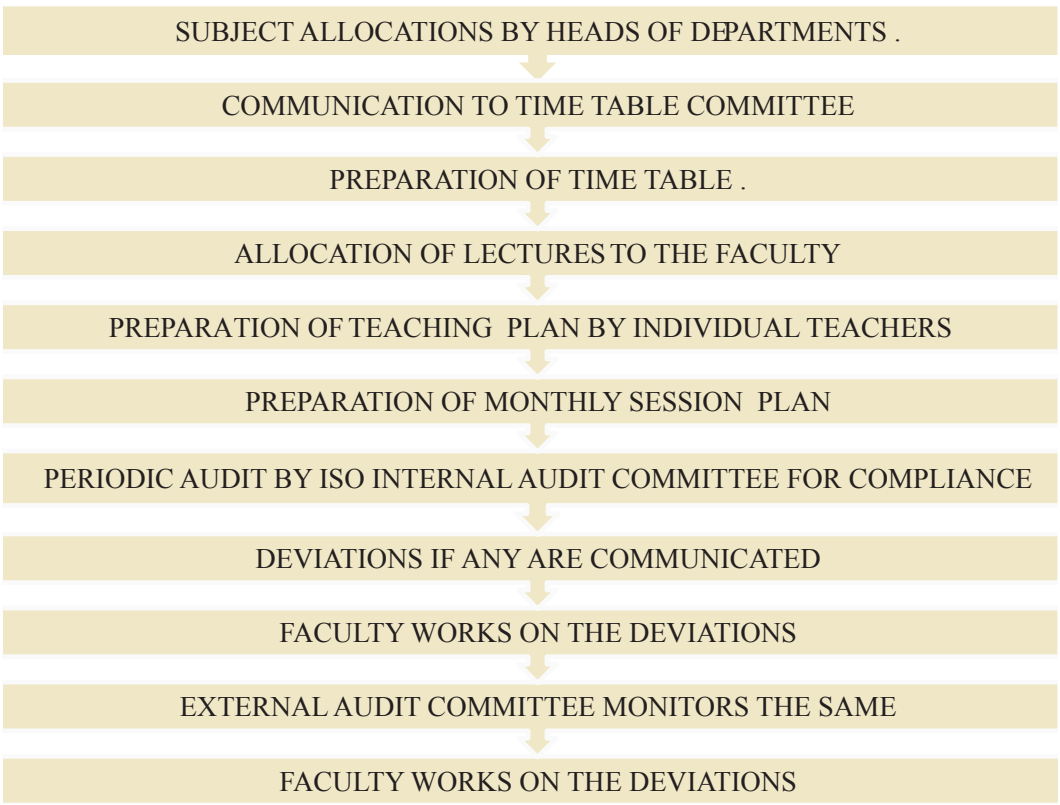
1.1.2 *How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).*

The Institution works in an affiliated system where the academic programs and curricula are defined by the University to which the Institution is affiliated, in our case, the University of Mumbai. However, the Institution plays an active role in the comprehensive delivery of the syllabi by supplementing the curriculum with practical and learner-enriching programs. A comprehensive attempt is made to optimize the available resources and capitalize on strengths by initiating several co-curricular and extracurricular activities that complement class room teaching. Thus, enhancing the value of the curriculum. Practical subjects are effectively handled through the use of work books that enhance and enrich the student's knowledge on the subjects of Mathematics, Statistics and

Business Communication.

The stringent monitoring mechanism enhances the responsibility of the faculty thus ensuring the discipline and completion of curriculum within the specified time frame.

The process outlined to develop and deploy action plans for effective implementation of the curriculum can be represented as under:



1.1.3 *What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?*

"The wisest mind has something yet to learn."

…Unknown

With a staunch belief in enhancing, empowering and enriching the teaching fraternity, making them competent to face the dynamics of a competitive environment, the institutional authorities along with the management have designed human resource practices that aid in supplementing existing skill sets, development of new skill sets, and elevation of professional caliber, for in the strength of this community lies the strength of the Institution.

- Faculty Improvement Programme - Two year fellowships as offered by UGC for pursuing doctoral programme for faculty from the aided course. Several faculty have availed of this facility, and have successfully completed their doctoral studies.
- An identical scheme is in place for faculty from the self financing programs. They can also avail of a fellowship for pursuing doctoral studies. However, the norms are as prescribed by the management.
- The management supports the faculty by granting duty leave for participation in FDP, seminars, workshops and conferences which lead to faculty development and enrichment.

- Faculties are motivated to write research papers, and present them at various State, National and International seminars and conferences.
- Faculties are encouraged to initiate and attend workshops for syllabus revision.
- The management believes in providing an ICT enabled environment, enriched library facilities for effective delivery and comprehensive learning.

1.1.4 *Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.*

The Credit Based Semester and Grading System (CBSGS) was introduced by the University of Mumbai in the year 2011-2012. This system increased the rigor and emphasised continuous evaluation of students.

The curriculum is designed by the Boards of Studies (BoS) of the University which is a composition of senior faculty drawn from various affiliated colleges. The constitution of the BoS is defined by the Maharashtra University Act, 1994. The BoS designs, develops, and makes changes in the existing curricula and syllabi. The Institution has the opportunity to influence the formulation of curriculum through the representatives of the faculty who are members of the various academic bodies of the University.

1.1.5 *How does the institution network and interacts with the beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?*

- The Institution has continuous interactions with the various institutions and industry, the benefits of which are reaped by the students.
- Consultation with academic experts/ employment sector/alumni/other stake holders within and outside the institution is effectively done for delivering the curriculum.
- The Institution organises guest lectures and expert lectures by people who are from the industry with relevant subject knowledge.
- All programs organized on and off the campus are always in association with the University of Mumbai, UGC or leading institutes in the country such as National Stock Exchange, Bombay Stock Exchange, Securities and Exchange Board of India, Banks, etc.

1.1.6 *What are the contributions of the institution and or its staff members to the development of the curriculum by the university?(number of staff members/ department representatives on the board of studies ,student feedback, teachers feedback, stakeholders feedback provided specific suggestions etc,*

The academic inputs of our faculty, especially, those who are members of the Board of Studies have gone a long way to restructure and provide initiatives. The faculty interacts closely with academic peers who are invited as guest lecturers and with alumni who have joined industries, to get inputs, on curriculum revision and new topics to be included or restructured. Student feedback is taken about the course delivery. Two of our faculty members contributed to the restructuring of the programs for the credit based semester system so as to bring about continuous evaluation of students and also through participation in syllabus related workshops.

- Senior faculty members function as members of the BoS of the University and other

autonomous institutions.

- Faculties are appointed as chairpersons, moderators, examiners for the University exams
- Faculty members aid in the design of course material for distance education courses of the university.
- Several staff members have authored books on the curriculum which are well received by the student community.
- Faculty during workshops, seminars, conferences give suggestions and inputs on current developments.

1.1.7 ***Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If yes give details on the process (needs, assessment, design, development and planning) and the courses for which the curriculum has been developed.***

No-The Institution does not develop curriculum for any of the courses offered.

1.1.8. ***How does Institution analyze/ ensure that the stated objectives of the curriculum are achieved in the course of implementation.***

Developing global competencies has remained the focus in the delivery and design of curriculum. The Institution has been making concerted efforts to support quality research among its faculty members and students.

Adequate infrastructure facilities are available for students and faculty members to carry out research. In the spheres of co-curricular and extracurricular arena the Institution believes in empowering students and faculty members to showcase their creative talent. The numerous club activities, add on courses provide the institution ample opportunity to raise the quality of output and provide value addition. The ICT enabled curricular transaction at all levels helps to equip our students to explore the nuances of the subject.

1.2. Academic Flexibility

1.2.1 ***Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.***

Certain programs enrich the curriculum by catering to the development of various skills of the students. The courses that are conducted are 'Tally ERP' 'Capital Markets' and 'TSEF'. These courses enhance the employability of the students and also build their confidence and give them an interdisciplinary approach to problem solving.

Toyota Sales Education Foundation Program: Our Institution is the first college in Maharashtra to be selected for the Toyota Sales Education Foundation Program. This program aims at bridging the gap between theory and practical aspects. It is a program focused on training students on automotive sales during their graduation years and later recruiting the trained students as 'sales officers' across Toyota dealerships.

1.2.2 ***Does the institution offer programmes that facilitate twinning /dual degree? If 'Yes', give details.***

Yes / **NO** √

1.2.3 ***Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability***

The Institution offers a wide range of options in the Commerce programme. Subject options are available to B.Com students. Subjects that students can choose from in the third year of graduation are Direct and Indirect Taxes, Export Marketing, Psychology at Work and Computer Applications. University of Mumbai permits lateral mobility under Credit Based Semester and Grading System. ICT is made an integral part of the learning process. Certificate courses in various subjects have widened the options for employability

1.2.4 ***Does the institution offer self-financed programmes? If 'Yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.***

The Institution offers programmes such as Bachelor of Management Studies, B.Com. (Accounting & Finance), B.Com. (Banking & Insurance), B.Sc. (IT), B.Com. (Financial Markets), M. Com. (Accountancy), M.Com. (Banking & Finance) and M.Sc. (IT). The aforesaid programmes have enabled students to focus on specific areas and further their career options in the field of Banking, Insurance, Finance, Management, IT, Accounting and Financial Markets

The admission process, curriculum, fee structure are as per the guidelines of the University of Mumbai. These courses differ from the regular aided courses in terms of the curriculum as they are job oriented. The student teacher ratio is favourable which permits greater interaction among the students and teachers and also implemention of variety of teaching techniques making the teaching -learning process enjoyable. The qualification of teachers is as per UGC norms.. These courses also provide flexibility in terms of inviting visiting faculty from the industry to bridge the gap between industry and academia. In order to stabilize the programmes, our Management offers Sixth Pay to faculty members of self-financed programmes.

In 2013-14, the Institution applied for permission to conduct Doctoral studies in Commerce.

1.2.5 ***Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.***

In addition to the Add-on Courses, our Institution designs need based skill development programmes as a part of the Disha - The Career Fair that is conducted annually. Apart from these courses, the 'Career Fair' of the Institution arranges special sessions by experts in the following skills which make the students employable. These are in the areas of :

a. Communication skills,
b. Leadership skills,
c. Team building
d. Presentation skills
e. Computational skills
f. Time management skills.

The Placement Cell provides employment and internship opportunities to students. The beneficiaries are UG and PG students.

1.2.6 ***Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/ combination of their choice***

If 'Yes', how does the institution take advantage of such provision for the Benefit of students?

The University does not provide flexibility of combining face to face and distance mode of education. However, recently the University has permitted students to opt for Dual Degree.

1.3 Curriculum Enrichment

1.3.1 ***Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?***

The academic programmes are in line with the institution's goals and objectives of spreading higher education and transformation of society through teaching, research and extension activities. We provide equal access and opportunities to all. Within the curricula of the University, the Institution aims to keep abreast of the changing trends of society. Need based and socially relevant professional undergraduate programmes have been introduced. The Institution started as a single faculty in 1989. Today the Institution caters to six undergraduate programs and three post graduate programs. These courses were added after looking at the shift in demand for studies in the various specialised commerce disciplines. The last decade has seen a surge in technology applications. The rapidly changing horizon in the employment scenario of Mumbai has seen a surge in the service sector and hence the multiplicity of courses being offered.

1.3.2 ***What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?***

Employability and entrepreneurship, pursuit of higher knowledge, overall development of students are major considerations for the enrichment and development of the curriculum.

Students are encouraged to take up internships in order to understand the fine nuances of the job environment and thus equipping them with necessary credentials to take up future challenges.

The students participate in various events at the intra, inter collegiate level as well as the state and national level competitions including sports and research paper presentations.

The Institution conducts Disha - The Career Fair to make the students aware of the various career opportunities which could be pursued by them.

Students are taken for industrial visits to understand the working of the industry.

Add on courses are introduced for skill development.

Guidance is provided through Mock Group

Discussions and Personal Interviews.

Students are also provided a platform for placements which enables them to secure jobs immediately after their graduation

The following is the list of companies who visited for campus interviews organised by College Placement Cell.

- WNS
- Eclerx
- J. P. Morgan Financial Services
- J. P. Morgan Card Services
- Great Places to Work
- Jaro Education
- Axis Bank
- SEED Infotech
- TCS

1.3.3 *Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?*

The Institution figures among the leading Commerce colleges in the city of Mumbai. Initiatives are made to enrich faculty and students on several challenging issues that are imperative for the teaching community and the taught. Foundation Course is an interdisciplinary course which integrates environmental science, gender, climate change and human rights. Assignments and projects often facilitate discussion and deliberation on integral issues and provide a platform for creating awareness.

The Institution has been instrumental in organizing seminars that eventually become the platform for provoking ideas, creating awareness and removing ignorance and complacency. UGC sponsored conferences were organised in the last four years in the areas of Inclusive Growth, IFRS, Sustainable Development and Direct Taxation.

Efforts are taken to address inter-related issues through curricular activities too. Environmental Studies, Marketing, and Human Resource Management are subjects in which the students are assigned projects and presentations are made to the invited audience.

Gender: The Women Development Cell of the Institution conducts various workshops and programmes on gender related topics. Some of these workshops have been conducted in association with NGOs. Our efforts to make our premises gender friendly has been appreciated by stakeholders.

Exhibitions and projects on Climate Change and Environment Education: All departments are involved in promoting the concept of reduce, recycle and reuse. The faculty of Environmental Studies conducts presentations and exhibitions with a focus to create environmental consciousness. Students are encouraged to participate in 'Eco-Logic' exhibition which showcases models, charts and presentations on various environmental issues. NSS, NCC, Nature club, and Rotaract Club of our institution carried out activities like tree plantation drives, save electricity and Street play to educate the community on saving the planet earth.

Human Rights: Foundation Course is an interdisciplinary subject and includes topics on human rights. The departments organise lectures to educate students on human rights.

ICT: Most of the teachers function in an IT enabled environment. Several subjects offer students the opportunity to make the submissions electronically, saving paper and creating an environment integrating ICT in the curriculum.

1.3.4 *What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?*

Moral and ethical values:

The Institution is instrumental in promoting values through discussions, case studies and organising workshops on great leaders. There was an inter-collegiate competition held on leadership qualities of Swami Vivekananda and lessons from Chanakyaneeti. Case study was conducted on the teachings of Swami Vivekananda for its relevance to management practices. Students were also sent to Ramakrishna Mission for a one day workshop on personality development.

Employable skills:

1. Diagram No.1 relates to number of students enrolled and successfully completed the Tally Course
2. Diagram No.2 relates to number of students enrolled and successfully completed course on 'Capital Market' conducted by Inter-connected Stock Exchange of India Ltd.
3. Course on 'Commercial Banking and Equity Research' was conducted in association with Ambition Learning Solutions and 29 students successfully completed it.
4. Toyota Sales Education Foundation
5. Workshops during Disha – The Career Fair

Diagram No.1

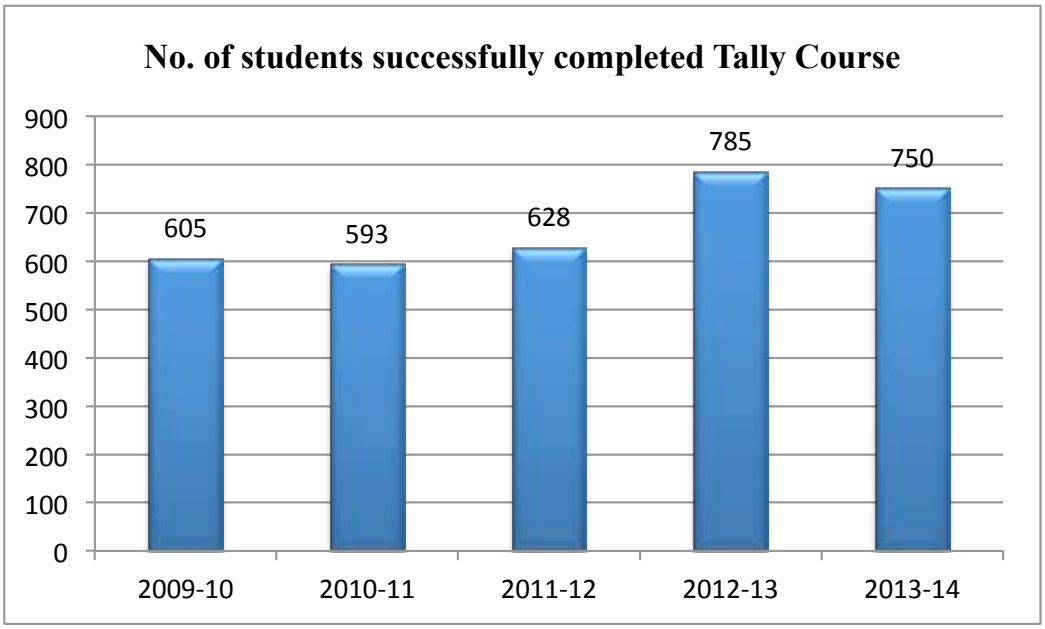
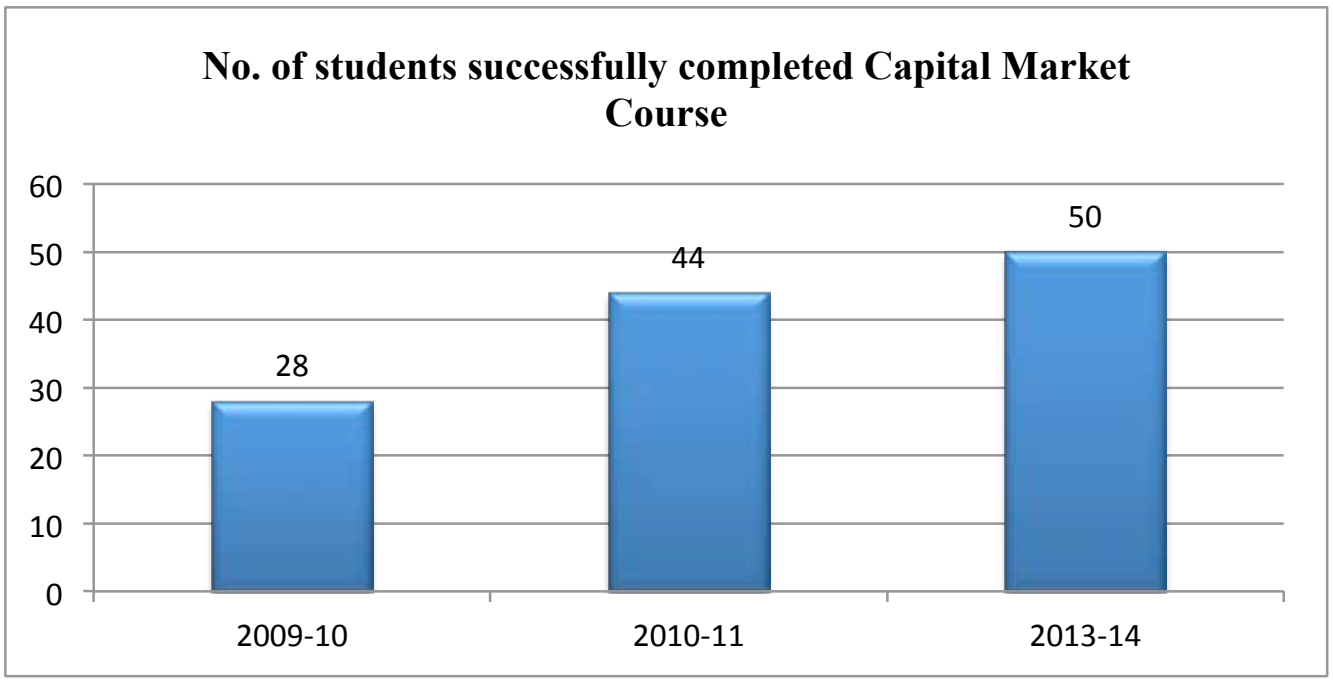


Diagram No.2



Better career options: Career fair

Community orientation: NSS and NCC play a pivotal role in the community orientation efforts of the institution.

- **Rotaract Club:** Students helped in voters registraation and conducted Personality Development Programme. It supports Rotary Club for both participation and organisation of RYLA (Youth Leadership)

1.3.5 *Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?*

Responses from the parent teacher meeting interactions, and the employers who employ our students, and the students' responses to the courses conducted provide an informal feedback on the effectiveness and the relevance of the curriculum.

1.3.6 *How does the institution monitor and evaluate the quality of its enrichment programmes?*

The Institution takes feedback during programmes in order to ascertain the effectiveness of teaching and learning.

1.4 Feedback System

1.4.1 ***What are the contributions of the institution in the design and development of the curriculum prepared by the University?***

The academic inputs of our faculty, especially, those who are members of the Board of Studies have gone a long way to restructure initiatives. The faculty interacts closely with academic peers who are invited as guest lecturers and with alumni who have joined industries, to get inputs, on curriculum revision and new topics to be included or restructured. Student feedback is taken about the course content. Our faculty members contributed to the restructuring of the programs for the Credit Based Semester Grading System so as to include relevant contemporary topics in the field of Law, Entrepreneurship, Banking and Business Management.

- Senior faculty members function as members of, the Board of Studies of the University and other autonomous institutions.
- Faculties are appointed as chairpersons, moderators, examiners for the university exams The Institution has been offering its infrastructure for the smooth conduct of the university examinations.
- Faculty aid in the design of course material for distant education courses of the University.
- Several staff members have authored books and work books on the curriculum which are well received by the student community.

1.4.2 ***Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?***

The Institution constantly collects feedback from different stake holders and well wishers. The Institution, collects feed back. The feedback from parents are collected informally during PTS (Parent-Teacher-Student) meetings which is a special feature of the Institution. Information collected during PTS meetings are an important source of feedback from parents. The Alumni meeting and ISO provide a forum for feedback from stakeholders. The feedback data collected is consolidated and the feedback is shared. The opinions are discussed at the meetings of the IQAC, and Departmental meetings. The matters regarding the Institution are communicated to the management through the Principal. Academic matters are presented at the university bodies through the teacher members.

1.4.3 ***How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes? Any other relevant information regarding curricular aspects which the college would like to include.***

The Institution is in the process of establishing three Doctoral Study Centres namely, Business Management, Commerce and Business Economics.

Criterion II: **Teaching - Learning & Evaluation**

B.Sc.(IT) Students on Industrial Visit to LIPI DATA, Udaipur

The Prize Winners with the Judges & Organisers at the SIES Intercollegiate Debate

Sustainability Live-: Model and Chart Competition and Exhibition

2.1 Student Enrollment and Profile

2.1.1 *How does the college ensure publicity and transparency in the admission process?*

The Institution ensures wide publicity regarding the admission process through the following steps:-

Prospectus: The college issues prospectus along with the admission forms. It contains all information about the admission, objectives of the institution including the mission and vision of the South Indian Education Society and the Institution. It also includes details regarding the functioning of the college, the fee structure, the various courses of study, the subjects in each course and rules and regulations to be observed by the students.

Institutional Website: The institutional website provides information about different aspects of the college. Information regarding cut off marks for merit lists of different courses is put up. It is regularly updated with all information including examination results at a glance. Achievements of teachers and students , list of activities conducted, workshops/seminars/competitions organised by different committees/associations along with their photographs are also displayed on the website through which wide publicity is ensured.

Goodwill: Goodwill plays an important role in publicizing any organisation. The excellent results of students through efforts of dedicated and committed teachers, the discipline and culture of the South Indian Education Society and the reputation of the Institution has made it an attractive destination for students and parents. Our alumni through their success and good conduct act as brand ambassador of our College.

Transparency: The Institution ensures transparency in all its dealings with the stakeholders. During admission the merit-wise lists of in-house, minority, open and reserved category students are displayed on the dates prescribed by the University along with the list of all those who had applied. The admissions are strictly implemented on the basis of merit. The management surrenders all the management quota seats in favour of merit, thus making admission 100 percent merit based. The entire admission process is audited by an external auditor appointed by the management. Posters/ Banners are prominently displayed to inform stakeholders about the process of admission. Any aggrieved party can contact the Ombudsman or the Hon. Secretary as the case may be, by directly writing to the email id's provided in the poster/ banner.

2.1.2 *Explain in detail the criteria adopted and process of admission (Ex.(i)merit (ii)common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit , entrance test and interview (iv) anyother) to various programmes of the Institution.*

The admission procedure for B.Com and self financed courses is carried out in accordance with the University norms. The admissions are purely merit based based on performance of students at the qualifying examination. The affiliating University does not permit us to conduct entrance examinations/interviews. Therefore all admissions

are strictly on the basis of merit. As Junior College is attached to the Institution, in-house students are given first preference during admission to the F.Y.B.Com class as per government regulations for aided B.Com course. Since the Institution enjoys Linguistic Minority Status, there is reservation for South Indian Linguistic Minorities as well. Seats are reserved for students from different categories as per Government norms. Admission committee is duly constituted. All relevant documents pertaining to students' admission are maintained as prescribed by the University.

2.1.3 *Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.*

Percentage of marks for admission at entrylevelin 2013-14

Course	Category	Maximum	Minimum
B.Com	In-house	89.5	45.83
	Open	87.83	50.67
	Minority	85.67	43.17
	Reserved	80.83	49.5
A&F	Open	88.5	83.50
	Minority	89.33	76.00
	Reserved	85.00	65.67
B&I	Open	86.00	59.17
	Minority	79.67	60.00
	Reserved	66.00	57.83
BFM	Open	81.83	50.67
	Minority	88.50	48.83
	Reserved	60.50	59.33
B.Sc.(IT)	Open	77	40
	Minority	86	38
	Reserved	52	35
BMS	Open Arts	65.5	65.5
	Open Sci	68.5	48.67
	Open Comm	93.17	71.83
	Minority Arts	60.00	60.00
	Minority Sci	71.83	68.83
	Minority Comm	85.67	60.00
	Reserved	67.00	49.67
M.Com (Accountancy)	Open	93.86	64.29
	Minority	92.43	62.71
	Reserved	84.00	61.71
M.Com (Banking &Finance)	Open	80.57	63.29
	Minority	87.00	68.14
	Reserved	74.71	48.86
M.Sc(IT)	Open	68.84	54.58
	Minority	67.42	50.06
	Reserved	61.16	61.16

2.1.4 ***Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed tothe improvement of the process?***

Admissions are carried out strictly according to University norms. There is absolute transparency in the admission procedure. After the admission process is over, the management appoints professionals to conduct an admission audit. The auditors review the entire admission process . Suggestions by the auditors are incorporated in the admission process the following year.

2.1.5 ***Reflecting on the strategies adopted to increase / improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate / reflect the National commitment to diversity and inclusion.***

The institution has an inclusive admission policy catering to diverse student groups. It also implements the statutory reservation policy. It is fair and just towards all its stake holders and believes that no student should be denied learning opportunity on the basis of religion, caste, gender, creed, social or economic status. Any grievance by students is redressed there then.

- **SC/ST/OBC/Women / Differently abled / Sports and other reserved category:** Seats are reserved for students from these categoriesas per Government norms.
- **Economically weaker sections:** These students are given flexibility to pay the fees in installments. Once they are admitted on merit, they are provided with Book Bank facility. Scholarships are provided by the management to deserving students.
- **Minority Community:** The College has been given linguistic minority status.

2.1.6 ***Provide the following details for various programmes offered by the institution during the last four years and comment on the trends i.e. reasons for increase / decrease and actions initiated for improvement.***

	2010-2011			2011-2012		
Programmes	**Number of applications**	**Number of students admitted**	**Demand Ratio**	**Number of applications**	**Number of students admitted**	**Demand Ratio**
FYBCom	1506	456	3.3 : 1	1302	469	2.8 : 1
F.Y.BAF	596	53	11.2 : 1	625	68	9.2 : 1
F.Y.BBI	229	58	3.9 : 1	285	61	4.7 : 1
F.Y.BFM	174	56	3.1 : 1	145	64	2.3 : 1
F.Y.BMS	621	117	5.3 : 1	767	136	5.6 : 1
F.Y.B.Sc. (IT)	146	47	3.1 : 1	198	58	3.4 : 1
M.Com. (A/C)	224	60	3.7 : 1	253	53	4.8 : 1
M.Com.(B & F)	151	58	2.6 : 1	148	43	3.4 : 1
M.Sc. (IT)	20	13	1.5 : 1	27	13	2.1 : 1

	2012-2013			2013-2014		
Programmes	**Number of applications**	**Number of students admitted**	**Demand Ratio**	**Number of applications**	**Number of students admitted**	**Demand Ratio**
FYBCom	1215	479	2.5 : 1	864	476	1.8 : 1
F.Y.BAF	650	69	9.4 : 1	546	60	9.1 : 1
F.Y.BBI	262	59	4.4 : 1	220	60	3.7 : 1
F.Y.BFM	140	59	2.4 : 1	170	60	2.8 : 1
F.Y.BMS	791	137	5.8 : 1	705	120	5.9 : 1
F.Y.B.Sc. (IT)	169	58	2.9 : 1	150	60	2.5 : 1
M.Com. (A/C)	202	59	3.4 : 1	210	60	3.5 : 1
M.Com. (B & F)	155	60	2.6 : 1	173	60	2.9 : 1
M.Sc. (IT)	25	17	1.5 : 1	22	11	2.0 : 1

It is observed that after implementation of Credit Based Semester Grading System (CBSGS), students pursuing professional courses ie C.A./ C.S. prefer to join distance education programme for B.com. resulting in diminishing demand for B.Com. Also introduction of several innovative/ professional courses with specialization in different areas by Mumbai University has influenced the demand for general course like B.Com. In order to increase the demand for in house programmes awareness & promotion campaign for all courses are conducted in DISHA- The Career fair.

2.2 Catering to Student Diversity

2.2.1 *How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?*

The institution is approachable and very supportive towards differently abled students. The students with learning disabilities are given extra attention in regular lectures. Special arrangements are provided for students during examinations like giving extra time (dyslexia/dyscalculia/ disgraphia), arranging for a writer (physically challenged) and printing question papers with bigger fonts (visually challenged) as and when the need arises. If required, the class of the differently abled student is shifted to the ground floor. Ramp is provided for the smoother movement of differently abled students. Infrastructural changes are made for such students whenever required.

One of our student who was suffering from Anhidrotic Ectodermal Dysplasia meaning total lack of sweating & extreme body temperature, required air conditioning facility during examination. He was given this facility for all examinations internal as well as Semester for F.Y.B.Com. & S.Y.B.Com. The same was communicated to Mumbai University and followed up for T.Y.B.Com. Examination. The student was given the center close to his residence and the required facility was provided for T.Y.B.Com. (Sem V &VI) examinations.

2.2.2 ***Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details of the process.***

Yes, The students' performance at the qualifying examination and the information provided by them in their application forms regarding skills and talent are the means of knowing the caliber of the students before the commencement of the program.

2.2.3 ***What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge / Remedial / Add-on/ Enrichment Courses, etc.) to enable them to cope with the programme of their choice?***

Students who are weak in Mathematics/Statistics and those who have not taken Mathematics at the qualifying examination are identified in the tutorial classes and extra time and care is given to them. Students from vernacular medium are taken care of their communication skills in the Business Communication tutorial class. In the B.M.S. Course students from Arts & Science stream are given special coaching in Accountancy subjects to bridge the gap between them & students from Commerce stream. The institution has two schemes regarding mentoring of students, the Result Improvement scheme which caters especially to weaker students and the Intensive Coaching scheme which concentrates on advanced learners. Students also have the freedom to meet the teacher individually for help in any matter, academic or personal.The College offers Tally Course to the students to enrich them in advanced accountancy techniques.

2.2.4 ***How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?***

The college has a statutorily constituted Women's Development Cell (WDC), which takes care of gender issues. Various programmes/workshops are organized throughout the year to sensitize the students towards gender gaps, gender equality, sexual harassment, eve teasing etc. The college also has a Green Peace Club which works towards creating environmental awareness by organizing various treks, tree plantation drives, visits to nature parks, environmental exhibitions etc. The Nurture Club of the college takes care of under privileged students of the college by organizing various workshops, seminars etc. to enhance their quality of life and give them a competitive edge.

2.2.5 ***How does the institution identify and respond to special educational / learning needs of advanced learners?***

At the T.Y. level students are selected based on their performance at the S.Y. examination to be part of the Intensive Coaching Scheme. The respective subject teacher takes care of advanced learners. Regular interactions and personal guidance from the mentors help enhance the academic performance of these wards. Motivational lectures, workshops on examination related issues like stress management, time management etc. and expert lectures are arranged for the students across courses. College Library gives Scholar cards to the merit students where by they can take more number of books than regular students. In addition to these, before introduction of CBSGS by the University, these students were given periodic assignments and tests. The self financed courses conduct the Preliminary examination before the Semester End Examination on optional basis to give experience and confidence to the students.

2.2.6 ***How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of dropout (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?***

The College has negligible drop out rate. During the orientation programs students are informed about book bank schemes, financial aids available, etc. Students under risk like economically weaker students are identified and informed about various aids available to them by the class teachers. Sometimes these students are given financial assistance by our faculty. Students with very low attendance are called for meeting with their parents. Students/parents are given personal counseling if the need arises. Slow learners and students with medical or cognitive problems are identified on the basis of result of qualifying examination, class interactions, internal tests, tutorials and terminal examinations. Students suffering from Dyslexia, Disgraphia, Dyscalculia etc. are given extra time for examination as per university norms. Such students are given support in the form of extra attention in the regular lectures/tutorials/practicals by the respective subject teachers.

2.3 Teaching-Learning Process

2.3.1 ***How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print,etc.)***

Annual Calendar:

An Annual Calendar consisting of the details of the academic, co-curricular and extra- curricular activities is prepared by the IQAC at the beginning of the academic year.

Annual Teaching and Session Plan:

At the beginning of every academic year , each department plans the schedule for the year in accordance with the workload for each lecturer. Each lecturer submits the semester wise teaching plan at the beginning of the semester. The sessionplans are prepared and updated after completion of the lecture and are submitted at the end of each month. These plans are reviewed by the respective Heads of the Departments and the Coordinators of the self-financed courses. Internal audit of teaching-learning is done by ISO auditors.

Annual Plan for Departmental activities:

The departments plan for various workshops/ seminars /guest lectures /activities for the academic year and submit the proposals and proposed budgets to the IQAC.

Planning Examination Schedule:

The Examination Committee in consultation with the Principal, Vice-Principals, Heads of Departments and Co-ordinators of self-financed courses prepares an annual schedule for examinations, the centralized assessment programme, result processing and declaration of results.The examination schedule is displayed well in advance on the notice boards for staff &

student intimation. The planning and conduct of all examinations is done as per the University norms.

Evaluation:

Faculty participate in the centralized assessment programme. Before its commencement, departmental meetings are held to discuss the marking scheme and model answers. Moderators for different subjects are selected by the Principal and the Vice Principals from a list of moderators. After the completion of assessment, 10% of the total answer papers are moderated by the subject experts from other institutions. Along with the results, a notice regarding verification procedure is displayed. The facility of verification of marks, photocopy of the answer papers and revaluation are provided as per University norms.

Preliminary Examination:

Though it is not mandatory to conduct preliminary examinations for the Third Year students of various courses, the institution conducts the same. The papers are assessed and students are given feedback regarding their performance.

The support and the co-operation of the heads of department and coordinators help the Vice Principals to prepare an annual calendar, maintain and monitor the academic and extra-curricular activities.

2.3.2 *How does IQAC contribute to improve the teaching–learning process?*

The entire process of teaching – learning is monitored by IQAC. The IQAC of the college plans all the activities of the college and implements with the help of other committees and forums. It plays an important role in motivating teachers to apply for Minor / Major Research Projects. It encourages faculty members to attend various seminars/workshops to update their knowledge and skills. It actively promotes teaching - learning by organizing various seminars workshops. Seminars on team building, innovative teaching aids etc. are regularly organized to achieve this purpose.

2.3.3 *How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and in dependent learning among the students?*

The college library has a list of latest books and journals. It is equipped with a number of reference books, text books, Indian & international journals for the use of faculty & students. The library also has a user friendly software system to quickly search available books using various options like topic, title, author name etc. Inorder to expose the students to a variety of books available in the market, the college organises book exhibitions. The library provides periodicals and newspapers for encouraging students to be updated on current affairs. It provides internet access to the students for facilitating effective learning and holistic development of the students. The college collaborates with other libraries for inter library borrowings.

We have an open door policy wherein students can approach teachers for their academic counseling.

All co- curricular & extra curricular activities are planned keeping in mind the needs of the students. These programs are efficiently managed by students under the guidance of faculty.

Interactive Learning:

Learning is made student-centric through interactive learning. The innovative teaching methods such as group discussions, presentations, role play, quizes and case studies are used to make

it participatory. Emphasis is laid on Emotional Intelligence, Self Concept, Communication and Personal Values. The teachers of all courses play an important role in this process.

Workshops and guest lectures provide opportunities for students to interact and network with well known personalities from different fields.

The teachers ensure that discussions on the current issues in India and the World are conducted inorder to create awareness amongst the students. This also inculcates news paper reading habit among the students. This in turn encourages them to select contemporary & relevant issues for their subjects.

Introduction of CBSGS pattern of learning has increased the scope for participatory learning through continuous assessment, tutorials, group discussion, presentations, seminars etc. Each student is evaluated on the basis of his personal as well as group skills to provide further scope for improvement. Alongside, relevant case studies are discussed in the classrooms in order to encourage brainstorming and effective thinking.

Collaborative Learning:

Experts from industry and alumni are invited to deliver lectures on various subjects/ topics to share their which imparts practical experience and provide deeper understanding of the dynamics of the industry. The faculty members arrange seminars and workshops at the college level to motivate the students.

The institute organizes industrial visits for all the departments every year. The faculty members and students plan and arrange visits to different kinds of industries all over India, based on the course profile. Industrial visits and visits to various financial and non financial institutions provide exposure to on-the-job situations. All this adds to personal growth of students.

The college collaborates with various organizations such as Interconnected Stock Exchange, Tally Academy, Ambition Learning Solutions, TOYOTA Sales Education Foundation to provide various value added courses.

Independent Learning:

The students are given exposure to experiential learning through seminars, internship, projects, functional learning, participating in debates, drama, elocution, music, organizing departmental functions, conference, workshop, students forum national and international cultural activities.

Various co-curricular and extra curricular activities are organised to strenghten team work and self confidence. Organising various events like Disha, Fantasies, Buddhi, Finnova, Edit and other inter collegiate and intra collegiate festivals hone their organizational, marketing, administrative, advertising and creative skills. Inter-personal skills, leadership qualities and team building abilities are also nurtured. Participation in individual and team games is encouraged to inculcate good sportsmanship, team spirit and healthy competition in students.

Membership of NSS & NCC lead to a socially conscious life of discipline and selflessness and trains the students to organize, conduct and manage events. The experience shared by the volunteers with the student community promotes social awareness among other students as well.

2.3.4 *How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?*

The students' analytical & critical thinking as also creativity & scientific temper are nurtured through brain storming sessions in the class rooms. Team work and leadership skills are instilled and scope for creativity is provided when group project

work is given. While workshops and guest lectures provide opportunities for students to interact with well known personalities from different fields, industrial visits and visits to institutions like the Stock Exchange and the Reserve Bank of India offer exposure to on-the-job situations. Regular workshops on Goal Setting, Stress Management, Public Speaking, Personality Development, and Time Management help students to remain focused and stress free and face the competitive world with confidence.The library organizes book exhibitions to expose the students to the variety of books in various subjects available in the market.

Inspite of a busy academic schedule the college conducts various activities and programs that nurture critical thinking, creativity and scientific temper among the students to transform them in to life-long learners and innovators.

- The speaker's forum organizes debate competitions, elocutions, group discussions, etc to encourage critical thinking among the students.
- The Magazine committee organises book-review, film-review, wall paper presentations, news paper reading, exhibitions, conferences and seminars, etc. The creativity of the students is developed by encouraging students to contribute articles, paintings, photographs, poetry, stories etc in college magazine 'Spectrum'.
- The various committees organize programs on eradication of superstitions, environment, global-warming, water-management, AIDS awareness, female foeticide, gender sensitivity etc. to develop scientific temper among students.
- Gymkhana committee & Cultural Association encourage students to participate in University sports & cultural events at Unifest and also organizes sports day and annual day every year. This encourages good sportsmanship, team spirit, leadership and healthy competition in students.
- MARS Curiosity Rover was conducted to create awareness about the latest development in science among commerce students.
- Model and Chart Exhibition, PPT competition on environmental issues by EVS department enlighten the students about various environmental issues and need for conservation of the natural resources.
- The students are empowered to manage the inter collegiate festivals FANTASIES, EDIT, FINNOVA – right from deciding the theme, creating the budget, raising funds, allocation of funds to planning and conceptualising the event, thereby enabling the students enhance their critical thinking and creativity.

2.3.5 ***What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning- resources from National Programme onTechnology Enhanced Learning (NPTEL) and National Missionon Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education,etc.***

Apart from the normal teaching methods used, following techniques are also in practice:

- OHP and LCDs are extensively used by the lecturers on a daily basis to make the session more effective.
- On line books & journals are made available to teachers & students through INFLIBNET NLIST programs.
- ICT is extensively used by students for preparation of projects and presentations for the major project of TYBSc(IT) and also for other subjects across courses.

- Computer related subjects in all courses and the subjects of B.Sc (IT) classes include hands on practical sessions apart from the theory sessions.
- Visual aids are a regular part of teaching learning process.
- Assignments, presentations and projects are regular features of all courses. Online submission of assignments is encouraged for some subjects.
- Apart from the major project, minor projects are given to the students with respect to individual subject so as to develop their skills pertaining to that subject.
- Animated educational videos are used during lectures to provide better understanding of the topics to be taught.

2.3.6 *How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?*

Faculty:

The faculty is encouraged to participate in various orientations/refresher programs, conferences, seminars, workshops, etc., at State/National/ International level. The knowledge is percolated to the students in the respective classes by the respective teachers . Some of the faculty members have been resource persons at various levels in respective subjects/topics. These activities of the teachers strengthen and advance the learning process.

The college believes in allowing the faculty to enrich their knowledge. To ensure this, the college encourages the faculty to pursue research and regularly conduct Faculty Development Programmes.

The college supports the faculty by granting duty leave to participate in seminars and workshops. Through such exposure the faculty adds value to the teaching learning process.

Students:

Students are encouraged to participate in the seminars, workshops and conferences at State/ National / International level.

They are also shown live market websites in the class such as www.nsenidia.com, www.bseindia.com, www.moneycontrol.com, etc. in order to explain trading and functioning of live capital markets. This helps them to understand their subject in much more systematic manner.

Students are encouraged to attend Memorial lectures and National Eminence award function organized by the management.

2.3.7 *Detail (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professionalcounseling / mentoring / academic advise) provided to students?*

The College has a counseling and mental health program. A professional counselor from 'DISHA' Counseling Centre provides services to the students and their parents. Various workshops relating to teenage problems, examination stress, study skills, brain stimulating exercises etc are conducted on a regular basis. In career fair DISHA, career guidance is provided to the students.

No. of students benefited from Counseling :

Year	Workshop	Personal Counseling	Total
2009-10	-	10	10
2010-11	-	15	15
2011-12	158	45	203
2012-13	61	15	76
2013-14	48	34	82

Merit ranking students address their peers on Time Management and Exam Preparation. Subject experts are invited to address the Final year students to excel in their subject.

2.3.8 *Provide details of innovative teaching approaches / methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?*

In addition to traditional teaching learning techniques, faculty adopt many new and innovative teaching aids in order to improve the quality of teaching. Teachers are provided with waist band mikes to make sure that they are audible to the large class. The teaching learning activity employs the use of OHP, LCD, VCD players and other audio-visual aids in class-rooms to augment the teaching learning process. Various appealing & motivating teaching techniques like Case studies, Role Play, Presentations, Seminars, Group Discussions ,discussion on the Budget etc. are employed wherever possible. Apart from the major educational projects, Minor projects are given to the students with respect to individual subjects so as to develop their skills pertaining to that subject. Students are also given vacation assignments in order to maintain the continuity of learning process.

Students are given open book test at times to make them aware of the content of the syllabus and improve their deduction skills.

Students are encouraged to read newspapers, journals , magazines and other material to promote general awareness.

The subjects such as Equity markets, Debt markets , Foreign Exchange markets and Derivatives markets are taught by Live Market Shows and mock trading.

The students are encouraged to learn and get hands on experience in Advertisement subject.

Faculties also attend various workshops/ seminars organized by reputed institutions in order to learn new teaching techniques

Students are encouraged to use ICT extensively for preparation of their projects and presentations. Students present Book Reviews as part of internal assessment in some subjects. Teachers regularly update students about subject related books, magazines and journals which they are encouraged to refer. Guest lectures by eminent speakers are organized on curriculum related topics and contemporary issues to help staff and students keep abreast of the latest developments in various fields and to create awareness about the same.

Seminars, workshops and the career fair offer information on courses pertaining to higher studies within the country and abroad and career options available to the students.

2.3.9 *How are library resources used to augment the teaching - learning process?*

The college has a centralized library that fulfills the needs of the students and faculty of all disciplines with books, journals and CDs on all the subjects taught. The library also has a user friendly software system to quickly search available books using various options like topic, title, author name etc. The librarian has in place a smooth system to issue books by following a meticulously drawn time-table. The library is equipped with a number of reference books, text books, Indian and international journals for the use of faculty and students. The college collaborates with other libraries to augment its resources. Students are given free internet facility through UGC Information Resource Centre. Best Library User Award is given to students to encourage maximum use of library facilities for the students. Library also issues scholar's card to meritorious students with the help of which they can borrow more books and improve their reading habits.

2.3.10 ***Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.***

Normally this situation doesn't arise, as proper teaching plan & session plans are in place. In case a teacher goes on long leave, she/he engages free lectures and during her/his absence the other teachers engage her/his free lectures wherever possible. In this way two objectives are achieved, one is that the curriculum gets completed and the other being students are not left free during lecture time. In case of a faculty being on FIP leave, substitute teachers are appointed.

ISO internal and external auditors check whether the syllabus is taught and completed as per University guidelines. Corrective measures are taken in case of deviation.

2.3.11 ***How does the institute monitor and evaluate the quality of teaching learning?***

Completion of syllabus as per the Teaching / Session plans is monitored by Heads of Departments and Coordinators and verified by internal auditors.The internal / external ISO auditors visit the class rooms during lectures to evaluate the quality of teaching .

The college has a feedback system for evaluation of the teachers by students. A feedback form which includes various aspects of teaching standards, such as subject knowledge, communication skills, class interaction , class control , approachability etc. is given to students of all courses every semester. The feedback is analyzed and then the Principal confidentially appraises the teachers of their performance This helps the teachers improve their performance and refine their teaching skills.

2.4 Teacher Quality

2.4.1 ***Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource(qualifiedandcompetentteachers) to meet the changing requirements of the curriculum.***

The vacancies in the college are advertised in leading newspapers after obtaining NOC from the office of the Higher Education. The candidates are selected on the basis of merit as per the norms of the UGC, state government and the University of Mumbai.Government rules are strictly adhered to while selecting a faculty.

The college has the required number of qualified and competent teachers to handle all the classes in the aided and self financed section.Most of the faculty in the college have cleared NET/SET. Our faculty members are constantly engaged in academic pursuits. Many have acquired additional masters, Diploma,M.Phil or Ph.D degree or are in the process of completing the same. Many of our faculty members possess professional qualifications like CA, CS, MBA, LLB, LLM etc. and some are pursuing professional courses.

In the case of self financed courses, after the post has been approved by the University, the vacancies are advertised in leading newspapers and the candidates are selected on the basis of merit. The subjects which require professional guidance/ expertise lectures by visiting faculty from industry are arranged.

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.	-	-	-	5	-	-	5
M.Phil.	-	-	-	3	-	1	4
PG	-	-	1	4	2	2	9
Temporary teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	2	2
PG	-	-	-	-	9	14	23
Part-time teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	-	-	-

Highest degree considered

2.4.2 ***How does the institution cope with the growing demand / scarcity of qualified senior faculty to teach new programmes / modern areas (emergingareas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the out come during the last three years.***

As the College has a very good reputation in Mumbai, selecting qualified faculty has not been a challenge.The demand ratio of faculty position vis a vis no of qualified candidates is highly skewed . The vacancies are filled with NET/SET qualified candidates and candidates having professional qualifications such as CA, CS , LLM , MBA, MFM etc for full time vacancies. For self financed courses visiting faculty from the industry are recruited for papers that require specialized teaching.

2.4.3 ***Provide details on staff development programmes during the last four years elaborate on the strategies adopted bythe institution in enhancing the teacher quality.***

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated				
	2009 -10	2010 -11	2011 -12	2012 -13	2013 -14
Refresher Courses	4	1	2	1	1
HRD Programmes	-	-	-	-	-
Orientation Programmes	-	1	1		-
Staff training conducted by the university	-	-	1	3	-
Staff training conducted by other institutions	-	2	21	-	1
Summer / winter schools, workshops, etc.	11	5	44	40	32

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

Research Methodology workshops are organized . Training is imparted in the use of research software like SPSS etc. Guidance lectures on writing research papers are delivered by eminent academicians. Use of ICT is encouraged for efficient delivery of lectures.

c) Percentage of faculty

Particulars	% of Faculty				
	2009-10	2010-11	2011-12	2012-13	2013-14
Invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies.	17% (6/36)	3% (1/34)	23% (7/30)	11% (4/36)	25% (11/44)
Participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies	25% (9/36)	32% (11/34)	37% (11/30)	14% (5/36)	11% (5/44)
Presented papers in Workshops/ Seminars/ Conferences conducted or recognized by professional agencies.	17% (6/36)	15% (5/34)	7% (2/30)	6% (2/36)	23% (10/44)

2.4.4 *What policies / systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)*

An induction programme is conducted for all new recruits wherein they are informed about the Institution's working and policies. They are informed about their career prospects and how the institution will help them to grow.

The teachers are encouraged to complete their orientation and refresher courses at the earliest and granted duty leave accordingly.

Research is promoted by encouraging them to write research proposals to various funding agencies. Notices regarding conferences/ seminar/ workshops are displayed on the notice board. Teachers are motivated to attend workshops and present papers at state, national and international seminars and conferences by sanctioning duty leave and reimbursing registration fees.

The college organizes Faculty Development Program/ Faculty training programmes in computer usage, research methodology and making computer aided presentations. The college also arranges workshops, seminars at State and National level.

Faculty is encouraged to acquire laboratory skills by attending training programs. Faculty is encouraged to participate in international conferences and colloquiums and bring new information to the institution. The interaction among the faculty members enables them to share their expertise and new ideas with each other.

The college grants FIP leave for pursuing research and also pays the salary for the substitute staff appointed in place of faculty on FIP leave. Papers for sanctioning FIP leave for teachers are

processed promptly. The management organizes programs to enhance teaching learning process and interaction of staff of all its institutions and appreciates the endeavors of faculty who have acquired additional qualifications by giving incentives in the form of ex-gratia amount.

The college conducts workshops and professional training programmes for the teaching and non-teaching staff. The college also organizes professional lectures and workshops on subjects related to professional growth and personal well being, for both the teaching as well as the non-teaching staff.

2.4.5 ***Give the number of faculty who received awards/recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture & environment contributed to such performance /achievement of the faculty.***

Four of our faculty are recognised Ph.D. guides. Their areas of specialization are Business Economics, Management & Business Policy and Administration.

2.4.6 ***Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?***

Yes, the college has a system for evaluation of the teachers by students. A feedback form with a questionnaire on the various aspects of teaching has been drafted. The filled up form is collected from the students of all the courses in every semester. The feedback is analyzed and then the Principal has a one to one interaction with teachers where they are apprised of their performance. This helps the teachers improve their performance and refine their teaching skills.

At the assessment of answer papers of semester Examination, the external moderators evaluate the question paper and the assessment work and give their feedback.

2.5 Evaluation Process and Reforms

2.5.1 ***How does the institution ensure that the stake holders of the institution especially students and faculty are aware of the evaluation processes?***

The Institution ensures that all information regarding evaluation methods is communicated to the students of all courses well in advance.

During the Orientation Programme the students and their parents are apprised of the rules and regulations of the college, tentative examination schedule, and conduct of students during examinations, punishments for practice of unfair means during examination , passing standards and rules of ATKT .

The faculty attend workshops organized by the University regarding syllabi , question paper setting and evaluation methods.

The Examination Committee plans the annual schedule of examinations in consultation with the Principal, the Vice Principals, the Heads of Departments and the Coordinators. During staff meetings information regarding examinations is passed on to other faculty members.

The details regarding submission of assignments, internal tests, additional tests as

well as examination schedule are conveyed to the students well in advance through notices sent to the class rooms and displayed on the examination notice boards.

Class teachers also inform the students regarding assignments, internal tests, additional tests and semester end examinations. They monitor the students who have defaulted in submission of assignments, attendance, test etc.

2.5.2 *What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?*

The Institution is affiliated to the University of Mumbai which has introduced Credit Based Semester Grading System which facilitates horizontal movement between various courses. The university has also introduced e-delivery of question papers for final year students.

As per University norms the college conducts the internal and external evaluation of the students by way of assignments/Projects, internal tests and semester end examinations on behalf of the university of Mumbai.

The College has started implementing e-delivery system of question papers by the Mumbai University and the online Examination form filling for final year students.

The college has initiatied major examination reforms. The password protected question papers are mailed to examination email –id. Unique codes are given to all question papers for confidentiality. All the answer papers are masked and bundled. The bundles are sealed , shuffled and numbered to prevent any foul play or unfair practices. During CAP, examiner takes the bundle one by one, puts serial numbers on the answer papers , assesses the bundle , seals and returns to the CAP in-charge. Moderation of the answer papers is carried out as per the University norms. Thereafter the answer papers are unmasked and the mark list is prepared . At the end of assessment by the respective faculty, both internal and external examination marks are audited by the members of the Examination Committee.100% examination audit is conducted across courses to bring credibility to the process of evaluation and recording of information.

2.5.3 *How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?*

The Institution has installed infrastructure like e-cyclostyling machine and CCTV cameras. The administrative staff are also trained to take care of the effective implementation of the system. The technical staff is deputed for each University Examination to receive and cyclostyle the question papers electronically.

The faculty is provided with required ICT for preparing the question papers. The non teaching staff is trained to adapt to the changes in the system such as masking, bundling, shuffling , unmasking and CAP . Guidelines are issued to junior/senior supervisors , understudy supervisors , examiners and moderators for the smooth functioning of the system.

The college is a lead CAP centre for assessment of answer papers of the University Examination.

2.5.4 *Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.*

Formative assessment of the students consists of internal tests, assignments, projects, presentations and participation in class /college activities.

Summative assessment of the students consists of the semester end examinations.

The formative and summative approaches have positively impacted the students leading to success at university examinations.

For the list of the merit rankers refer annexure 8.

2.5.5 *Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage forbehavioral aspects, independent learning, communication skills etc.)*

Internal Assessment of the students is conducted as per University requirements. It consists of Internal tests, assignments and student participation in class and College activities.

The examination schedule, the marking scheme of the Internal assessment is communicated to the students and parents (for the first year students only) at the orientation program at the beginning of the year itself. The meeting of students who have taken admission late is conducted to make them aware of the examination system. The teachers make the announcements of the Internal assessment time to time specially to the students with less attendance.

The topics of the assignments are displayed on soft boards in the class rooms and also are kept in the college library .The signatures of students are taken at the time of submission of the assignments and these sheets are maintained by the teachers. Attendance, participation , conduct in the class & leadership quality of the students is also considered for the internal assessment . This has boosted the attendance of students in the class as well as the participation in curricular & extra curricular activities

2.5.6 *What are the graduate attributes specified by the college / affiliating university? How does the college ensure the attainment of these by the students?*

Employability, enterprise, decision making skills, value based life style are the main graduate attributes specified by the University. The graduate attributes aimed by the college are

- To make the students aware about the current development and contemporary issues in the subjects
- To develop a strong sense of ethics and integrity among students
- To develop the ability to apply knowledge and skills in new settings
- To develop the ability to be creative & innovative in solving problems
- To develop the ability to analyze problems and to formulate workable solutions

The concerted efforts of the faculty results in high standard of all round performance. They also constantly motivate and encourage students to participate in various extra-curricular, co-curricular & intercollegiate events. Thus, by creating an enabling environment for teaching & learning , the above stated graduate attributes are achieved.

2.5.7 *What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?*

The procedure followed for redressal of grievances regarding evaluation, is as per rules prescribed by the University. The procedure to be followed and the time limit for the same are communicated to the students through notices displayed on the examination notice board along with the Result Summary. The Chairperson of the Examination

Committee communicates the same to the students. The photo copy of answer books of students who have applied for the same are given to them.

In case of verification , the answer book is verified as all answers written are assessed and totaling errors if any.

In case of Revaluation, the answer book is re-assessed by another external examiner after masking the marks and the changed marks (if any) is officially conveyed to the applicant.

The result of verification, reassessment is displayed on the examination notice board and the students are issued new mark sheets wherever necessary.

2.6. Student Performance and Learning Outcomes

2.6.1 *Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?*

The learning outcomes for each course is well defined in the respective syllabi. Each faculty at the time of the posting, undergoes an induction program during which the learning outcomes of the courses are explained to them. The students are informed about the learning outcomes at the beginning of the course in the orientation program. The college has clearly stated Quality Policy which is as follows:

> We are committed to a student – centered environment in which the intellectual, cultural, social, physical and recreational needs of students are met. Towards this the SIES management is committed to implement and continually improve quality management system, make available resources and infrastructure facilities for imparting quality education using contemporary teaching techniques.

2.6.2 *Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course / programme?*

Provide an analysis of the students results / achievements (Programme / course wise for last four years) and explain the differences if any and patterns of achievement across the programmes / courses offered.

A student centric institution as ours gives great importance to monitoring student's progress. Continuous evaluation process is being carried out throughout the semester. During the lectures, the teachers use several ways to monitor the progress of students by way of brain storming sessions with students, quiz, taking rounds, note book checking etc. Assignments/ Project, periodic tests and presentation by students are all part of the continuous evaluation system.

Assessment of answer papers at every semester examinations is the subsequent and important monitoring method.

Parent teacher meeting is arranged for attendance defaulters wherein parents are made aware of the wards' attendance and progress.

Special contact lectures are held for students who are allowed to keep terms. They are given question papers of previous years to solve and the solved papers are assessed and returned to them. They are encouraged to approach the teacher concerned to clarify doubts and overcome their

difficulties in those subjects. Question paper files/ sets and also database of past question papers is maintained in the college library .

For Result Analysis from 2009-10 to 2013-14 refer Annexture 7.

2.6.3 *How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?*

Internal auditors of ISO monitor the completion of syllabus as per the schedule. Through this cell the Teaching& Session plans are evaluated by the audit team to verify the compliance of learning outcomes. The audit members also conduct surprise visits to observe the lectures of faculty members and make recommendations for improvements.

The quality objectives of the college are fulfilled by organizing guest lectures, workshops and seminars organized for students on curricular and extra-curricular topics provide them the opportunity to hear and interact with personalities from different walks of life. Industrial visits are arranged for all the streams where they visit industrial/manufacturing units/plants ,service sector organisations, financial/management institutions etc. in different parts of the country.

Students participate in various Inter collegiate Workshops, Seminars, Competitions etc. through which they keep themselves updated with current happenings in respective subjects. Students are encouraged to undertake research and participate in paper presentations in various colleges.

2.6.4 *What are the measures / initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?*

Interactive sessions /discussions on subject- related topics and case-studies in classrooms help students get a better overview of current and relevant issues.

Industrial visits are arranged for all the streams where they visit industrial/manufacturing units, service sector organisations, financial/ management institutions etc. in different parts of the country. Students visit industries, Corporates, NGOs & banks as a part of their project work. The facilities such as Summer placements and internships are made available to the students. Campus interviews for various courses by Wipro, TCS, WNS, J.P.Morgan, Axis bank, Bajaj Finance Limited etc. are organised every year. College has initiated a tie up with Toyota Kirloskar Pvt. ltd. where by students are trained and placed.

2.6.5 *How does the institution collect and analyze data on student performance and learning out comes and use it for planning and overcoming barriers of learning?*

After every examination the results are analysed and corrective measures are initiated by conducting revision lectures for failures. The subject wise result analysis indicates learning outcome in each subject. This is further used for planning for future teaching methods and evaluation process.

2.6.6 *How does the institution monitor and ensure the achievement of learning outcomes?*

The College has always maintained the result statistics and has used this for working towards achieving its goal of 100 % results and University Ranks. Committed & sincere teaching faculty and motivated students helped us to ensure the achievement of learning outcomes.

2.6.7 ***Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.***

The teachers continuously monitor through class interactions, tutorials, practicals internal assessment and external assessment the performance of the students and uses this inputs in achieving the goals towards the learning outcomes. Under Intensive coaching scheme bright students of T.Y.B.Com. are selected and groomed for getting ranks at University level & Result Improvement Scheme takes care of weaker students.

The following learning outcomes were achieved :

1. B.Com. (A&F) has shown excellent performance overall, many students scoring 100/100 in Cost Accounting, Management Accounting & Tax.
2. B.Sc. (IT) & B.Com. (B&I) has shown continuous improvement in the results
3. B.Com. (FM) has shown 100% results for 3 consecutive years at the University examination.
4. B.Com students have scored 100/100 in FAA I, FAA III & DIT.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would liketo include.

- Transparency in admission process
- Admission Audit
- Merit based admissions
- Examination Calendar
- Systematic conduct of lectures and examination
- Qualified and dedicated teaching faculty
- Examination Audit

OUR PRIDE

VC felicitating Ms. Rukhsar Surve , University Topper at T.Y.B.Com. (A & F)

VC felicitating Ms. Shikha Chanda , University Topper at T.Y.B.Com. (A & F)

VISIT to BSE organized by Commerce Forum

Sustainability Live- Model And Chart Competition And Exhibitions – Nature Club

Concepts of Ecology being explained at Borivali National Park.

Criterion III: **Research, Consultancy & Extension**

University of Mumbai DLLE festival – UDAAN

Street Play during RISE Campaign an Initiative to make Mumbai Safe for women

Extension Activities

3.1 Promotion of Research

3.1.1 *Does the institution have recognized research center/so the affiliating University or any other agency/organization?*

An initiative has been taken to recognize the research center in the subject of Business Policy & Administration, Management and Business Economics from the next academic year.

3.1.2 *Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.*

A research cell has been constituted to promote research culture among students/Teachers under the aegis of Staff and Student Research Cell (SSRC). The cell comprises of teachers actively interested and involved in research representing different areas of interest. The SSRC is comprises of the Principal, a team of faculty members and the librarian. The cell has initiated several activities to augment research in the campus namely

- It organizes workshops on how to write research papers both for students and teachers.
- It encourages teachers and students to take up community related projects.
- It organizes research methodology workshops as well as sharing of research ideas among staff members through interaction with eminent scholars.

Recommendations by SSRC:

- Staff / students should be encouraged to attend more workshops/ seminars/ conferences
- To conduct inter – collegiate research paper Competitions.

Impact of SSRC:

- Staff & students have participated in various research competitions

3.1.3 *What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?*

- *autonomy to the principal investigator*
- *timely availablility or release of resources*
- *adequate infrastructure and human resource,*
- *time-off, reduced teaching load, special leave etc. to teachers*
- *support in terms of technology and information needs*
- *facilitate timely auditing and submission of utilization certificate to the funding authorities*
- *any other*

The institution provides enabling environment to pursue research. Adequate infrastructure facilities such as computers with internet facility and books, journals, e – journals are made available to the researchers. Faculty members are encouraged to avail Faculty Improvement Program leave (FIP) for pursuing doctoral studies. So far six teachers have availed FIP leave at various intervals. Duty leave is granted for attending seminars and presenting papers at various national and international seminars. The management has taken initiative to encourage the researchers by offering ex-gratia amount on the completion of M. Phil and Ph.D programme. The Institution encourages faculty members

- To enroll for various programmes like M. Phil, Ph. D and Post Doctoral studies.
- To apply for major and minor research project under various schemes of University and UGC.
- By providing full autonomy to the principal investigator.
- By providing timely resources and required support.

3.1.4 *What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?*

The Research cell conducts activities to encourage teachers to develop scientific temper and research culture among the students. Some of the initiatives taken by the cell are:

- Conduct of Workshops to encourage them to write research papers.
- Sessions are conducted to encourage students and faculty members to participate in research convention organized by University of Mumbai and other affiliated colleges.
- Financial assistance is provided to needy students for attending seminars, participation in competitions.
- Guidance lectures are organized.
- Students are encouraged to conduct research projects as a part of curriculum and extension activity.

3.1.5 *Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.*

Name of the Department	Research Activity	Project Guidance
Commerce Department.	University Minor Research(2) UGC Minor Research(1) UGC Major research(1)	Guiding students in subjects as per the curriculum
Accounts Department	University Minor research Project(3) and UGC minor Research Project(1)	Guiding students in subjects as per the curriculum
Mathematics & Statistics Department,	UGC Minor Research (1) University Minor Research(1)	Guiding students in subjects as per the curriculum
Law Department	UGC Minor Research(1) University Minor Research(1)	Guiding students in subjects as per the curriculum
Economics Department	University Minor Research(1)-joint	Guiding students in subjects as per the curriculum
Psychology Department	University Minor Research(1)-joint	Guiding students in subjects as per the curriculum
Self financed courses such as BMS, BBI, BFM, B.ScIT, M.com & M.Sc IT	Nil	Guiding students in subjects as per the curriculum

Faculty members are actively engaged in research through publication of research articles, paper presentation at regional/state/national/international conferences and organizing research conferences.

Name of the faculty	Articles published	No of papers presented.	Chaired conference sessions at state / national / International level conferences	Organized Research conference
Dr. Minu Thomas	05	03	05	00
Ms Saraswathy S	00	02	01	01
Dr. Nina R C	00	02	00	00
Dr. Neelima D	11	04	07	01
Ms Kalaivani V	02	03	00	00
Dr. Shanti S	06	08	00	01
Ms Jayshree Giri	04	12	00	01
Ms K.S. Usha	01	09	00	00
Ms Reeta Shah	04	11	00	01
Mr. Ashok Gujar	02	03	00	00
Mr. Prasanna Tambe	00	03	03	01
Dr. Seethalekshmy	05	16	00	00
Ms Anuprita Sardesai	00	01	00	00
Mr. Amit Khatri	00	01	00	00
Ms Charul Patel	04	06	00	01
Ms Priti Thakkar	05	09	00	00

3.1.6 *Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.*

The institution makes continuous efforts to conduct workshops, as well as inform the teachers and students about various national and international conferences/seminars and FDPs. In case research conferences elicit participation from students notices are displayed and circulated to guide them through interactions. Topics are discussed at length and students are provided guidance by faculty members. The following table depicts activites of Staff and Student Research Cell in collaboration with IQAC (Internal Quality Assurance Cell).

Sr. No	Workshop /Training Programme	Period of activity
1.	How to write research papers workshop	Twice a year
2.	How to write research proposals	Once in a year
3.	Faculty development programmes	Once in a year
4.	Research methodology work shop	Once in a year
5.	Training programmes for the teachers	Once in a year
6.	Guest lecture on statistical tools	Once a year

3.1.7 *Provide details of prioritized research areas and the expertise available with the institution.*

Sr. No	Department	Expertise available
1.	Commerce	Entrepreneurship, Higher Education, Financial inclusion, Banking, Corporate Governance, Finance Marketing, Corporate Social Responsibility, Human Resources, etc.
2.	Economics	Budget Estimations, Gender Economics, Higher Education, Public finance, Educational Economics.
3.	English	Indian writing in English & translation.
4.	Accountancy	Analysis and interpretation of financial statements, Taxation laws and CSR.
5.	Mathematics & Statistics	Statistical tools for research analysis.
6.	Law	Business Law, Corporate Law, IPR, Cyber law CSR, RTI.
7.	Psychology	Values, Organisational Behaviour, Counselling and Higher Education
8.	Environment science	Environment Laws, Sustainable Development, Ecology and Green audit.

In the aforesaid departments the teaching experience of faculty members ranges from two years to 25 years. The Commerce Department boasts of three research guides out of four members. Two faculty members are recognized in the subject Commerce-Business Policy and Administration and one faculty is recognized as guide in the subject of Management. In the Economics department one faculty is recognized as guide in the subject of Business Economics.

3.1.8 *Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?*

The institution invites experts to deliver lectures and organize workshops. In the four UGC sponsored conferences several eminent scholars were invited to share their expertise with teachers and students. Our faculty members are also encouraged to visit various institutions for delivering lectures on topics like how to prepare research proposals, writing skills for preparing research papers, chairing sessions at conferences. This also provides rich exposure and experience.

Our college convened research convention under the aegis of Department of Students Welfare and Department of Life Long Learning, University of Mumbai. Our faculty members are appointed by affiliating University and other colleges as judges for various research conventions.

3.1.9 *What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?*

The institution motivates teachers to enroll for Ph.D programme and avail leave under FIP of UGC. The following teaching staff have availed

FIP leave to complete their research work.

Sr. No	Name Of faculty	Period	Status
1	Dr. Minu Thomas	November 2006- April 2008	Completed
2	Dr.Neelima Diwakar	March 2007 -March 2009	Completed
3	Dr. Shanti Suresh	February 2008 -January 2010	Completed
4	Dr. Nina Roy Choudhury	August 2008 -August 2010	Completed
5	Mr. Amit Khatri	March 2012 - March 2014	Pursuing Ph. D
6	Ms. Reeta Shah	March 2013 -March 2015	Pursuing Ph. D

Among the Aided section teachers 35.29 % i.e. Six out of seventeen have utilized the sabbatical leave. Three faculty members are currently pursuing Doctoral studies and could not avail of FIP leave on account of age bar. The resultant effect of pursing research is reflected in terms of

1. Greater participation in workshops/FDPs,
2. Presentation of research papers,
3. Publication of research articles,
4. Adoption of inter disciplinary approach in teaching,
5. Increase in participation at research conferences,
6. Being invited as expert to chair conference proceedings,
7. Being invited as judges at research conventions,
8. Publication of text books,
9. Urge to enhance qualifications,
10. Greater involvement in the process of sharing knowledge by being invited to lecture in several other undergraduate and post graduate programmes,
11. Being invited as member of Board of Studies by University of Mumbai and other Autonomous institutions in Mumbai.

3.1.10 *Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)*

An initiative has been taken to recognize the research center in the subject of Business Policy & Administration, Management and Business Economics from the next academic year. Four faculty members have been recognized as PhD guides. The faculty members who have completed doctoral studies and others are actively involved in disseminating knowledge gained through various platforms such as chairing sessions at International and National conferences, research conventions, publication of articles based on research work, participation at various conferences and by delivering expert lectures. The studies covered by researchers cover a wide area of cultural, socio economic issues.

The faculty members share their expertise not only with the colleagues in the college but also a wide range of peer group. The papers presented and published at various conferences have been appreciated and critically evaluated by the conference chairs. The research experience gained is used by the faculty members in their professional life. The expertise of these researchers can be used in the field of community development, women empowerment, Industry, Education and banking. The Management is very supportive and encourages faculty to establish Doctoral study centre and purse further research interests. Researchers are encouraged by the institute to interact with the academia and industry and present their views in different platforms.

3.2 Resource Mobilization for Research

3.2.1 ***What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.***

Though separate budget has not been earmarked for Research, funds are allocated by Management on need basis. The management has instituted a similar scheme of FIP for the staff members of unaided section. Funding is done by management for establishing PhD research centre and for conducting workshops. This fund is used to develop and nurture research culture and scientific temper among teachers and students.

The details of major heads of expenditure is as follows:-

Year	Head of Expenditure	Allocation	Utilization
2013 -14	■ Two Workshops: Quality Indices & Application of Statistical Tools ■ Ph D centre in Commerce ■ Purchase of SPSS software ■ Participation in research conferences and workshops	Rs.1,50,000/-	Rs. 1,50,000/-
2012 -13	■ Workshops on Research Methodology ■ Guest Lecture	Rs. 10,000/-	Rs.10,000 /-
2011 -12	■ Lecture/Workshops on Research Methodology/ participation in conferences	Rs.8,000 /-	Rs. 8,000/-
2010 -11	■ Lecture/Workshops on Research Methodology/ participation in conferences	Rs.5,000 /-	Rs. 5,000/-

3.2.2 ***Is provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?***

Even though seed money is not provided, our institution makes best possible efforts to motivate teachers to participate in research paper presentations and undertake minor and major research projects under University of Mumbai and UGC.

3.2.3 ***What are the financial provisions made available to support student research projects by students?***

Funding is provided as and when necessary to participate in research activities.

3.2.4 ***How does the various departments/ units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing inter disciplinary research.***

Faculty members have conducted inter-disciplinary research conference in the area of corporate social responsibility and human capital. The conference was well received by all delegates.

3.2.5 *How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?*

Depending upon the requirements of various courses, infrastructure facilities are provided. The computer labs are manned by trained staff and timetable is prepared for the allocation of the lab facilities to students and staff of various streams. Students and staff can access computers with internet connectivity. The staff and students can avail library resources, LCD facility as well as net books according to their requirements. Separate registers are kept to monitor the issue of net books/Laptop and LCDs.

3.2.6 *Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.*

So far the institution has not received any special grant from industry or other beneficiary agencies for developing research facilities.

3.2.7 *Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.*

Nature of the Project	Name of the Faculty	Title of the Project	Total Grant	
			Sanctioned	Received
UGC Major Projects 2013-2015.	Dr. Minu Thomas	An assessment of entrepreneurial initiatives in institutes of higher education.	Rs. 3,25000/-	Rs. 2, 05,000/-
UGC Minor Research Project 2011-2013	Ms Charul Patel	Minor "Behavioral pattern of savings and investment of salaried people in Private sector"	Rs. 40,000/-	Rs. 40,000/-
UGC Minor Research Project 2011-2013	Ms K. S. Usha.	'Statistical Analysis of Tamil Migrants in Dharavi with a perspective on life satisfaction and socio economic status'	Rs. 152700/-	Rs. 152700/-
UGC Minor Research Project 2011-2013	Ms Kalaivani Venkataraman	"A study of the effectiveness of right to education & 4 As in Mumbai"	Rs. 65,000/-	Rs. 50,000/-
UGC Minor Research Project 2011-2013	Mr. Prasanna Tambe	Compliance with Accounting standards-Indian scenario	Rs. 85,000	ongoing

Details of Minor Research Projects funded by University of Mumbai.

Name of the Faculty	Research Title	Amount Granted	Year of Completion
Dr. Neelima Diwakar & Mrs. Jayshree Giri	"Challenges and opportunities of globalization of higher education perception of students of University Of Mumbai"	Rs. 10,000/-	2010
Mrs. Kalaivani Venkatraman	"Doctor patient relationship in relation to the Consumer Protection Act 1986"	Rs. 13,000/-	2010
Dr. Seethalaxmi. N	'Higher education & problems of employability-pros & cons'	Rs. 28,000/-	2013
Ms. Charul Patel	'Behavioural pattern of saving & investment amongst salaried people in private sector'.	Rs 14,000	2011
Mr. Ashok Gujar	Comparative Study of two Consecutive Years Cash Flow Statements (A study of selected limited companies)	Rs.12,600	ongoing

3.3 Research Facilities

3.3.1 *What are the research facilities available to the students and research scholars within the campus?*

Following facilities are available:

- Well equipped library.
- E resources – INFLIBNET, Journals and various reference books online.
- Linkages with various libraries.
- Linkage with neighborhood colleges for usage of libraries.
- Research journals and international publications.
- Extended library hours for the benefit of researchers as and when required.
- SPSS Package.
- Computer Labs, laptops, net books, Internet access, printers for researchers.

3.3.2 *What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?*

Institutional strategies for the researchers aim at optimum utilization of all resources available within the institution. Library is well equipped with number of books and magazines and e-journals. Free internet service printer facilities are offered to research scholars both staff as well as students.

3.3.3 ***Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments / facilities created during the last four years.***

The institute has not received any special grants or finances from industries or other agencies for the development of research facilities.

3.3.4 ***What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?***

Our institution maintains cordial relations with cluster colleges for sharing library facilities, collection of books and journals, E – Resources as and when required. Our faculty members also use library resources of cluster institutions, University libraries as well as sister institutions.

3.3.5 ***Provide details on the library/ information resource center or any other facilities available specifically for the researchers?***

The college has well equipped computer labs, staff room with adequate number of computers, printers and net books, the Library has additional computers and printer which are used extensively by students and faculty members. Our library is well equipped with a number of books on Research Methodology, Management books and topics covering a wide area of Commerce, Economics, accountancy, Financial Markets, Psychology, literature in various languages, Mathematics and Statistics, Environmental Science and IT. Access to e -journals and INFLIBNET makes research work more attractive.

3.3.6 ***What are the collaborative Research facilities developed/ created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.***

Research facilities of sister institutions, cluster colleges, University of Mumbai & SNDT University libraries, TISS, IGIDR, ICSI are used by faculty members. We train the students through research related workshops and persuade them to undertake Social Science research. While preparing the projects even postgraduate students use survey method and review of literature as a part of the Research Methodology. This provides them required foundation for research work. Teachers use their research related experiences and expertise while conducting lectures. Most of the faculty members are involved in writing research papers, attending and presenting in National and International conferences which improves their performances in the class room as well as among the peer members and the society. Faculty members are invited as members of advisory committee and as chairpersons of various conferences / seminars (both National and International) conducted by other institutions, this enables faculty members to share their research experience with other faculties.

3.4.1 *Highlight the major research achievements of the staff and students in terms of*

- Patents obtained and filed(process and product): **NIL**
- Original research contributing to product improvement: **NIL**
- Research studies or surveys benefiting the community or improving the services: Our teachers undertake research related to social issues in banking, enterprise development, empowering women as well as economic, legal, socio cultural issues. These studies can be expanded to cover large sample population. Varied areas such as Retailing, Entrepreneurship, Employability, Right to Information, Education, Finance, Banking, Community Development are covered while writing research papers and undertaking research projects. Faculty members have completed research work in the following areas
- Social Entrepreneurship.
- Gender equality & access to education.
- Corporate Governance
- NPAs of Urban Cooperative Banks
- Nation and Nationalism through the work of select authors.
- Economic Value Added.
- Globalization and its impact on Higher Education.
- Social inclusion of migrants of Dharavi.
- Mathematical model to measure performance of Banks.
- Corporate Social Responsibility.

3.4.2 *Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?*

To motivate and encourage the faculties for publication we are in the process of publishing a research journal.

3.4.3 *Give details of publications by the faculty and students:*

- Publication per faculty

Name of the Faculty	No of Conferences Attended I/N/S/R	No of Seminar / FDP attended in college and outside	Book with ISBN No	Book without ISBN No	Article in Journal with ISSN	Chapter in Book with ISBN	Conference proceedings
Dr. Minu Thomas	07	06	00	01	01	03	02
Ms Saraswathy S	04	14	06	00	00	00	00
Dr. Nina R. C	06	14	06	01	00	00	00
Ms Sangeeta Kore	00	00	00	01	00	00	00
Dr. Neelima Diwakar	25	09	00	00	00	10	01
Ms Kalaivani Venkataraman	03	07	04	00	00	02	00
Dr. Shanti Suresh	10	7	01	00	06	06	2

Name of the Faculty	No of Conferences Attended I/N/S/R	No of Seminar / FDP attended in college and outside	Book with ISBN No	Book without ISBN No	Article in Journal with ISSN	Chapter in Book with ISBN	Conference proceedings
Ms Jayashree. Giri	12	04	01	00	01	00	00
Ms Reeta B Shah	13	10	02	00	01	00	03
Ms K S Usha	09	03	00	01	00	00	04
Mr. Ashok A Gujar	10	03	04	05	00	00	02
Mr. Amit N Khatri	04	06	00	01	00	00	00
Dr. Seetalekshmy N	21	00	04	00	03	02	00
Ms. Charul Patel	19	05	02	02	04	00	02
Ms Priti Thakkar	12	06	00	00	03	01	00

Number of papers published by faculty and students in peer reviewed journals (national/international)

Name of the Faculty	Title of the Article	Publisher & Place of Publication	ISSN/ISBN No.
Dr. Minu Thomas	Fostering Sustainable Development through Social Entrepreneurship,	Journal of Commerce & Management Thought Volume III January-March 2012	ISSN 0975-623X.
Dr. Neelima Diwakar	"Development – Demography-Technology and Trade: Four Pillars of Progress "	International journal of Business, Management, and Social Sciences, Vol. 3, Issue 9(1), May, 2014	ISSN 2249-7463
Ms. Jayashree. Giri	Globalization of higher education - Teachers' perspective International seminar on ICT as change as higher education	Global Journal of Management application Conference proceedings	ISSN 2249-345X
Ms. Reeta B Shah	Paper titled "Economic Value Added as a Performance Measure- Relative Comparison with MVA"	"The Empirical Economics Letters", 13(1): (January 2014)	ISSN 1681 8997

Name of the Faculty	Title of the Article	Publisher & Place of Publication	ISSN/ISBN No.
Dr. Seethalekshmy N	"BPR: Solution for Indian Banks"	VinimayaVol XXX No:2 (2009-10)	ISSN 0970-8456
	"Financial Inclusion and the concept of Frugal Innovation"	VinimayaVol XXXI No:3 (2010-11)	ISSN 0970-8456
	"Impact of research on Higher Education"	SFIMAR Research Review published by St.FrancisInstt. Of Management & Research	ISSN 0975-895X Vol8, Issue 1, 2013
Ms Charul Patel	"Corporate Social Responsibility under disguise of Sustainable Development – A Myth or a reality"	International Journal of Management & Business Studies (IJMBS) Vol. 2 Issue 3.	ISSN : 2330- 9519 (On line) | ISSN : 2231-2463 (Print)
	"A study of Investment Perspective of salaried people(Private sector).	Asia Pacific Journal of Marketing & Management Research.	ISSN ONLINE: 2277-3622
	"Corporate Governance and Corporate Social Responsibility – Contemporary Tools of Management Practices"	Pillai Journal of Management Research, a Bi-annual Research based journal Volume 7, July – December 2013 issue	ISSN 0976 – 5441.
	"Agenda of Women Empowerment at the Boards – Amendment to Companies Act"	International Journal of Innovations in Engineering and Management (IJIEM), a specialized, indexed and refereed journal_ , Vol. 2, No.2 of July – December 2013 issue.	ISSN 2319–3344
Ms Priti Thakkar	Challenges of Social Inclusion and Democracy: A Case Study of Borivali National Park	Global Journal of Management Applications	ISSN: 2249 - 345X) Volume II - No. (3), July – September, 2012.

Name of the Faculty	Title of the Article	Publisher & Place of Publication	ISSN/ISBN No.
Ms Priti Thakkar	Restructuring Economy of Konkan with Agro - Tourism: Special Ref to Case study of Shaguna Baugh	New Horizons in social science research by AISSR - Excel Publishers	ISBN 93-813661-01-0
	Sustainability of city hinterland: A case study of Mira- Bhayander suburb	Global Journal of Management Applications	ISSN: 2249 - 345X) Volume III - No. (4), Oct – December, 2013.
	Aftermath of Industrial Policy Changes and water pollution: A case study of Mira- Bhayander suburb"	International research Journal of commerce business and social sciences	ISSN 2277-9310, volume II Issue 9 (1 Dec, 2013)

- Number of publications listed in International Database (for Eg:Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory,EBSCOhost,etc: **NIL**
- Monographs: **NIL**
- Chapter in Books:

Name of the faculty	Title of the article	Publisher & place of publication	ISSN/ISBN no.
Dr. Minu Thomas	"Social enterprise development initiatives of select NGOs in the city of Mumbai."	Excel Publication, New Delhi	with ISBN: 978-93-80043-76-0
	'An overview of micro finance delivery models in the city of Mumbai',	Himalaya Publishing house	ISBN: 978-93-5024-720-4
	Development through Social Entrepreneurship'	Shroff publishers & Distributors	ISBN: 978-93-5110-046-1.
	"Financial Inclusion of Urban Poor: An analytical study of select NGOs in the city of Mumbai"	Excel books New Delhi	ISBN:978-93-5062-338-1
Dr. Neelima Diwakar	"Gender Inclusion for Social, Economic, and Political Empowerment."	Pub. Dept. of Management Studies Veltech Hightech & Agasthiar , Trichirapally	ISBN No.: 978-93-80530-39-0

Name of the faculty	Title of the article	Publisher & place of publication	ISSN/ISBN no.
Dr. Neelima Diwakar	"Globalization of Higher Education: Students' Perspective",	Institue of Professional Studies, Gwalior.	ISBN:978-81-922218-0-9
	"Maharashtra: Need for Inclusive Growth in Education to be Education Hub"	Symbiosis College of Arts & Commerce, Pune.	ISBN-978-81-921046-0-7
	"Gender Inequality in Education: Challenges and Strategies"	Radha Publications, New Delhi.	ISBN-978-81-7487-807-6
	Public-Private Partnership in Higher Education for Access, Quality, and Inclusive Growth	Hind Yugum, New Delhi.	ISBN 978-93-81394-40-3
	Higher Education- Gender Empowerment Measure and Amartya Sen's Cooperative Conflict	Sheth Publishers Pvt. Ltd. Mumbai.	ISBN 978-93-82429-99-9
	Allocation to Education: An Essential Social Infrastructure	Sheth Publishers Pvt. Ltd. Mumbai.	ISBN-978-93-82429-97-5
	Demographic Dividend and Low Sex Ration: Positive and Negative Aspects of Indian Demography	St. Mira's, College of Arts, Science & Commerce, Pune.	ISBN-978-81-925782-0-0
	Higher Education- A Directional Impetus in Subsidies and Other Cost Sharing and Revenue Diversification in Higher Education" .	Excel India Publishers, New Delhi.	ISBN-978-93-82880-56-1
Ms Kalaivani Venkataraman	CSR and New Companies Act 204: An Analysis	Conference proceedings	ISBN 978-93-83072-21-7
	Rights of women in Live-in Relationship in India	Conference proceedings	ISBN 978-93-83072-224
Dr. Shanti Suresh	International corporate governance models	Research volume I - Dr. V.N.BRIMS Publication April to August 2010 BRIMS Thane	ISBN-81-86945-24-5
	"Ownership patterns and corporate governance in India"	SIES Journal of Management, Mumbai	ISBN 0974-2956
	Board Evaluation models	Conference proceedings SIES National Conference with ISBN number	ISBN-978-93-83681-90-7

Name of the faculty	Title of the article	Publisher & place of publication	ISSN/ISBN no.
Dr. Shanti Suresh	Improving the efficiency and performance of independent directors	Innovations and quality of life –Research volume of Loyola college Chennai Published by Earthworm Books	ISBN-10:81-86945-24-5
	Effectiveness of Clause 49 and ownership patterns in India	DPH Publishing House, New Delhi.	ISBN:978-98-5056-057-0
	Corporate governance and organizational performance	Himalaya Publication.	ISBN:978-93-5051-729-1
Ms Jayashree Giri	Leadership and decision making styles: Key to empowerment of women entrepreneurs	Rishab Publishing house, Mumbai	ISBN 978-93-83702-17-0
	Reverse mortgage - A panacea for senior citizens in India	Rishab Publishing house, Mumbai	ISBN 978-81-926401-05
Dr. Seethalekshmy N	"Challenges before Indian Banking Sector"	New Vistas in Commerce & Management by Adhyayan Publishers & Distributers, New Delhi	ISBN 978-81-8435-143-9
	"To Study the efficiency of Indian Banking Industry through Financial Inclusion"	"Indian Economy in 21st Century: Issues & Challenges" organized by Janakibai Rama Salvi College, Kalwa	ISBN 978-93-81-578-99-5
Ms Charul Patel	"Economic Crisis and its Impact on Employment Opportunities in Indian Economy" in book titled	"Global Economic Crisis and India's Economic Stability" by Vidhyabhartee Prakashan, Latur	ISBN 81-7876-076-2
	"Use of corporate Social Responsibility and Total Responsibility Management as Management Practices towards Sustainable Growth'	'General Management Practices for Organizational Stability' By Anuragam Publications.	ISBN 978-98-80627-25-0

- Books Edited: NIL
- Books with ISBN/ISSN numbers with details of publishers

Name of the faculty	Title of the Books	Publisher	ISBN/ISSN	Edition
Ms Saraswathy S	Indian Economy (Economics-III)	Vipul Prakashan	978-93-82791-76-8	Revised
	Micro Economics (Economics-I)	Vipul Prakashan	978-93-82791-80-5	Revised
	Micro Economics (Economics-I)	Vipul Prakashan	978-93-82791-81-2	Revised
	Introduction to Economics	Vipul Prakashan	978-93-82791-93-5	New
	Macro Economics (Economics-II)	Vipul Prakashan	978-93-82791-96-6	New
	Business Economics-II	Vipul Prakashan	978-93-83887-09-5	New
	Business Economics-I	Vipul Prakashan	978-93-83887-31-6	Revised
	Micro Economics	Vipul Prakashan	978-93-83887-55-2	Revised
	Micro Economics	Vipul Prakashan	978-81-924175-1-6	New
	Business Economics-I	Vipul Prakashan	978-81-924175-6-1	New
	Indian Economy (Economics-III)	Vipul Prakashan	978-93-82612-1-5	Revised
	Micro Economics	Vipul Prakashan	978-93-82612-2-2	New
	Micro Economics	Vipul Prakashan	978-93-82612-3-8	Revised
	Managerial Economics - I	Vipul Prakashan	978-93-82612-4-8	Revised
Dr. Nina Roy Choudhury	Business Communication (F.Y.B.Com)	Vipul Prakashan	978-93-82612-77-3	Revised
	Business Communication – I (First Year BAF)	Vipul Prakashan	978-93-82612-60-5	New
	Business Communication – II (First Year BAF)	Vipul Prakashan	978-93-82791-30-0	New
	Effective Communication – I (First Year BBI)	Vipul Prakashan	978-93-82612-78-0	Revised
	Business Communication (FYBMS)	Vipul Prakashan	978-93-83887-19-4	New
	Effective Communication – II (First Year BBI)	Vipul Prakashan	978-93-82612-05-06	Revised
Ms Kalaivani Venkataraman	Business Law Second Year B.Com.	Vipul Prakashan	ISBN 93-82791-49-2	1st Revised
	Company Law First Year B.Com (A&F)	Vipul Prakashan	ISBN 978-9382612-36-0	4th Revised
	Business Law-I Business Regulatory Framework First Year B.Com (A&F)	Vipul Prakashan	ISBN 978-93-82791-20-1	Revised
	Business Law First Year BMS	Vipul Prakashan	ISBN 978-93-82612-73-5	6th Revised
Mr. Ashok Gujar	Financial Accounting & Auditing TYBCom SemV, June 2014	Sheth Publishers	978-93-83497-44-7	New

- Citation Index: **NIL**
- SNIP : **NIL**
- SJR : **NIL**
- Impact factor :**NIL**
- h-index : **NIL**

3.4.4 ***Provide details (if any) of***

- ***Research awards received by the faculty-*** **Nil**
- ***Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally-*** **Nil**
- ***Incentives given to faculty for receiving state, national and international recognitions for research contributions***

The achievements of faculty members are announced during annual prize distribution function. Management felicitates the faculty members for their research achievements during the annual fraternity dinner.

3.5 Consultancy

3.5.1 ***Give details of the systems and strategies for establishing institute-industry interface?***

Our institution encourages interface with industries through placements & collaborative programmes. The placement committee takes initiative by communicating information about placement opportunities.

- UG and PG students are encouraged to appear for the written test as well as interviews conducted by corporate.
- Experts are invited to interact with the students through guest lectures.
- Industrial visits are conducted across courses each academic year.
- Workshops are conducted by Management experts.
- Students are encouraged to interact with industries for projects, sponsorship and internship assignments.

3.5.2 ***What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?***

Institution is yet to implement the consultancy circular issued given by the University of Mumbai.

3.5.3 ***How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?***

The institution allows the staff members to utilize their expertise for consultancy work.

3.5.4 ***List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.***

NIL

3.5.5 ***What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?***

At present faculty members are not engaged in consultancy services.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 ***How does the institution promote institution-neighborhood - community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?***

Management has adopted a village at Kawathewadi near Karjat. During the silver Jubilee programme financial assistance of Rs. 10, 00,000/- for the Uttarakhand Relief programme was donated to Prime Minister's Relief Fund. Our NSS unit, NCC unit, Nature club, Rotract club, WDC and Department of Lifelong learning and Extension undertake extension activities. As a part of the college ISR initiative one of our non teaching staff was provided financial assistance to the tune of Rs. 7, 00,000/- towards his treatment by soliciting contribution from the stakeholders. Management has instituted SEAT scholarship & Essar Endowment Fund to assist needy students across courses.

We invite experts to guide students during career fair & community activities undertaken by NSS/ NCC, WDC, Rotract Club and DLLE. Activities such as tree plantation drive, safety week, disaster management workshops, self defense training and gender sensitization programmes are organized to create a sense of service orientation.

The holistic development of the students is undertaken through conduct of workshops on ethical practices, self-esteem, Yoga as well as Art of Living.

NSS unit undertakes various activities such as environmental projects, cleanliness drive, Blood donation camp, Disaster management workshop, gender sensitization, eye check up camp, Thalassemia camp, and AIDS awareness programme. NSS volunteers also act as volunteers for programmes conducted by the University of Mumbai, Traffic Police and Sion police station. They have undertaken activities for RISE campaign to create awareness about injustice done to women. The WDC and NSS volunteers also undertake activities for the needy and under privileged. They have collected and distributed old news papers, garments and toys for the under privileged. The NSS volunteers conduct activities in the slum opposite the college as a part of their area based programme.

The NCC unit along with the unit of our sister institution is attached to 1 Battalion for Girls & is led by Lt.Chitra Pathare. Our NCC unit also spreads social awareness messages whenever they go for various camps. Our NCC incharge and students have won accolades at various camps and events.

The WDC conducts various activities for gender sensitization and for the growth & development of students as well as women in general. WDC conducts programmes such as Self defense classes for girl children, sari distribution for the needy in the society as well as health check up camps, workshops and seminars for empowering girl children in the college.

The unit working under Department of Life Long Learning (DLLE) also prepares the students to become better citizens. They prepare projects related to various careers and conduct exhibitions which reveal clear understanding about various careers. Some groups of DLLE students worked for SWS projects (status of women in the society) by conducting survey in areas like Ghatkopar and Sion to throw light on the standard of living of women in these localities. This project helps in creating awareness in the society about gender equality, as well as importance of educating girl children.

Management organizes the National Eminence Award to felicitate achievers in the areas of Public leadership, Community leadership, Science

and Technology, Social thinkers/Philosophers/ Pravachankartas. Such events encourage staff and students to imbibe leadership qualities and emulate eminent personalities. Ram Joshi Memorial lecture, former Headmaster Muthuswami Memorial lecture, T.V Chidambaran memorial lecture conducted by management also helps the students to understand and emulate leaders.

All the aforesaid activities are undertaken by us to make our students responsible citizens and make them more responsible towards society at large.

3.6.2 *What is the Institutional mechanism to track students' involvement in various social movements/activities which promote citizenship roles?*

We have a formal reporting system by the coordinators and chairpersons of various committees. The activities are reviewed and corrective measures are initiated.

3.6.3 *How does the institution solicit stakeholder perception on the overall performance and quality of the institution?*

The management conducted perception study to assess the quality of the institution. The findings of the study were used to improve the system. Orientation programmes conducted during the beginning of the academic year also provides an opportunity for the parents to know about the various activities of the college, the general rules, rules of attendance, examination calendar, examination process, rules pertaining to admission the details of optional courses & processing of various documents. The parents can clarify all their doubts during this programme. They are also invited to provide suggestions during parent teacher meeting conducted in both the terms.

3.6.4 *How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.*

Based on the theme decided for the academic year, several events are planned by various committees/ forums/Departments. Every committee prepares the budgets and submits it to the Principal/ Management for approval. On the basis of approval received the various committees and departments conduct outreach programmes.

Committee	Activities	Impact on development of students
NSS	Street play, Residential camp, Tree plantation, Blood donation camp, Thallassemia test, Disaster management workshop, Rangoli and poster competition.	Environmental and social awareness, Leadership quality, Team work, Management skills.
NCC	Camps, Parades.	Leadership, Discipline, Team work, National consciousness
WDC	Workshops, Seminars, Street plays/ skits, Posters, Self defense training.	Gender sensitization, Empowerment, Social, awareness, Confidence building.
DLLE	Inter and intra college literary, posters and research competitions and exhibitions.	Intellectual development, career awareness, Research culture.
Rotaract Club	Leadership camp, personality development program, Voter registration camp.	Leadership, citizenship training.
Nurture Club	Life skill program, Management development program, personality development program.	Soft skills development.

3.6.5 ***How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?***

Students are motivated to participate in various activities and events. Financial support is provided for participation in and conduct of these events. In the beginning of the year orientation program is conducted to encourage students to become a part of Students' Council and participate in various activities such as

- Speakers forum
- Commerce forum
- Cultural forum
- Research cell
- Placement cell
- NSS
- NCC
- Gymkhana
- Women's Development Cell
- DLLE

This motivates and encourages other students to become part of NSS and NCC units. Best NSS and NCC cadets are felicitated during the Annual Prize distribution function. Our NCC students participate in the Republic Day parade function held at Delhi. The Rotaract club also conducts various activities such as blood donation drives, tree plantation drive, voter registration & leadership programs. Management promotes social welfare projects as a part of their Institutional Social responsibility.

The alumni come back to create awareness campaign among the current batch to join NSS and participate in various activities including hosting cultural festival. NCC cadets of past years are invited during Independence Day and Republic day functions. During this function best cadets take the leadership role and conduct the programme.

3.6.6 ***Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?***

The highlights of WDC programmes are:

- Self defense training
- Workshops.
- Sensitization of Gender Equality
- Outreach programs
- NSS unit of our institution conducts the following programmes in order to ensure social justice among under privilegedand vulnerable sections of the society..
- Thalassemia testing for all UG & final year students.
- Aids awareness week in slums, Literacy programmes among BPL sections
- Majlis Foundation – conducts workshops on sexual harassment,
- Volunteering at Sulabha school.

The above programmes prepare our students to become bold and courageous in order to face the challenges of life.

3.6.7 ***Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students'academic learning experience and specify the values and skills inculcated.***

Students' academic & learning experience is completed through

1. By making them aware of socio-economic issues and problems of the disadvantaged sections of society.
2. Raising environmental consciousness.

3 Imparting skills to learn goal setting, problem solving and crisis management.
4. Team work and leadership skills are acquired in the process & values of national integration and patriotism is also fostered.

3.6.8 *How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?*

Our Institution involves the community through its association with Rotary clubs, Police department and Sion Hospital and NGOs for its outreach programmes.

Workshop on Disaster Management by BMC

3.6.9 *Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extensionactivities.*

Institution	Programmes
BMC	Disaster mgmt
Rotaract club	Voter card campaign & blood donation
Sion hospital	Blood donation
MDACS red ribbon club	AIDS awareness
Sarvodayamandal - Mumbai	Peace march
Pujya Thakkar Bappa Ashramshala- Chive village, Pali	Residential camp - NSS
Sion Police station	Project Mrutyunjaya
Vivekanada centre at Panvel	Residential camp
Cancer Aid and Research Foundation	Cancer awareness and aid mobilization
Helpage India	Cultural program for senior citizens
Institute of Technology & Management	Resource Persons for career counseling
MAVA/Majlis/Akshara NGO	Gender sensitization programme/NSS programme

3.6.10 *Give details of awards received by the institution for extension activities and/ contributions to the social/community development during the last four years.*

Our NSS Programme Officer was felicitated by Rotary club for the exemplary work done for NSS. In the year 2013-14 our institution hosted Udaan Festival of University of Mumbai in order to show our support extension activity.

Associate NCC officer (ANO) Lt. Chitra Pathare was awarded as the Best ANO at the National Integration Camp held at Gadag, Karnataka organized by Karnataka and Goa Directorate in January 2014.

3.7 Collaboration

3.7.1 ***How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives-collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.***

Our institution receives co-operation from all research centers working under different colleges and university. The various departments use the facilities' provided by TISS, both libraries of university of Mumbai & SNDT Women's University, NIBM, IGIDR, ICSI and IIT for their research work. The statistical tools and packages of TISS as well as independent professionals working in this area is utilized for research.

3.7.2 ***Provide details on the MoUs/ collaborative arrangements (ifany) with institutions of national importance /other universities/ industries/ Corporate(Corporate entities)etc. and how they have contributed to the development of the institution.***

SIES in association with Toyota Kirloskar Motor Pvt Ltd launched the TSEF programme for final year undergraduate students. It is the first kind of programme in Maharashtra. SIES is the only college in city to be selected for Toyota Sales education foundation programme. We also have collaborative relationship with Inter Connected Stock Exchange, Ambition Learning Solutions and Tally India Ltd., to offer joint certification programme.

Our college also forges collaborative programmes with University of Mumbai. We hosted Mumbai University's Zonal Youth festival and 'Uddan festival' of Department of Life Long Learning.

3.7.3 ***Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/ creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. Laboratories / library/new technology/ placement service etc.***

We have collaborated with Toyota Kirloskar Motors ltd., to impart Sales training to students. Apart from it we conduct joint programmes with Inter Connected Stock Exchange and Ambition learning. The placement cell of the college invites and conducts placement of UG and PG students throughout the year. The details of placement drive is depicted below

Company Name	Appeared for Interview	Candidates Shortlisted
JP Morgan	74	12
WNS	74	04
Eclerx (finance, sales and marketing)	143	76
Axis Bank	82	15
Great place to work	58	07
Seed Infotech	58	NA
Toyota Kirloskar Motors	65	20

3.7.4 ***Highlight the names of eminent scientists /participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.***

Resource Person	Institute to which resource person belong	Dept / Committee	Activity
Dr APJ Abdul Kalam	Ex-President of India	IQAC	Silver Jubilee celebration of the College
Dr. Arvind Luhar	Associate Prof, Ismail Yusuf College	Research Cell	Workshop on How to Write Research Paper
Celebrities - Cyrus Brocha, Suchitra Pillai,	Eminent Personalities from entertainment industry	Students' Council	FANTASIES, Cultural Festival
Mr. Uday Acharya	Director Mind Flex	WDC	Self Esteem Workshop
Dr. Sara Thomas and Ms. Lakshmi Padmanabhan	Academician	Speakers Forum	SIES Inter Collegiate Debate
Prof. RSS Mani	Sr. Mgmt consultant	Commerce Forum	DISHA: workshop on Management as Career Option
Mr. E. Girish	Corporate Trainer	Commerce Forum	Workshop on Personality Development
Mr. Ramaswamy	Head, Commodities Market	Commerce Forum	Workshop on Career Opportunities
Dr. T.P. Prasad	Prof. NITIE	IQAC	Workshop on Managing to Maximizing
Mr. Akhil Sahani	Director Centre for Management, Mumbai	WDC	Workshop on Youth Leadership & Employability
Dr. Preeta George	Associate Prof. S P Jain Institute of Management studies.	IQAC	Management Development Program.
Ms. Alpana Sawant	Corporate Trainer	WDC	Workshops on Soft Skills
Dr. Sundari	HOD Psychology, MD College	Research Cell	Workshop on Success Mantra and Study Skills
N.S. Ramaswamy	VP Ventura Securities	Commerce Forum	Workshop on Security Market

Resource Person	Institute to which resource person belong	Dept / Committee	Activity
Ms. Usha Nadar	O & M	Commerce Forum	Workshop on Media
Mr. Malhar Kunte and Anand Ayyagiri	ST Consulting	Commerce Forum	Workshop on IT
Dr. Salma Prabhu	Psychologist	Speakers Forum	SIES Inter Collegiate Debate
Dr. Ajit Ranade,	Head, Corporate economics cell - Aditya Birla Co., ltd)	Economics Department	National Seminar
Dr. Chandrahas. Deshpande	Executive Director- Maharashtra Economic Development Council	Economics Department	National Seminar
Ms. Prabhuta Vyas	Senior Vice president- IBA, Mumbai	Economics Department	National Seminar
Mr. Anand. Naik	Head, Western region- Baxis India	Economics Department	National Seminar
Shri Sunil Bhandare	Advisor, Economic and Government Policy, Tata SMG	Economics Department	National Seminar
Ms. Izabela Megerle	General Manager, HR- Lanxess India ltd	Economics Department	National Seminar
Ms Usha Rane	Director Program- NGO Pratham	Economics Department	National Seminar
Dr. Shyam Sunder	Head Department of Economics- Guru Nanak College	Economics Department	National Seminar
Ms Jyoti Mhapsekar	Founder President- Stree Mukti Sanghatana	Economics Department	National Seminar
CA Vipul Choksy	Chairman of WIRC, ICAI	Accounts Department	National Seminar
CA Sachin Negandhi	Partner, KS Iyer Associates	Accounts Department	National Seminar
Mr. Avinash Patkar	Chief Sustainability Officer TATA Power	Commerce & Psychology Department	National Seminar
Ms Shalini Rattan	Head-CSR Patni Computers	Commerce & Psychology Department	National Seminar
Mr. Manoj Chakraborthy	Chief Operating Officer	Commerce & Psychology Department.	National Seminar
Mr. Ramakrishnan	Associate professor Asian School of Business	Commerce & Psychology Department.	National Seminar
Mr. S. Kale	Director Sustainability Project, BARC	Commerce & Psychology Department.	National Seminar

List of UGC Sponsored State/National level Conference(s) organized in the last four years.

1. One day UGC sponsored National Level seminar, on '**Unethical Finance and Forensic Accounting : Managerial Issues** ' on 30th March, 2010.
2. One day National Seminar on **'IFRS – The Road Map Ahead'** on 11th February 2011**.**
3. One day National Seminar on **'Human Development through Inclusive Growth'** on 18th February 2011**.**
4. Two days National level Conference on **'Sustainable Development – Towards Integrating Stakeholder Management with Social Responsibility and Good Governance' in** collaboration with SIES College of Management Studies (SIESCOMS) on 25th and 26th February 2011.SIES College of Management Studies (SIESCOMS)
5. One day National Level Conference on **'Demystifying Direct Tax Code & GST'** on 22nd March, 2011**.**

3.7.5 ***How many of the linkages/ collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated-***

a) Curriculum development/enrichment)
b) Internship/ On-the-job training
c) Summer placement
d) Faculty exchange and professional development of Research
f) Consultancy
h) Publication
g) Extension
i) Student Placement
j) Twinning programmes
k) Introduction of new courses
l) Student exchange
m) Any other

The Institute has forged following linkages

Areas	Institution	Activities	Beneficiaries
Curriculum	University of Mumbai	Two faculty members were appointed as Chair-person/Member of syllabus revision committee	Students of University of Mumbai
Training & Placement	Toyota Kirloskar Motors ltd.,	Sales training, on the job training leading to placement.	09
Placement	ICICI bank, AXIS bank, Bajaj finance, JP Morgan, LIC etc	Final placement	20
Research Extension	University of Mumbai	Collaborative programmes with Department of Students Welfare, DLLE & NSS unit	500 100 100 50
Student Support	Karate Federation, Maharashtra	Self Defense Training for girls	60

3.7.6 ***Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations. Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.***

The college is in the process of establishing linkages with various institutions and organization. The IQAC conducts programmes like Six Sigma, quality enhancement initiatives by professionals in order to enhance the quality of performance. The various departmental activities also ensure linkages with different institutions. The placement cell implements linkages with corporates, the various departments such as BCOM, BSC IT , BMS, B&I, BFM and BAF.

University of Mumbai DLLE festival – UDAAN

Tree plantation drive

A session on Writing Skills for Research Papers

Criterion IV: **Infrastructure & Learning Resources**

College Library

Computer Lab

Book Exhibition in the Library.

4.1 Physical Facilities

4.1.1 *What is the policy of the Institution for creation and enhancement of infrastructure that facilitates effective teaching and learning?*

- In order to facilitate effective teaching and learning, infrastructure is enhanced on the basis of student strength and various academic programmes.
- The management is supportive and encourages provision of good infrastructure to enhance effective learning as per the requirements of the students as well as staff.
- The college applies to different funding agencies like UGC for additional grant-in-aid.

4.1.2 *Detail the facilities available for*

(a) Academic Activities

- **Well-furnished class rooms**
  There are 22 well-furnished class rooms.

- **Library and Information Centre**
  The enriched and automated library has a total collection of over 19,120 books, 68 national and international journals, periodicals and e-journals on a wide ranging variety of subjects, 599 CDs, self-help books and books to prepare for competitive examinations .The library also subscribes to newspapers in English ,Marathi and Hindi and magazines in English, Marathi , Hindi ,Gujarati and Tamil.

- **Computer Laboratories**
  There are 4 well-equipped Computer Laboratories with 71 computers in total.

- **Others**
  The smooth functioning of the administrative and academic activities of the college is supported with facilities like OHP (10), LCD Projectors (15), Net Books (14), Cyclostyling Machine, Scanner & Printers, CCTV cameras (27), LED Display Television, laptops (2) Public Address System, Fax Machine, Reprographic facilities in addition to the 12 computers in the office, 6 in the library,(2 for library work and 4 for students), 8 in the staff room, 1 in the Ph.D. room, 1 in the Principal's room, 1 in the Vice Principal's room, 2 in the Examination room, and 1 in the Students' Council room.

(b) Co-Curricular activities

There are rooms provided for the various activities:

- Mini Conference Room: It is used for presentations, workshops, project discussions, meetings and short term courses.
- Counseling Room: This room is utilized for the interaction between the counselor, students and parents.
- Examination Room: All examination related confidential activities like data entry of marks, verification and preparing consolidated mark-lists and individual mark-sheets are carried out here.
- Lab 3 with e-cyclostyling machines for downloading and printing of university question papers.

(c) Extra – Curricular activities

- **Auditorium**
  The auditorium has proper sound system and is available for various extra-curricular events and activities.

■ **Gymkhana:**

The Gymkhana provides facilities for indoor games like Table-Tennis, Carrom and Chess and an open space for outdoor games.

■ **Outdoor Games:**

The facilities at the nearby gymkhanas are hired by the college as and when required for selection and practice of Cricket, Tennis, Foot-ball, Basket-ball and Badminton for inter-collegiate tournaments. College provides facilities for Basket-ball and Badminton.

■ **Cultural Activities:**

In addition to Auditorium students make use of Students' Council room, Creative Corner and the quadrangle for cultural activities and for organizing various intra college events and inter collegiate festival.

There are also separate rooms for NSS/ NCC, Students' Council.

The college also hires Shanmukhananda hall as well as the auditorium of SIES School, as and when required.

4.1.3 ***How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).***

The college was established in 1989. The class rooms and laboratories are used optimally. Regular classes are conducted from 7.20 am to 5.30 pm. Auditorium is also optimally used throughout the year to conduct various activities like seminars/ workshops/training programmes and cultural activities.

Room Allocation Table is prepared at the beginning of the year allocating all the rooms to different classes at their respective timings.

The premises of the institution are put to maximum use for conducting lectures for various courses.

Lecture timings are:

B.Com. (3 years)	04 divisions in each year	07.20 a.m. to 11.44 a.m.
B.Com. (A & F) (3 years)	01 division in each year	12.00 a.m. to 05.30 p.m.
B.Com.(B & I) (3 years)	01 division in each year	07.30 a.m. to 02.30 p.m.
B.Com. (FM) (3 years)	01 division in each year	07.30 a.m. to 02.00 p.m.
B.M.S. (3 years)	02 divisions in each year	12.00 a.m. to 05.20 p.m.
B.Sc. (IT) (3 years)	01 division in each year	07.30 a.m. to 02.30 p.m.
M.Com.(Accounts) (2 years)	1 division in each year	07.20 a.m. to 10.30 a.m.
M.Com. (B &F) (2 years)	01 division in each year	07.20 a.m. to 10.30 a.m.
M.Sc. (IT) (2 years)	01 division in each year	10.00 a.m. to 4.00 p.m. (Lecture & Practicals)
Junior College	08 divisions	12.00. to 04.55 p.m.

The time table is prepared meticulously to take care of all the courses and extra-curricular activities within the given time frame work. In case a teacher remains absent, adjustments in the time table are made by the Time Table Committee to avoid free lectures to the students.

The Master time table for examinations of different courses is prepared at the beginning of the academic year for proper planning and smooth conduct of examinations.

During special events like Career Fair, intercollegiate debate, etc., the time table is adjusted so that the activities can be held without the cancellation of lectures.

During weekends and vacations, lectures and practicals for short term courses like Capital Market, Tally and examinations of the University of Mumbai, IDOL and ICAI are conducted.

A well equipped computer and electronic laboratory with internet facilities has been developed at the Ground Floor to cater to the needs of the students of B.Sc. (IT) and M.Sc. (IT) courses. Other 3 labs are used to cater to the needs of other courses.

The computers and equipments are updated regularly with the installation of the required software.

An air conditioned room with a computer and internet facility along with printer and intercom facilities has been provided for the vice-principals.

Staff room has been modified and space has been provided for the staff of all self financing courses. The staff room has 4 air conditioners, water cooler, water purifier, refrigerator, fire extinguisher, microwave oven and 8 computers with internet facility.

The office has been renovated with better seating facilities and additional computers have been installed. The office has microwave oven, fire extinguisher, cash counting machine, scanner, printers, biometric attendance recording machine and UPS system.

A new Nescafe counter has been created near the canteen.

The registrar has been provided with a separate air conditioned cabin, computer with internet facility, printer and a fax machine.

A new e-cyclostyling machine has been installed in Laboratory 3 for the examination related work.

The expenditure on infrastructure during last four years is given below:

Particulars	**Expenditure (Rs.)**			
Year	**2013 -2014**	**2012 -2013**	**2011 -2012**	**2010 -2011**
Building	--	--	--	--
Furniture & Fixtures	2,66,925	3,27,577	13,600	4,02,265
Computers & Electronic Equipments	5,828	5,61,173	2,41,205 (1,11,380+ *1,29,825)	8,80,344 (44,247 + *8,36,097)
Electrical Equipments	1,181	1,21,924	2,63,269	2,44,894 (2,21,934+ *22,960
Other Equipments	--	--	*2,41,950	*67,500

*purchased out of UGC grants-XI plan

4.1.4 ***How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?***

Differently-abled students are provided lift facilities or their lectures are scheduled in class rooms on the ground floor. A ramp is constructed near the building entrance. The college has also provided European commodes in the Wash Rooms.

4.1.5 ***Give details on the residential facility and various provisions available within them:***

The College is centrally located and the public transport system is very good in Mumbai city and hence hostel facility is not required for local students.

Hostel facility is not provided by the College to the students but there are hostels available in the nearby vicinity for outstation students and students avail of such facilities.

4.1.6 ***What are the provisions made available to students and staff in terms of health care on the campus and off the campus?***

Provisions to students and staff in terms of health care on-the-campus and off-the-campus/institute are:

- First aid box is provided in the office.
- Provision of filtered water supply.
- Doctor on call is available.
- Blood Tests and Thalassemia Camps are organized in the College campus twice in a year.
- Facilities of LTMG Hospital are also available to students and faculty.
- Regular visit of Counselor in the Counseling Centre.

4.1.7 ***Give details of the Common Facilities available on the campus – spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.***

Sr. No.	Facility	Location
1.	IQAC	Fourth Floor
2.	Placement Cell	First Floor
3.	Women Development Cell	Fourth Floor
4.	NCC and NSS	Second Floor
5.	Research Room	Fifth Floor
6.	Counseling	First Floor
7.	Students' Council	First Floor
8.	Auditorium	Sixth Floor
9.	Canteen	Ground floor
10.	Drinking water facility water coolers and water purifiers	1st, 3rd ,4th ,5th and 6th floor

4.2 Library as a Learning Resource

4.2.1 ***Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/ user friendly?***

Yes. The library has an advisory committee.
The following is its composition:-

Name	Designation
Dr. (Ms) Minu Thomas	Principal
Ms Jayashree Giri	Chairman
Ms Usha Sundaraman	Member
Ms Kalaivani Venkatraman	Member
Ms Anuprita Sardesai	Librarian – Secretary

The committee works towards improving the overall library infrastructure and resources. Efforts are made to enhance quality of library functioning and services. The major initiatives implemented during the recent years include:-

1. Access to online databases
2. Open Access system

The committee guides the librarian in following:

- Budget allocation for the purchase and maintenance of books, journals, periodicals and CDs that cater to the needs of all the courses offered in the college.
- Purchase of relevant and adequate number of above stated material.
- Plan for development and up gradation of the Library.
- Maximum utilization of the library resources by providing best possible services to the students and teachers
- Meetings to discuss various issues related to the library facilities and services and advise suitable solutions.
- Decision on the administrative and technical matters related to the library.

The librarian is supported by 1 Assistant Librarian, 1 clerk and 4 library attendants who ensure the smooth and efficient functioning of the library.

4.2.2 ***Provide details of the following:***

- Total area of the library (in Sq.Mts)
  : 154.78 Sq.Mts
- Total seating capacity
  : 92
- Working Hours
  - On working days
    : 07.30 a.m. to 04.30 p.m.
  - On Holidays
    : ----
  - Before and during Examination days :
    07.30 a.m. to 04.30 p.m.
  - During Vacation
    : 07.30 a.m. to 04.30 p.m.
- Layout of the Library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)
  Refer Annexure 10

4.2.3 *How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.*

The system followed by the library to acquire new and current titles is as follows:

Various publishers and vendors supply the newly published books on approval ,keeping in mind the various courses run by the college. The heads of the departments and respective subject teachers go through the books. Once the book is approved by the head of the department / respective teacher, it is procured by the librarian.

The librarian encourages recommendations from users. Recommended books are purchased. The librarian keeps track of newly published books by consulting trade catalogues, different websites and book reviews in various journals. Books related to the courses are then purchased for the library.

The librarian and the committee members visit book fairs and exhibitions to buy books and after processing the new arrivals are made available to teachers and students.

The Library currently has a subscription of 68 national and international journals and magazines that cover a variety of subjects besides those taught in the college. It ensures the availability of the latest information for the users.

The Library provides access to online journals. This helps the students in their project work and the faculty in their research pursuits.

The Library ensures optimum access, use and security of library materials.

- Access to materials: The library follows partially open access system. Students choose books required by them from the shelves and get it issued or the library staff opens the cupboards for the students, the students select the book of their choice and then get it issued. They also use the Open Public Access Catalogue to find the reading material of their choice.
- Use of materials: The list of new arrivals in the library is displayed on the notice board every month. The students and staff members recommend books and other information sources from time to time. Efforts are made to procure these recommended materials at the earliest.
- The library staff through interaction with the staff and students and observation ensures that the users are getting their desired reading material.
- The Library has separate e-mail ID for quick communication.
- The librarian takes keen interest in attending book exhibitions in town along with her committee members and procures good books.
- Security of materials: The library staff is present while the student selects the books from the cupboards. They take rounds frequently. Stock taking is done during the summer vacation. This helps in periodic verification of books. The vigilant staff takes care to make sure there are no possible malpractices in the library.
- Separate rack is provided to keep the bags of the students. Students are not allowed to take their bags in the reading section.
- To ensure that books are well preserved preventive measures such as pest control and book binding are done regularly.
- Fire extinguishers have been installed and are maintained regularly.
- Use of mobile phones is strictly prohibited.
- Defaulters are warned and fine is levied.
- The yearly statistical data on the amount spent on books and journals is as follows:

Sr No	Academic Year	Amount spent on Books (Rs)	Amount spent on Journals (Rs)	Total Amount (Rs)
1.	2009-10	5,03,499	3,28,560	8,32,059
2.	2010-11	5,74,155	1,87,261	7,61,416
3.	2011-12	4,85,199	2,40,028	7,25,227
4.	2012-13	4,52,261	1,33,014	5,85,275
5.	2013-14	5,20,920	76,197	597,117

4.2.4 *Provide details on the ICT and other tools deployed to provide maximum access to the library collection?*

OPAC: The Library collection is available on OPAC. Users can search the books with the help of OPAC.

Federated searching tools: It is used to search articles in multiple databases are available.

Library e- mail: Library has a separate e-mail id for communication with vendors, faculty, users, etc.

In-house/remote access to e-publications: Users are given passwords to access e-publications.

Most of the e-resources subscribed are not IP based and provide access with passwords.

Library Automation

Total number of computers for public access	04
Total numbers of printers for public access	01
Internet band width/ speed	3 mbps
Institutional Repository	-
Content management system for e-learning	-

Participation in Resource sharing networks/ consortia (like Inflibnet): Library subscribes to N-List database of INFLIBNET. Faculty and students are given individual passwords to access the databases.

4.2.5 *Provide details on the following items:*

Average number of walk-ins (per day)	155
Average number of books issued / returned (per day)	85
Ratio of library books to students enrolled	7:1
Average number of books added during last three years	2000
Average number of login to OPAC (per day)	-
Average number of login to e-resources (per day)	03
Average number of e-resources downloaded / printed (per day)	05
Number of information literacy trainings organized	01

Details of "Weeding out of books and other materials"

To strengthen and update the library collection and to create storage space for new acquisitions, the library undertakes periodic weeding process as per the weeding policy. The books and other reading materials are selected for weeding based on their physical condition, arrival of new editions, change of course syllabus and circulation statistics with

proper consultation from the subject faculty / Head of the Department. The weeded-out list is placed before the Library committee for final approval.

4.2.6 *Give details of the specialized services provided by the library*

- **Reference:** The library staff regularly helps and guides the students and staff in searching the relevant information from the existing reference collection and online resources required for their project and research work.

- **Reprography:** The library provides reprography facility to its users at a nominal cost.

- **ILL (Inter Library Loan):** To facilitate the users with diverse collection and meet their needs, the library provides interlibrary borrowing facility with institutional facility from SIES College of Arts, Science & Commerce, SIES College of Management Studies, SIES (Nerul) College of Arts, Science & Commerce, Gurunanak College, M D College, Institute for Technology & Management and also surrounding academic libraries and public libraries.

- **Information deployment and notification:** The library routinely practices display of essential information from user point-of-view on academics, career, employment etc through newspaper clippings and articles published in magazines. Important library notices are periodically circulated in the classrooms.

- **Download:** The library has streaming access to Internet with Centralized 3 mbps dedicated leased line. This facility is offered to the library users at UGC Network Resource Centre with unlimited downloading and storage facility.

- **Reading list / Bibliography compilation:** The library regularly practices monthly display and circulation of the list of new books acquired by the library. Based on the demand from the users, selective list on specific topics and subjects are also generated through the library automation software and online resources.

- **In-House / remote access to E-resources:** Yes. Our College is an institutional member for the N-LIST programme of the INFLIBNET which provide access to E-resources in the form of E-journals, E-books, E-databases and Union Catalogues. The access is provided through institutional user IDs and password login. The connectivity with Internet access facilitates the users to have in-house access to these e-resources. The user ID and password login also enables the users to have remote access to these publications.

- **User Orientation and Awareness:** To educate the users about the various library facilities and create awareness about its activities, following steps are put into practice:
  - Comprehensive information about library is provided and updated through college prospectus, notice boards and website
  - Library session is conducted for newly appointed faculty during their induction training programme.
  - Individual and group user orientation is also carried out periodically
  - Book fair and exhibition cum sale are organized to inculcate reading habits.

- **Assistance in searching databases:** As per the user need, personal assistance on searching techniques is provided in searching information through different search engines and freely available databases.

- **INFLIBNET/IUC facilities:** The central library has been an institutional member of INFLIBNET N-LIST programme. This has facilitated our users to have access to e-resources and their services.

4.2.7 *Enumerate on the support provided by the Library staff to the students and teachers of the college.*

The library staff as a team offers the following support services for the optimum satisfaction of its users:

- Assists the users in locating and searching relevant print and non-print reading materials.
- Fulfills the user requisitions for books and other reading materials.
- Regularly updates the users on the availability of new books and journals added to the collection.
- Provides reference and referral services to the users for their research and project work.
- Extends Library facility to the alumni.
- Displays and guide on essential information related to careers and employment.
- Helps in the translation of state government circulars from Marathi to English.
- Provides information and access to various circulars of the university, UGC and State & Central governments.
- Compliles & analyses the feed back of teachers from students.

4.2.8 *What are the special facilities offered by the library to the visually/physically challenged persons? Give details.*

The visually and physically challenged students are allowed to issue library materials through their friends. They send their requisitions through friends and the books are sent to them.

4.2.9 *Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)*

Yes. The following steps are adopted to gather information on user satisfaction about the library facility and its services:

- Individual feedback from the users on library facility is taken frequently and the needs are met to their optimum satisfaction.
- Feedback from students is collected during the parents meeting and the suggestions are put forth in the library committee for suitable action.
- Suggestion box is installed in the library and any user is free to put his/her complaint/ suggestions for further improvement in library.

4.3 IT Infrastructure

4.3.1. ***Give details on the computing facility available (hardware and software) at the institution.***

- Number of computers with Configuration (provide actual number with exact configuration of each available system) –
  Total No. of Computers – 121
  Laptop – 17 (14 Net books & 3 Laptops)

- **Computer-student ratio**
  In the college, wherever computer related subject is applicable every department has maintained computer student ratio of 1:2 (1 PC against 2 students) during the practical session.

- **Stand alone facility**:
  2 (one in principal's cabin and one in vice – principal's cabin)

- **LAN facility** - 3 mbps speed

- **Licensed software** :
  Windows XP, Windows 7, Windows Server 2012, Microsoft Office 2007, 2010, Red Hat Linux, Oracle 10g, Visual Studio 2008, 2010.

- **Number of nodes/ computers with Internet facility:**
  121 computers are having internet facility.

4.3.2. ***Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus? Internet facility is made available to the students in the following Departments:***

- Internet facility in the staff room and laboratory.

Sr. No.	Department	No of Computers with Internet
1.	Lab 1	26
2.	Lab 2	25
3.	Lab 3	17
4.	Lab 4	23
5.	Office	12
6.	Principal	1
7.	Vice Principal	1
8.	Registrar	1
9.	Student Council	1
10.	Library	6
11.	Staff Room	8

- Wi-Fi access points are provided in the following department /location:

- No Wi-Fi facility

4.3.3 ***What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?***

Institutional strategy is

- To provide Computer / student ratio as 1:1, and Wi-Fi in the library, staff room, and quadrangle.
- To upgraded old computer systems.
- To aquire additional 2 Mbps broadband connection to Server for Wi-Fi.
- To upgrade software to meet ever changing technology.
- To provide wall mounted LCD projector in more classrooms.

4.3.4 ***Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution. Year wise for last four years (Amount in Rs.)***

Particulars	2013-14	2012-13	2011-12	2010-11
Provision in annual budget for procurement	4,65,000	14,95,000	16,62,000	13,12,500
Computer Repairs & Maintenance	1,50,800	1,07,800	2,74,480	71,100

4.3.5 ***How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?***

The institution facilitates extensive use of ICT resources by its staff and students

1. Net books and LCDs are made available department wise.
2. Free internet facility is made available to staff and students
3. Online assignment submission was encouraged.
4. Students are encouraged to do research projects by using ICT mail groups / Whats App group to share e-materials.

4.3.6 ***Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/ learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.***

Learning is made student-centric through interactive learning. The innovative teaching methods such as group discussions, presentations, role play , quizes and case studies are used to make it participatory. Emphasis is laid on Emotional Intelligence, Self Concept, Communication and Personal Values. The teachers of all courses play a role of facilitator in this process. ICT is extensively used in teaching to make it effective.

- Most of the lectures are conducted with the help of LCD projectors.
- Animated Educational Videos are used to explain the subject.
- Power-point presentations are shown to students.
- On line submission of assignments was encouraged for some subjects
- Students are shown live market websites in the class such as www.nseindia.com, www.bseindia.com, www.moneycontrol.com etc. for better understaning of the subject

4.3.7 ***Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?***

No.

4.4 Maintenance of Campus Facilities

4.4.1 ***How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?***

The Management ensures optimal allocation and utilization of available financial resources for repairs and maintenance of building, furniture, equipment and computers. Most of equipments and computers are under annual maintenance contract. Revenue receipts and grants for recurring expense are used for payment of repairs and maintenance.

Amount spent in preceding four years for maintenance is given below- (Amount in Rs.)

	Particulars	2013-14	2012-13	2011-12	2010-11
a.	Building Repairs	2,82,254	1,44,359	4,84,357	46,410
b.	Furniture and Equipment Maintenance	51,814	3,40,394	1,63,484	1,41,815
c.	Computers Repairs and Maintenance	1,36,904	67,104	56,000	1,65,875

4.4.2 ***What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?***

Management plays an important role in maintenance and upkeep of infrastructural facilities and equipments of the college. As per the requirements, necessary expenditure is incurred for maintenance and upkeep of infrastructure. Safety and security of students and faculty members is taken into account.

AMC- Annual Maintenance Contracts for lift, computers, water coolers air conditioners, fire extinguishers and other facilities are given. Housekeeping is outsourced to keep the college premises neat and clean.

4.4.3 ***How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?***

As per the requirements from time to time, after inspection by concerned authorities, calibration and repairs and maintenance of equipments and instruments is executed.

4.4.4 ***What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?***

- UPS is provided for computers and for sensitive instruments.
- Underground and overhead tanks are provided for continuous supply of water.

Any other relevant information regarding Infrastructure and Learning Resources which the

college would like to include.

- Optimum and efficient use of infrastructure facilities
- Maximum utilization of LCD & OHP
- White board/Soft board, podium / platform in classroom
- Use of dust free chalks
- Book exhibitions and OPAC System in Library
- Mini Conference room
- Add on courses
- Learning through seminars and workshops
- Collar mikes
- Auditorium with proper sound system.
- Public Address System
- CCTV
- LCD display in the foyer.

The above resources ensure effective teaching, learning and smooth administration of the institution.

Students at Unifest – Poster Making Competition

Criterion V:
Student Support and Progression

FANTASIES – Intercollegiate Festival

Principal and V.P. (Sales), Toyota Kirloskar Motors Pvt. Ltd. at SIES – Toyota MOU for Toyota Sales Education Foundation

Running towards the goal at the Annual Athletic Meet

Transgender activist, Gauri Sawant addressing students on 'Gender Sensitisation'

5.1 Student Mentoring and Support

5.1.1 ***Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?***

The Institution publishes its updated prospectus annually. The prospectus disseminates the following information to the students viz. History of the Institution, List of courses and subjects offered by the Institution, Rules of Admission, Cancellation and Refund, Rules of discipline and conduct, Anti ragging rules, Scholarship and Freeship, Attendance rules, Extra and Co-curricular activities, Prizes and Awards, Examination and passing standards and Information about add on courses.

In addition to these printed information, the regularly updated website provides all information regarding the Institution.

The College magazine 'SPECTRUM' publishes annual reports of departments, activities, achievements and articles of faculty and students.

LMC has representatives from Management, teaching staff and non-teaching staff .Periodical meetings are held to discuss various issues related to functioning of the college.

Meetings of Vice Principals, Heads of Departments, Activities in-charge and Administrative staff on a regular basis with the Principal and the Management ensure its commitment and accountability for smooth functioning of the institution.

5.1.2 ***Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?***

The Institution provides Endowment prizes and aid to the students in the form of Students' Aid Fund.. The following is the detail of the amount used for last four academic years.

Academic Year	Student Aid		Endowment		Aid from Management 1)Essar 2) Silver jubilee 3) SEAT scholarship	
	Funds (Rs.)	No of students	Funds (Rs.)	No of students	Funds (Rs.)	No of students
2013-14	55,622	41	80,000	30	588,230	1) 48 2) 25 3) 12
2012-13	31,452	44	30,320	30	-	-
2011-12	20,472	41	26,720	30	-	-
2010-11	33,186	51	26,720	29	-	-
2009-10	23,936	33	26,720	29	-	-

The College ensures that the financial aid received from various agencies is disbursed to the needy students.

5.1.3 *What percentage of students receives financial assistance from state government, central government and other national agencies?*

During academic year 2013-2014, about 2% students received financial aid.

5.1.4 *What are the specific support services/facilities available for*

- **Students from SC/ST, OBC and economically weaker sections**

  Scholarships, Freeships: Through circulation of notices in the classrooms and display on Notice Boards at prominent places, the College makes the students aware of the different scholarships/ freeships available for them. Personality Development Programs, Workshops on Soft skills are conducted by Nurture Club.

  Book bank scheme is made available for students from economically weaker sections. During the Silver Jubilee year 2013-14, merit scholarships were provided to the poor and deserving students. Students from economically weaker sections are provided with the facility of fee payment through installments.

- **Students with physical disabilities**

  For the physically-challenged students, Lift, First-aid kit and Doctor on call are available. The College accommodates the differently abled students in classrooms on the ground floor. The visually-challenged students are provided with question papers in bigger font size and are given extra time to take their examination. The Counseling Cell and family culture of the college helps the students to overcome challenges and prosper in their life.

- **Overseas students**

  There are no overseas students.

- **Students to participate in various competitions/National and International**

  Students are encouraged to participate in various competitions (curricular, co-curricular and extra-curricular). On the basis of requirement, kits/allowances/financial assistance is provided by the Institution. Students' achievements are mentioned in reports published in the College magazine, names are written on the main Notice Board in recognition of their achievements. The students are also awarded with medals , certificates, endowment prizes and are felicitated by management.

- **Medical assistance to students: health centre, health insurance etc.**

  First-aid kit is available in office. Doctor on call is available on the college campus. In case of an emergency, Parents are intimated immediately and with their consent the College sends student to nearby hospital. Students are insured under Group Insurance scheme. Thalesemia test facility is provided free of cost to Third Year students. Health Check-up for girl students are organized by the College NSS unit.

- **Organizing coaching classes for competitive exams**

  Various programmes/lectures are conducted during Career festival "Disha". Counselling Cell also organizes various lectures.

- **Skill development (spoken English, computer literacy, etc.,)**

  The Institution conducts workshops on Communication skills, soft skills etc. The institution also provides training program in Accounting software Tally 9 ERP, Capital Market Course, Salesmanship training in collaboration with Toyota Sales Education Foundation etc.

- **Support for "slow learners"**

  The faculty of respective subjects identifies slow learners, motivate and counsel them to upgrade their skills. Additional time is provided during examinations as per University rules for LD students.

- **Exposures of students to other institution of higher learning/ corporate/business house etc.**

  The college has entered into an MoU with Totoya Kirloskar Private Ltd. The faculty members are trained by Toyota to conduct training program for the students. The faculty members interact with students and make them aware of various opportunities awaiting them on the completion of their education.

  Study tours, field visits and industrial visits are also conducted by institution to expose students to the challenges of the vast world outside.

- **Publication of student magazines**

  The Institution publishes its annual magazine **'SPECTRUM'**. The Students' Editorial Board collects, selects and edits contributions like poem, articles, anecdotes, short stories and sketches received from students and also design the magazine. In addition to this, the Institution has a wall paper, on the ground floor **GRAPEVINE** in which students' contributions are displayed for a fortnight.

  Students of all the courses from under graduate to the post graduate classes are encouraged to present papers at seminars.

  During **DISHA,** the Career Fair and **FANTASIES**, **FINNOVA, BUDDHI** and **EDIT**, the inter-collegiate festivals, students prepare attractive finance, marketing and Public Relations brochures and creative posters and banners.

5.1.5 *Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.*

The Institution takes keen interest to encourage and to develop entrepreneurial skills among students:

- The Students' Council organizes event management meetings for its members which enriches them with the various skills needed for organizing Institutional activities.
- During FANTASIES, the annual intercollegiate festival, approximately a team of over 600 students plan, organize and manage various events successfully. While preparing the budget, arranging for finance and sponsors, marketing various events, liasioning with the management, media, maintaining discipline within the campus and during the events, the students learn a wide range of entrepreneurial and inter personal skills. Similar exposure is available in other festivals like Finova, EDIT, Buddhi etc.
- During DISHA, the Career Fair, a number of workshops are organized on self employment and other options based on creativity.
- Capital Market Course is offered by college in association with Interconnected Stock Exchange of India Limited.
- Food Festivals are organized where students

display their culinary and marketing skills.

- Students adept at Tarot reading, Mehendi, and Art of make-up offer their services during FANTASIES and other functions.
- Industrial visits provide opportunities to the students to interact with successful entrepreneurs.
- Entrepreneurship Management is a part of the syllabi for TYBMS, TY A & F and B & I.

5.1.6 ***Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, quizzes, games, Quiz competitions, debate and discussions, cultural activities etc. Additional academic support, flexibility in examinations Special dietary requirements and sports uniform and materials Any other***

The Institution has extracurricular activities happening at various levels which include Sports and Games, Performing Arts, Fine Arts and Literary Events .The Institution encourages students to participate in extra-curricular activities by providing the following facilities.

- Students are encouraged to participate in elocutions, debates, quizzes, power point presentations, essay-writing, music and dance competitions at the inter-collegiate level. Students participating in major competitions are encouraged to give Mock performance before the faculty and students. The faculty guides, gives valuable inputs and exhorts the students to push the bar further ahead.
- Reservation for Sports and Cultural quota during admission
- Coaching and Training
- Provision for Sports Kits and Allowances
- Academic Support in the form of additional examinations, special guidance to make up for lectures missed during practice and tournaments.
- Achievers are felicitated with Prizes at the Annual Prize Distribution Function and Annual Athletic Meet.

5.1.7 ***Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.***

- The library is well equipped with various books and CDs for competitive examinations which are used by students to prepare for the above mentioned examinations. The teachers also provide guidance for preparation of these competitive examinations.
- During Disha, the Career Fair, students are made aware of the various competitive examinations and courses available.
- The Institution co-ordinates with agencies like IMS, GEEBEE, Career Launcher, EDWISE, Career Forum and IFBI who organize seminars on Management Studies for the students of the T.Y. Classes.
- Many students have appeared and successfully cleared CAT, CET, ICWAI, CS, CA examinations.
- A few students in the Institution have obtained ranks at the All India C. A. examination.
- The Institution also encourages students who would like to appear for the various competitive examinations such as UGC, NET, SLET, GATE, CAT, GRE, TOEFL, GMT, IAS,

IPS, IFS Central / State Service Exams by providing information related to Institutions giving guidance.

5.1.8 *What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)*

Placement Cell: The Institution has a Placement Cell which acts as a liaison between the Institution and the industry. The cell provides gainful information and opportunities to students seeking employment. This information is communicated to the students by displaying the information on the notice board and through announcements in the classes. A number of business establishments, like **J.P. Morgan, Accenture, Patni Computers, Tata Consultancy Services, Deustche Bank, Federal Bank, AXIS Bank, WNS, Wipro, ING Vysya, HDFC Std. Life, Bajaj Allianze** have been regularly recruiting students.

Counseling Cell: The Institution has a Counseling Cell and Comprehensive Mental Health Program. The cell imparts counseling in both academic and personal matters. During the Orientation programme, students are informed about the counseling services available. Apart from display on the notice boards and website, information is also provided through class teachers informally.

Academic Counseling: The Counseling cell in collaboration with other committees organizes various programmes to enhance students' academic skills. During DISHA, the Career Fair, the cell organizes workshops on effective study skills, time management, mock CAT sessions, group discussions, personal interviews and awareness about various career options. Workshops on stress management, time management and exercises to stimulate the brain are organized in the Institution for weaker as well as meritorious students. Aptitude tests are conducted for the benefits of students from the Institution and students from neighboring educational Institutions.

Personal Counseling: In association with the other committees, the Counseling cell conducts various sessions on effective communication skills, interpersonal skills, how to handle conflicts and how to handle emotions. The cell provides counseling to help the students overcome emotional and psychological problems. Various issues such as lack of concentration and behavioral problems are addressed. Students under stress are taught relaxation exercises.

As the counselor is a certified trainer for Simplified Kundalini Yoga system, students are initiated into meditation on request. Counseling is also provided to parents of the wards when referred by the teaching faculty.

Special programmes on Mental Health and Yoga sessions are organized for non-teaching staff in collaboration with the Staff Academy.

In case of severe problems students are referred to well known counselors and psychiatrists.

The Institution regularly collaborates with DISHA counseling organization to conduct programmes for students.

The institution provides services of Professional Counselor in college campus free of cost.

UGC Network Resource Centre: The institution has set up a UGC Network Resource Centre which provides free internet access to the students. It is useful to explore career opportunities and related information under guidance from faculty.

5.1.9 *Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help*

students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

- Every year the Commerce Forum organizes DISHA – The Career Fair to cater to the career aspirations of the students. They are exposed to a wide variety of career options that can be pursued. Several workshops, seminars and lectures are organized during DISHA which provide opportunities to students to interact with industrialists, entrepreneurs and well known personalities from various walks of life. Mock Tests, interviews, Group Discussion Sessions, Personality Development Workshops are regular features of DISHA which groom students for better performance during campus recruitment.
- Special aptitude tests are conducted for both the students from the Institution and the students from schools in the neighborhood, during DISHA to enable them to identify suitable career options.
- Guidance is provided by the counselors and teaching faculty to students towards proper career options.
- The library is well–equipped with information on various career options for students to choose from.
- The Institution has a Placement Cell which provides all the possible information and guidance to facilitate the placement for its outgoing students. A good number of students who appear for campus interviews have been placed with various organizations. Some of the organizations like JP Morgan, Patni Computers, Infosys, Accenture, Federal Bank Ltd., Deutsche Bank Ltd., A.C Nielsen have been regularly recruiting our students for the past few years.

Details of Placements are provided in Answer to Question 3.7.3

5.1.10 *Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.*

There are two grievance boxes installed at two strategic points in the Institution. One is placed on the ground floor and is provided by the management and the other is maintained by the Institution and is placed outside the library. A register for the grievance is maintained and kept in the Library. The major function of this cell is to address the various grievances of students. The grievances reported during last 4 years have been satisfactorily redressed.

5.1.11 *What are the institutional provisions for resolving issues pertaining to sexual harassment?*

- The Institution has duly constituted Women's Development cell (WDC) which functions as the guardian against sexual harassment of girl students and staff members. The vigilant Women's Development Cell prevents occurrence of cases of violence against girl students.

The various activities conducted by the Women's Development Cell includes:

- A workshop on Assertiveness.
- Workshop on Self Defence for the girl students and under privileged students.
- A workshop on Life Enhancing Skills for girl students of the Institution and neighborhood Institutions.

- Gender sensitization lectures

The institution has proposed to install CC TV based surveillance system in the entire college campus as a preventive measure.

5.1.12 ***Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?***

The college has constituted Anti Ragging Squad. No instances of ragging have been reported during last four years.

5.1.13 ***Enumerate the welfare schemes made available to students by the institution.***

The Institution provides the following schemes:

- Facility of payment of fees by installments for economically weaker students
- Insurance coverage as per Mumbai University norms.
- A well maintained canteen with hygienic food at affordable prices.
- The College arranges 'Blood Donation Camps' periodically. Free testing facility is provided for Thalssemia detection.
- Students' Counseling.
- Display of circulars related to employment opportunities on the notice board.
- Display of openings regarding summer placements on the notice board.
- Self defense training for girls

5.1.14 ***Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?***

(i) The registration of the Alumni Association was made in 2009. The office bearers/members of the Alumni Association are actively associated with various college activities.

(ii) **List its activities during last 2 years.**

The activities include:-

- Annual Alumni meet.
- Regular meetings.
- The Alumni invited as visiting faculty.
- Provision of academic support to current students in terms of project.
- Visit by select Alumni members to the Institution to orient the current students.
- Alumni invited as resource persons during the career fair and the Institution festivals and as judges for various events
- Provision of sponsorship for Institutional events.
- Creation of endowments for students.
- Valuable support extended for training students for singing, choreography for dance and fashion shows.
- Organisation of programmes in collaboration with the Institution.

(iii) Give details of top ten Alumni occupying prominent positions.

List of Prominent Alumni: refer Annexure 13

5.2 Student Progression

5.2.1 ***Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.***

After graduation a sizable number of students pursue higher education while most of the remaining seek employment.

A large number of students pursue higher studies and join C.A.,M.Com.,M.B.A.,M.Sc.(IT) to name a few. Many of our students go abroad to US, UK, Australia, and New Zealand for pursuing higher studies.

Student progression	%
UG to PG	**27.03**
PG to M.Phil.	**Not Available**
PG to Ph.D.	**Not Available**
Employed ■ Campus selection ■ Other than campus recruitment	**24.19** **Not Available**

Refer to Answer to Q 3.7.3

5.2.2 ***Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.***

It is difficult to provide comparative analysis of the Institutional performance with reference to the other Institutions of the Affiliating University. The performance of the Institution is consistently much better than the University in various examinations though comparative analysis with other Institution has yet to be undertaken. The Institution has been securing University merit positions in various examinations. Our Pass Percentage has always been higher than that of the University.

Details are provided in Annexure 7.

5.2.3 ***How does the institution facilitate student progression to higher level of education and/or towards employment?***

The college conducts an annual career festival "Disha". Various skill upgradation programs like Capital Markets Program , Training program in collaboration with Toyota Sales Education Foundation etc are organized. The brochures/ letters from prospective employers are displayed on notice board.

5.2.4 ***Enumerate the special support provided to students who are at risk of failure and drop out?***

The dropout rate in the Institution is very negligible.

The Institution takes the following efforts to minimize drop out rate:

- Addressing academic difficulties through additional coaching, personal guidance and remedial coaching.
- Students failing in any subject are provided special guidance by subject teachers concerned through contact lectures, correcting answers to question papers of past years.

- Counseling is provided to the students who have learning difficulties.
  - Workshops on Time Management, Stress Management, Exercises to stimulate the brain, and Effective study skills are conducted for the benefit of students.
  - Parents of students are encouraged to meet the teaching faculty and guidance is given to parents to help their wards perform to the best of their potential.
  - Aid is rendered through the Book Bank Facility
- Personal copies of books are provided.
- Attendance is taken regularly and defaulters' list is displayed periodically on the notice – board.
- Letters are sent to serious defaulters' residences and meetings are held with their parents/ guardians by the Attendance Committee, Vice-Principals and the Principal.

Various corrective steps required are taken by the attendance committee such as:

- Serious defaulters are asked to complete notes and answer previous year's question papers as assignments which help them to prepare for their final examination.
- A time table is prepared for the serious defaulters to ensure they work in the library/ reading room for specific hours.

Regular monitoring of students' attendance is highly appreciated by the parents of the wards and many of the outgoing students seek admission for their siblings in this Institution for the same reason.

5.3 Student Participation and Activities

5.3.1 ***List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.***

Our students participate in literary, fine art, performing art and music events. They also participate in Basketball, Cricket, Taekwando, Fencing, Table Tennis, Badminton, Chess, Carrom, etc. Details of all Programmes and Participation are provided in Annexure 12.

5.3.2 ***Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.***

Details of participation are provided in Annexure 12.

5.3.3 ***How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?***

The college seeks informal feedback from graduates and employers at the time of campus interviews and also participants of various value added/other programs. This feedback is considered and used for further improvement.

5.3.4 ***How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by***

the students during the previous four academic sessions.

College Magazine – Spectrum- Student Editor and Magazine Committee encourage students to contribute articles, poems, write-ups etc. They keep on motivating students through written notices and oral information regularly. Magazine Cover-Page and layout are also designed by students.

Students are encouraged to prepare charts, posters, paintings, models on current events and on topics from the curriculum. To encourage the creativity among students, Poster and Model Exhibitions and competitions are organized.

Banners, placards are prepared for creating social awareness during tree plantation, blood donation, Peace March, etc.

The students also conceptualize, design and present brochures/posters for all inter-collegiate, intra- collegiate festival and Career festival Disha.

The students conceptualize events like Buddhi, EDIT and FINOVA.

5.3.5 *Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.*

The Students' Council is a statutory body constituted in the Institution as per the University Act. On receiving the notification from University, the student council is constituted every year. The Students' Council co-ordinates various activities including cultural, sports and others including inter collegiate festival. The funding for various activities is provided from fee collection , management support and sponsorship.

5.3.6 *Give details of various academic and administrative bodies that have student representatives on them.*

The Institution has constituted Students' Council. Almost all the committees such as IQAC, Speakers' Forum, Commerce Forum, Marathi Vangmay Mandal, Film Club, Nature Club, Cultural Association, NSS, Gymkhana, NCC, DLLE, Women's Development Cell, Counseling Cell, Industrial Visits Committee and the Magazine Committee have student representatives. These committees consist of faculty members and they nominate student secretaries/joint secretaries for steering the activities conducted under the banner of these associations. They perform various tasks such as planning, organizing marketing and executing the events, facilitating participation of the students, handling logistics, mobilizing funds through sponsorships and maintaining order and discipline. Moreover, by organizing inter-collegiate festivals like FANTASIES and Career Fair DISHA, the Institution invites huge students' participation.

The Students' Council acts as a liasoning body between the Institution and the students for students' welfare.

5.3.7 *How does the institution network and collaborate with the Alumni and former faculty of the Institution.*

The college maintains relationship with the alumni and former faculty through;

- Social networking sites
- emails
- Seminars, Conferences, Workshops
- Guest Lectures/visiting faculty support by alumni and former faculty in the area of specialization.

- Placement of students through alumni.
- Programs by Alumni Association in the college.

Any other relevant information regarding Student Support and Progression which the college would like to include.

The college organizes and/or facilitates

- Adventure programs like trekking, mountaineering, adventure racing including National Trekking Programs in Himalayas to sensitize the students towards environmental issues, promote National integration, team spirit and build self-confidence.
- Alumni as regular/visiting faculty.
- Industrial visits to expose the students to business environment though it is not part of regular curricular requirement.
- ISO Certification.

DISHA- The Career Fair- in progress.

Criterion VI: **Governance, Leadership and Management**

Dr. A P J Abdul Kalam with the awardees & SIES family at the Silver Jubilee Inaugural programme

Dr. V. Shankar, President-SIES, felicitating Shri Amitabh Bachchan during SIES Sri. Chandrasekarendra Saraswati National Eminence Awards function

6.1 Institutional Vision and Leadership

6.1.1 ***State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?***

Our Institutional vision and mission was set by our founder Shri. M.V. Venkateshwaran in 1932.

"This society should sincerely serve the cause of education and the educational needs of the common man of this cosmopolitan city."

So in the spirit of sincerity we,

- Stress on high standards of academic, professional and societal performance.
- Respond in a creative manner to a continuously changing cosmopolitan society.
- Support cultural and ethnic diversity in the community.

We seek to achieve our educational mission by:

- Focusing on modes of enquiry which strengthen thinking skills.
- Providing extensive field experiences to bring together theory and practice.
- Providing library resources and services to support the academic needs of the institutions.
- Integrating technological development across the curriculum.

Our commitment is to a student centered environment:

- In which the intellectual, cultural, social, physical and recreational needs of students are met.
- Which offers learning experiences and forums where students come together to challenge one another's ideas in an atmosphere of mutual respect.
- Which provides support to students through computing facilities, peer advising, tutorials, counseling and health services and programs for disadvantaged as well as gifted students.
- And which offers appropriate support & facilities for students with physical disabilities.

Our commitment is also to the larger community of the region that we serve:

- Provide global stewardship through collaborative efforts with schools and higher educational institutions, the health care and social service agencies and the business community in and around local area.
- Through faculty administration and student participation in community programs.

The vision and mission of the Institution is in tune with vision and mission of Higher Education. In keeping with the vision and mission, the Institution maintains academic excellence and seeks to develop leaders who can participate responsibly in democratic society and become global stewards in a world economy. While preparing the students to be good citizens, the Institution takes utmost care to inculcate moral and cultural values in them. The management is committed to the welfare of its employees and larger community.

Within the overall mission, the institution provides the following Student Centric Activities:

- Degree programmes - both Under Graduate as well as Post Graduate.
- Programmes leading to grant of Certificates.

This has been achieved by offering different courses like:

- B.Com
- B.M.S.
- B. Sc.(IT)
- B. Com. (Accounting & Finance)
- B. Com. (Banking & Insurance)
- B.Com (Financial Markets)
- M. Com. (Banking & Finance)
- M. Sc.(IT)
- M. Com. (Accountancy)
- Tally Course
- Certificate Course in Capital Markets
- Certificate Course in Banking
- TSEF

- Educational programmes offered to maintain high standards of performance to strengthen their thinking skills, decision making capacities and computer skills.
- Organising Career Fair – Disha.
- Awareness of sexual harassment and procedure for lodging complaints.
- Self-defense training for girls
- Training in soft skills, group discussions and personal interviews.
- Entrepreneurship training
- Stress Management
- Personality development programs.
- Industry-academia interface through guest lectures to facilitate bringing together theory and practice.
- Industrial visits for first hand experience and knowledge acquisition.
- Cultural, Sports, Literary activities, Nature Trails, Academic Workshops, Film Shows, Physical and Mental Health Workshops, NCC, NSS and other programmes to enrich the quality of student life.
- Responding to personal needs of the students through Counselling Cell, health services. Programmes for disadvantaged students and support to gifted students.
- Undertaking Outreach Programmes to develop and promote social responsibility. NSS unit of the college has worked with SHED at Dharavi for community development. The unit has collaborated with the Think Foundation for testing and spreading awareness about Thalassemia. We are associated with Sion hospital for annual blood donation camps in our College premises. NSS volunteers visited and interacted with special children of the Sulabha school and Sevadan as part of their area based project. They help them with art and craft activities as well as counting, reading and writing skills. Books and Sarees were distributed to tribal children and women. Old newspapers were donated to various organisations where proceeds were given for treatment of poor people. Clothes were given to Goonj as a social cause 'clothes for work'. Cleanliness drive was undertaken at Sanjay Gandhi National Park and Sion railway Station. Regular blood donation camps are held twice a year in the college. The Rotaract Club helps to conduct youth leadership programs. The NSS along with Municipal Corporation of Greater Mumbai organizes Disaster Management workshops. Aids awareness, dental check-up, Cancer awareness programs are conducted in association with MDAC, KEM Hospital, Cancer Aid and Research Foundation. Students were made aware of importance of petroleum conservation in association with PCRA.
- Traditional and innovative teaching and learning methodologies are adopted through

LCD, OHP, group discussions, debates, case studies, projects, business games and quizzes. Good reading habits are inculcated among students by providing excellent library resources by way of latest books, national and international journals, E- Journals, holding exhibitions of books both subject related as well as theme based.

- The Institution offers appropriate support for students with physical disabilities such as question paper with large font for a visually challenged student or shifting of class to the ground floor as and when required. Extra time to students with learning disability and the facility for writers is also provided to students as per university norms.
- The Institution promotes peer advising to students which involves activities like:-
- Meritorious students addressing the juniors and guiding peers.
- Orientation and class campaigning done by NSS, NCC and senior volunteers of other activities.
- Students' Council members sharing their experiences related to various activities undertaken and the learning derived from these activities.
- Through faculty, administration and students' participation in community programmes.
- Career guidance and counseling workshops for parents of school children during "DISHA" and stalls of NGO PAWS, workshops on Life Enhancement Skills for girl students.
- Various seminars and workshops in tie up with University of Mumbai and UGC.
- Faculties are invited as resource persons at various neighbouring schools for Career Guidance and at various Institutions not only in the city but outside.
- The Management is always in the forefront for recognizing the services of eminent personalities as well as unsung heroes. Management organizes events involving teachers and students like National Eminence Awards for eminent people from various walks of life like political, cultural, social, religious, and scientific fields. Encouraging and felicitating young male, female and disable mountaineers who have scaled the peaks of Himalaya, honoring and felicitation of Alumni, retired teachers etc.
- Ved Pathshala, Old Age Home and religious activities conducted by the Management are examples of their commitment towards social issues and preservation of traditional values.
- Economically weaker students are given installment facility for fee payment. Scholarships are provided under South Indian Education Assistance Trust (SEAT) and ESSAR Endowment.
- SIES Management as part of CSR has adopted a village Kavthewadi near Karjat where the teaching faculty and students of various institutions under SIES will be rendering their service.

Thus all the activities undertaken by the Management as well as the Institution are in tune with their mission statement.

6.1.2 *What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?*

- The Management introduced ISO as an internal check mechanism.
- The Management has regular interactions with heads of various SIES institutions to monitor various programmes.
- The Management's decision to go for zero capitation fees has added to the credibility of the institution and promoted meritocracy.

- Appointment of Professional auditors has enabled smooth transition to merit based admissions.
- Software packages and linkages are provided for admission, examination, library and academic purposes.
- The Management has appointed an Ombudsman.
- Appointment of 24 full time faculty members in self financing courses and payment of salaries as per 6th Pay Commission has led to better management of the courses.
- Management's decision to appoint fully qualified staff members has paved way for greater stability of courses.
- Changes and improvements in academic, co-curricular and extra curricular programmes are implemented by IQAC based on feedback from faculty members and students.
- The decision to set up Ph.D. centre has paved the way for improving the research culture in the organisation.
- The timely allocation of funds and upkeep of the campus has resulted in implementation of plans and quality policies.
- Support for TOYOTA-SIES collaboration for launching their TSEF programme has paved way for Industry- academia linkage.
- The Principal has regular meetings with managing council members regarding various issues related to institutional activities.
- The Principal along with LMC members interacts with managing council members, to discuss various issues and implement various policies and plans along with new programmes for the growth of the institution.
- Academic calendar along with annual budgets is submitted to the Management before the academic year begins.
- An open door policy ensures smooth communication, feedback and effective redressal.
- Workshops and training programmes are conducted for teaching and non teaching staff for upgradation.

6.1.3. *What is the involvement of the leadership in ensuring :*

- The policy statements and action plans for fulfilment of the stated mission
- Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan.
- Interaction with stakeholders
- Proper support for policy and planning through need analysis ,research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence
- Champion organizational change

The policy statements and action plans for fulfilment of the stated mission:

Suggestions are given by various teaching faculty which are discussed by Heads of Departments, Chairpersons of different committees and Vice Principals under the leadership of Principal and appropriate policy and action plans are prepared.

Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan:

At the beginning of each academic year, based on need analysis, the IQAC prepares the academic calendar for the year and the action plan with reference to curricular, co-curricular and extra-curricular activities. Parent teacher meeting and alumni interactions are held from time to time.

Interaction with Stakeholders:

The Management conducts periodic meetings with Principals and administrators of the various SIES

institutions for interaction, feedback, follow-up, guidance and motivation. The views are noted as regards to improvement of quality of teaching and learning, co-curricular and extra-curricular activities. Meetings with students and faculty are also held.

Proper support for policy and planning through need analysis, research inputs:

Various inputs from different departments and stakeholders are put forward to management through LMC. The management on the basis of need analysis supports the plan of activities proposed by college. A midterm feedback is taken and on that basis, improvement and course correction takes place.

Reinforcing the culture of excellence:

Regular and necessary training, workshops, conferences, guidance of experts and required infrastructural facilities are made available to promote a culture of excellence.

Championing organizational change:

Change in the education sector due to globalisation and advances in information and communication technology has made it imperative for the Management and the Principal to prepare the college to meet these challenges. This is done through up-gradation of systems and teaching methodologies. Special training programmes are conducted. Software packages and linkages are provided for examination, library and academic purposes. SIES management has appointed a Director of Academics and Administration and subsequently a CEO to streamline and monitor the activities of different institutions of the SIES. An HR Co-ordinator and Purchase Director were appointed by the Management for effective co-ordination.

6.1.4 *What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?*

- In order to monitor and evaluate the policies and plans of the college ISO internal and external audits, Examination Audit, Admission Audit, Administrative Audit and Government Audit are conducted.
- Heads of departments and faculty co-ordinate and plan their departmental activities through preparation of teaching and session plans which are monitored and evaluated by the internal and external auditor. In addition student feedback strengthens teaching learning process. The functioning of the administrative section of the college is monitored by office in charge and under the direction of Principal.
- Departmental reports, performance appraisals, college annual reports etc. are used to analyse and monitor the institution's internal co-ordination and staff and students' activities.
- IQAC has been established as per the guidelines of NAAC. The IQAC identifies potential needs in the areas of infrastructure, teaching-learning and administration and suggests measures for effective implementation and improvement. In this way the IQAC acts as an internal co-ordination and monitoring mechanism.

6.1.5 *Give details of the academic leadership provided to the faculty by the top management.*

Induction program is conducted for new teachers to make them aware of rules and regulations followed and practiced in the institution to maintain high standards of teaching and conduct. Management provides support to such initiatives by

encouraging sharing of best practices going on in various institutions through SIES Confluence, ISO auditing, etc. Eminent academicians are invited to provide lectures and guidance to the teaching faculty. Junior faculty are trained and mentored on teaching methodology and administrative duties.

6.1.6 *How does the college groom leadership at various levels?*

The college has a democratic and decentralized process of administration. The activities are planned and worked out by different departmental heads and course co-coordinators under the guidance and supervision of the Principal and Vice Principals. Faculty is encouraged to take academic responsibilities at the university and other academic levels.

The management and the head of the institution provide opportunities for empowerment and career growth. Special sessions are conducted to groom students and young lecturers for leadership roles. They are also encouraged to attend and participate in programs conducted by other institutions. This helps to prepare the second front of leadership.

Every academic year committees are constituted. Membership and participation in the activities of these committees prepare the ground for future leadership roles.

Every year annual events such as Fantasies - The Inter Collegiate Cultural Festival, Annual Day, Sports Day, Career Fair- Disha, Departmental Competitions, Ganesh Mahostav, Inter Collegiate Debate are organized by active participation of students under able guidance of faculty members. Treks, NSS and NCC activities are regularly conducted. The Rotary Youth Leadership Program (RYLA) trains students at an outdoor location. The conduct and organization of all such activities is a training ground for future leaders.

6.1.7 *How does the college delegate authority and provide operational autonomy to the departments/units of the institution and work towards decentralized governance system?*

The Institution practices decentralization in administration. These practices can be regarded as one of the best practices of the Institution.

- Authority is delegated to the two Vice-Principals to carry out the day-to-day functions allotted by the Principal.
- The administration in-charge supervises the functioning of the office with the help of office staff.
- The Vice-Principals, Incharge of Extra-curricular activities delegate authority to the Chair-persons of committees, Heads of the Departments and Coordinators.
- Various committees are formed for administrative, academic, co- curricular and extra- curricular activities.
- Students participate under the guidance of a lecturer-in-charge and conduct various co-curricular and extra-curricular activities.
- The committees have clearly defined responsibilities and the relevant issues are discussed and appropriate decisions are arrived at in committee meetings. Minutes and the reports are well documented by the respective committees. Brainstorming sessions take place and valuable suggestions are considered and implemented.
- Regular meetings with staff, both teaching and non-teaching are held and decisions taken.
- The decentralization aims at participation of all in the matters which results in wider acceptance.
- The participative decision-making process ensures consensus on issues.
- For academic & administrative convenience

the academic planning is co-ordinated by vice principals and students' council in charge.

6.1.8 *Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management?*

- The College promotes a culture of participative management at different levels by delegation and empowerment.
- The faculty members are entrusted with the responsibilities of departmental administration, examination, admission, placement and extension, research, co-curricular activities etc.
- The faculty is encouraged to participate at all levels of administration. This develops administrative and problem solving skills through their day to day experience. The management gives liberal guidance and strong support to Principal who further delegates certain responsibilities to Vice Principals and HODs. The exposure given in this way ensures preparation and grooming of next cadre of leadership.
- There are regular meetings of committees and departmental heads which provide an excellent system for internal coordination and monitoring. Term end meetings of staff-members are held by the Principal. This system is very effective and Principal's initiative ensures effective coordination and monitoring. The policies are formulated with clear objectives and all the committees work on the same lines.
- For academic and administrative convenience the planning is co-ordinated by Vice Principals and Students' Council Convener.
- Various committees submit their plans to the Principal. Vice-Principals with IQAC follow up to ensure timely implementation of the plans and provide support whenever needed.
- The Heads of Departments/ Co-ordinators and faculty co-ordinate and plan their individual departmental activities and report to the Vice-Principals & Principal.
- The non-teaching staff also works under the instructions of the Principal and the administrative in-charge thus ensuring smooth functioning of the administration.
- The IQAC helps the Principal to coordinate and monitor the various college activities. In the beginning of academic year, Principal has regular meetings with each committee to discuss the working of the organization and planning of programs. A midterm review is taken to see the progress and discuss the action plan for future. At the end of the year, activities are reviewed and the detailed AQAR is submitted to the National Assessment and Accreditation Council.
- There is an effective internal control system in place through ISO Audit. The certified teachers conduct ISO internal audit which is followed by independent audit done by external experts. The ISO has brought an effective monitoring system at all levels.
- Teaching plans, session plans, annual calendar, departmental reports, committee reports, performance /appraisal reports, institution's annual reports, budget, the government directives etc. form the basis for analyzing, evaluating the overall performance of the Institution and future plan of action.

6.2 Strategy Development and Deployment

6.2.1 *Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?*

We are committed to imparting quality education in the field of basic and professional courses to create empowered, socially responsible youth to face the changing needs of the society and times by adopting and continuously improving core and support functions. The quality policy is developed by the top management in consultation with the stakeholders. It is deployed across all the sections and is reviewed regularly.

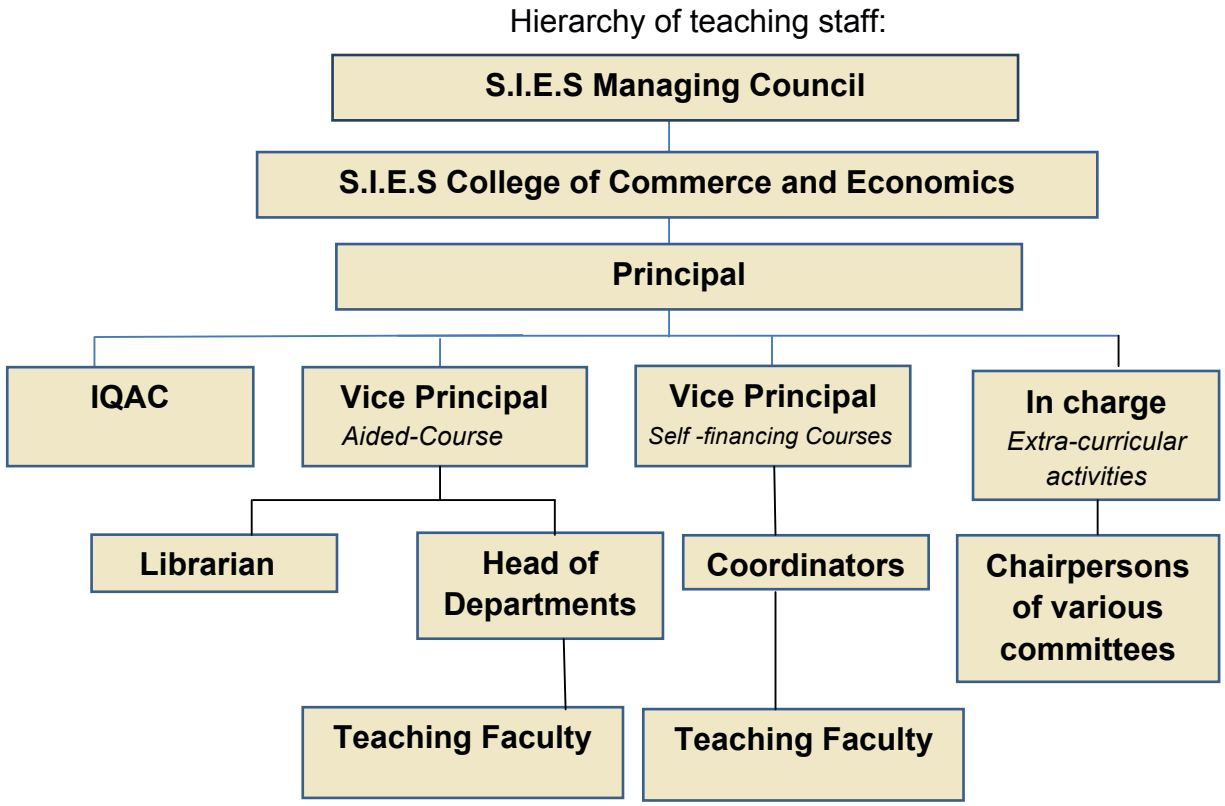
6.2.2 *Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.*

The institute has a perspective plan which considers the following aspects:

- Strengthening of student support services
- Improvement of students' performance in academics, co and extracurricular activities.
- 100% computer literacy among staff and students
- Encouraging community based research
- Eco friendly campus
- Improving the soft skills of students
- Centre of excellence in education

6.2.3 *Describe the internal organizational structure and decision making processes.*

- The following chart depicts the organizational details allowing free flow of information and helping in smooth administration of the institution.



- Details of Non- teaching staff

Designation	Posts
Registrar	01
Office Superintendent	01
Head Clerk	01
Senior clerk	02
Junior clerk	04
Library clerk	01
Library attendant	04
Class IV	06

6.2.4 *Give a broad description of the quality improvement strategies of the institution for each of the following:*

Following strategies are adopted for quality improvement in the specific areas:

- **Teaching and Learning:** Staff is encouraged to be a lifelong learner by continuously enhancing their skills. They are encouraged to attend workshops to acquire new knowledge and improve their practical skills. Faculty is encouraged to use ICT as an effective teaching tool and are trained wherever needed. Staff members who attend training programs share what they have learnt. Faculty is also encouraged to visit other institutions of academic excellence and adopt their best practices in teaching and learning.
- **Research and Development:** Staff is oriented towards research. Administrative support and learning resources are provided for research. Students are guided to conduct minor research projects related to the curriculum and socio-economic areas.
- **Community engagement:** Social responsibility is inculcated in staff and students. Various forums like NSS, NCC, DLLE, WDC, Rotaract club and individual departments are involved in community service.
- **Human resource management:** The progress of an organization depends upon the Human resource. The HR department of SIES actively promotes wellbeing and all-round development of employees.
- **Industry interaction:** We believe in a smooth transition for our students from campus to corporate. We engage with the industry in mutually beneficial dialogues and encourage linkages.

6.2.5 *How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?*

To review and analyze its performance and capabilities a systematic approach is used. The management, senior leaders and committees use a wide array of data, information and reports to review organizational performance on a regular basis. The process is designed to monitor and improve performance at all levels. The Principal always works as a liaison officer between the staff and the Management, University, U.G.C. and Government. The principal works as a mediator between the staff and the governing body in all matters. Information is regularly displayed on the college notice board and on the college website for the benefit of stake - holders. Parent – teachers meetings and Orientation programs are conducted from time to time to disseminate information. Annual activities are reflected in the college magazine and the website for reference.

6.2.6 *How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?*

Our ethos of participatory management is reflected in decentralized administration and involving the teaching and support staff in all the activities of the college. Identifying the right people for the right job and empowering them to excel ensures the effectiveness and efficiency of the institutional processes.

6.2.7 *Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.*

- Resolutions were passed by the Managing Council to start PhD center in Commerce, Business Economics and Management. LIC visit for the Commerce center has been held while for Management and Business Economics is awaited.
- The Managing Council resolved to upgrade the infrastructure in the college, including the library and computer labs. New computers, software and kits were purchased and installed. To encourage the use of ICT in teaching- learning process, more net- books and LCDs were purchased.

6.2.8 Does the affiliating university make provision for according the status of autonomy to an affiliated institution? If Yes what are efforts made by the institution in obtaining autonomy?

Yes. The matter is being debated and discussed. The Principal and Senior- faculty attend workshops and discussions on autonomy.

6.2.9 *How does institution ensure that grievances/complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?*

The Grievance Redressal Cell addresses the grievances of the students. The Grievance Redressal Cell has complaint registers to record grievances kept at strategic places in the college, like the library and the office. Any complaint registered is looked into, both for solution and prevention.

The faculty can approach the Grievance Cell/ Women Development Cell/ Principal for any grievance. The Cell and the Principal resolves the same following the due process of law.

6.2.10 *During last 4 years, had there been instances of court cases filed by and against institute? Provide details on issues and decision of court on these?*

No court cases have been filed by and against institute in the last 4 years.

6.2.11 *Does the institution has a mechanism for analyzing student feedback on institutional performance? If yes, what was outcome and response of the institution to such an effort?*

Feedback of students is taken in all undergraduate courses offered by the college. Feedback is given by students during the year. The information is processed and then the Principal interacts with the faculty members and suggestions for improvements are discussed. Perception study was also conducted by the SIES management to understand the needs of students.

6.3 Faculty Empowerment Strategies

6.3.1 *What are the efforts taken by the institution to enhance the professional development of its teaching and non teaching staff?*

For Teaching Staff

- Staff Academy and IQAC regularly conduct seminars, workshops and conferences covering variety of topics like Conflict management, research related topics, alternative career options, etc
- Personality profile mapping of teaching staff was conducted.
- Duty leave is granted to participate in Faculty Development Programmes, workshops, conferences, etc.
- Teachers are regularly informed about any on going training programmes conducted by various institutions.
- The HR department of SIES looks into the professional and training needs.

Non-Teaching Staff

- Workshops on Stress Management, Yoga, handling emotions are conducted.
- Personality profile mapping of non teaching staff has been undertaken for proper assessment and guidance

6.3.2 *What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating employees for the roles and responsibilities they perform?*

- Training Need Analysis is done by IQAC. Programs for training, skill up-gradation and personality development are undertaken.
- Induction training program is conducted for new recruits.
- Faculty members are encouraged to participate in seminars, workshops, present research papers, write books and take up research activities in their areas of interest and as and when required duty leave is granted.
- FIP leave is granted for pursuing research.
- A conducive environment is provided such as library facilities, computer terminals and computer labs.
- Faculty members act as mentors to guide junior colleagues in their academic performance and teaching methodologies whenever necessary.
- For NET/SET qualified lecturers of the self-financed courses, management pays 6th pay commission recommended salary.

Management appreciates the endeavors of faculty who have acquired additional qualifications by making ex- gratia payment with public recognition.

- Staff Academy also invites scholars and experts to share their knowledge with faculty members.
- Faculty members are encouraged to recommend books, educational CDs &DVDs for effective teaching.
- Faculty members are on Board of Studies, syllabus revision committees, moderators, paper setters and subject experts and act as resource persons to share their expertise with the teaching fraternity.

6.3.3 *Provide details on performance appraisal system of the staff to evaluate and ensure that the information on multiple activities is appropriately captured and considered for better appraisal?*

- Every year the Self Appraisal Form is submitted by individual staff members to the Principal through their Heads of Departments. The evaluation is based on teaching, conduct, contribution to college, research and other activities.
- In case of need for improvement, the teacher is apprised about it by the Principal individually.
- Students' feedback is taken on various parameters which is shared with the individual teachers and the Principal/ Vice Principal guides individual teachers wherever improvement is required.
- Internal and external auditors of ISO and Heads of Departments/Co-coordinators attend the lectures for evaluation. Feedback is given to the respective teachers about their strengths and areas that require improvement.

6.3.4 *What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to appropriate stakeholders?*

- The Heads of Departments and the Coordinators attend lectures of junior teachers once in a term and give them feedback regarding their teaching.
- Internal auditors and heads of departments, coordinators attend lectures for evaluation and give feedback to the teachers concerned. This feedback includes the suggestions and areas for improvement.
- Demo lectures are also conducted in certain cases prior to appointment of the lecturers.

6.3.5 *What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?*

Other than mandatory benefits, the management has introduced a Pension Scheme for employees and Group Medical Insurance facility for family members of un-aided teaching and non- teaching staff. Benefits are provided as and when required.

Health awareness lectures by medical fraternity are conducted for all teaching and non-teaching staff.

Workshops and lectures on ENT, Orthopaedics, Gynaecology, Yoga, Cancer treatments, Thallesemia, Emotional Empowerment Technique (EET), T.B and Pranic Healing were conducted by experts and medical practitioners.

- Wards of the staff and faculty members are ensured admission in any of the institutions managed by S.I.E.S based on directives issued from time to time.
- The Management arranges for the payment of salary to non-teaching staff in case of delay by the Government.
- The staff room is equipped with facilities such as, water cooler and purifier, refrigerator, microwave oven, telephone, intercom, computers with internet facility and printer.
- Microwave oven is also available in the office for non teaching staff.
- Faculty members are provided with waist band mikes and dust-free chalk.
- Two faculty members have availed the medical benefit.

6.3.6 *What are the measures taken by the institution for attracting and retaining talent?*

- Across self financing courses Management has appointed additional full time faculty to ensure stability of the course and reduce dependency on visiting faculties. Fully qualified staff members of these courses are paid salaries as per the 6th Pay Commission recommendations.
- Visiting faculty members are appointed for self finance courses and are paid attractive remuneration.
- Annual Get-together is organised by the Management which provides an excellent opportunity to faculty members to develop rapport and create a homely atmosphere.
- Faculty members are encouraged to implement innovative teaching methods.
- Faculty is encouraged to pursue active research, attend as well as present papers at seminars and conferences and undertake academic pursuits.
- Healthy and supportive environment is provided to nurture talent and leadership skills. Faculty members are empowered in decision making and implementation.
- Faculty Improvement Programme leave is sanctioned.
- Admission is given to wards of staff in any of the SIES institutions based on directives issued by Management from time to time.
- Creative talent of the teaching and non-teaching staff is recognised, encouraged and supported by the management.

6.4 Financial Management and Resource Mobilization

6.4.1 *What is the institutional mechanism to monitor effective and efficient use of available financial resources?*

The Institution prepares yearly budget for allocation of funds for optimal utilization of available resources which is presented in the LMC meeting and budget is approved by the management. The meeting also discusses the achievement of the previous year and plans ahead. The expenditure incurred in the previous year, problems encountered and suggestions recommended are minuted and appropriate action is taken.

6.4.2 *What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.*

Our College has an institutional auditor who audits all the accounts yearly. The Government auditor also audits our accounts. The last audit was done by the Government in 2008 followed by an audit by Joint Director's Office in January 2013.

6.4.3 *What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.*

The major sources of the institutional receipts are the salary grants received from the State Government, the fees collected from the students under various heads as prescribed by the University of Mumbai, the fees received from the self-financing courses,

the grants from funding agencies like UGC, and to some extent the sponsorships for various activities of the college. The shortfall is managed from contribution by the management. A copy of audited statement of accounts is attached as Annexure14.

6.4.4 ***Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).***

Our Management has instituted scholarships against ESSAR Endowment Fund and SEAT through sponsorship received from Corporates and Banks. Apart from this our extracurricular activities are conducted with the help of sponsorships received from various stake-holders.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 ***Internal Quality Assurance Cell (IQAC)***

A. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, the institution is committed to enhancing quality in all its processes. Our quality policy is as follows:

> We are commited to a student centered environment in which the intellectual, cultural, social, physical and recreational needs of students are met. Towards this SIES management is committed to implement and continually improve quality management systems, make available resources and infrastructure facilities for imparting quality education using contemporary teaching techniques.

On the basis of quality policy, we have following objectives to be met:

- To ensure 'Toppers' at the university exams for the various courses conducted.
- To get subject toppers and more distinction holders at the university exams for the various courses conducted.
- Development of Human Resource.
- All round development of students in academics, extra- curricular activities and social responsibility.
- Add-on courses/ training for students to improve their competencies.
- Inculcating social consciousness in students.
- To improve the overall attendance and class participation.

B. How many decisions of the IQAC have been approved by the management/ authorities for implementation & how many of them were actually implemented?

The academic calendar proposed by IQAC consisting of various curricular and co- curricular activities, value added programs all of which have been approved by the Management in principle. These Programs include academic programs; curricular, co- curricular and extra-curricular activities; value added programs; skills oriented programs; faculty competency and development programs; staff development programs; students' mentoring programs and community extension programs.

C. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes, the IQAC has external members on its committee. They play an advisory and supportive role. They contribute significantly to social welfare measures.

D. How do students and alumni contribute to the effective functioning of the IQAC?

Students and Alumni conduct meetings. Alumni interact with students and guide them on various aspects like careers, sports, academics etc. Regular Alumni meets are held. Alumni serve as resource persons, coach and trainers, organize and conduct guest lectures, workshops and events. They also offer scholarships, endowments and sponsor needy students.

The programs organized by IQAC are conducted successfully with the help of students.

E. How does the IQAC communicate and engage staff from different constituents of the institution?

IQAC conducts regular meetings with the heads of departments, chairpersons of various committees and the teaching faculty and holds seminars from time to time. The IQAC interacts with all staff members at regular intervals and involves them in the various activities.

6.5.2 *Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'Yes', give details on operationalisation.*

Yes, the institution has an integrated framework for quality assurance of the academic and administrative activities in order to monitor and evaluate the policies and plans of the college. As a part of ISO, internal and external audits, Examination Audit, Admission Audit and Administrative Audit are conducted. Government Audit is also scheduled from time to time.

Academic results and research publications of teachers are used as tools for quality assurance in academics. Management Information System is in place.

6.5.3 *Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.*

Programs are conducted for training the staff for effective implementation of Quality Assurance. These include Leadership Development Training Program, Management Development Program and Faculty Development Program.

6.5.4 *Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcome used to improve the institutional activities?*

Internal and external audits are undertaken by the Institution to review performance. Different reports such as Teaching Plans, Session Plans, Annual Calendar, Departmental Reports, Committee Reports, Student's Feedback, Performance / Appraisal Reports, Institution's annual reports, etc. form the base for analyzing and evaluating the overall performance of the Institution. It also forms the basis for the future plan of action. Whatever the changes suggested are implemented.

6.5.5 *How is the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance*

agencies/ regulatory authorities?

The norms established by the University of Mumbai and the State Government are adhered to. In order to ensure compliance regular internal auditing is done to evaluate the procedure of admission, compliance with teaching and learning requirements. Through ISO, the teaching learning and general administration of the institution is evaluated. In case of any deviation, corrective measures are implemented.

6.5.6 *What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?*

Through the ISO cell which comprises of trained faculty members, various reports such as teaching plans, session plans, annual calendar, feedback from students and committee reports are monitored. This form the basis for analysing and evaluating the performance to achieve the quality objectives. Based on the suggestions by ISO auditors the Principal initiates corrective measures to improve further performance.

6.5.7 *How does the Institution communicate its quality assurance policies mechanisms and outcome to the various internal and external stakeholders?*

Regular meetings held with management, staff, students and parents help in communicating quality assurance policy mechanisms.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

- The Management is always in the forefront for recognizing the services of eminent personalities as well as unsung heroes.
- Management organizes National Eminence Awards for eminent people from various walks of life like political, cultural, social, religious, and scientific fields.
- They also organize felicitation programs and lectures by eminent personalities to encourage and motivate students and staff members to tread the unbeaten path along with their academic achievements.
- In order to benefit society at large, exhibitions on water conservation and conservation of mountains were organized.
- S.I.E.S honored student mountaineers, first disabled lady mountaineer in the world and first Indian doctor to have scaled Mount Everest. Students, Alumni, Present and Retired Teachers are also felicitated for achievements and contribution.

For further details refer to Annexure 15.

Felicitation of Smt. Sushma Swaraj

Water collected from various rivers of India at the Exhibition 'Water is Life'

Faculty with the Chief Guest, Dr. R. Chidambaram, Principal Scientific Advisor to the Prime Minister, at the Exhibition

School children visiting the Exhibition 'Water is Life'

Criterion VII: **Innovations and Best Practices**

Health checkup Organised by Wellness Foundation for girl students

Donating second hand clothes to NGO GOONJ

Session on Women Safety by Mumbai Police

7.1 Environment Consciousness

7.1.1 *Does the Institute conducts a Green Audit of its campus and facilities?*

The Institute at present does not conduct a Green Audit. We propose to have it in the near future.

7.1.2 *What are the initiatives taken by the college to make the campus eco- friendly?*

Energy Conservation

Our college is sensitive to ecological and environmental issues. Following measures are taken to save energy:

- Students and staff are instructed to switch off fans and lights, turn off taps.
- ACs are used in classrooms between 11 am to 3 pm only during summer.
- Exhibitions are conducted where students display models for energy and water conservation.
- Students are made aware of importance of petroleum conservation in association with PCRA.

Renewable Energy:

The College is planning to install solar panels.

Water harvesting:

Nil

Check dam construction:

Not Applicable

Efforts for Carbon neutrality:

- In the subjects of Foundation Course and Environmental Studies, students are made aware about Carbon Credits, Carbon Neutrality. Projects/assignments are also given to students based on topics like Carbon Bank, Carbon Credits, etc.
- Anti Plastic Drives are undertaken to make students aware of the harmful effects of plastic and to encourage them to use Paper Bags.
- Teachers submit soft copies of examination question papers, thereby saving paper.
- To save paper, assignments are taken online for certain subjects.
- During FANTASIES students create artifacts made of eco friendly and waste materials. There are competitions such as 'Best out of Waste', 'Art out of Waste' etc
- College started Green Peace Club , an initiative by the students to promote environmental awareness.
- Exhibits of various rivers of India prepared by SIES were displayed in the College.
- Programmes are conducted in such a way that there is minimum damage to the envoronment.

Plantation:

- Students plant saplings as a part of Nature Club activities which helps to maintain the ecosystem.
- Proper care of the gardens and plantations across the campus is taken.
- The NSS and NCC students participate actively in tree plantation programs in selected areas.

Hazardous Waste Management:

There are no hazardous chemicals used in the premises.

E-waste management:

- Old monitors and CPUs are repaired and reused in most cases.
- Non-working computers, monitors and printers are discarded and scrapped on a systematic basis.

7.2 Innovations

7.2.1 ***Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.***

College has taken several initiatives during the past four years having positive impact on the functioning of the college, they are as follows:

Admission Process:

We have a transparent admission process. Admission is strictly merit based; several lists are put up till the seats are filled. Management also surrenders their seats for merit based admission.

Admission audit by an external agency is carried out.

Orientation Process :

Orientation Program is carried out with students and parents. It gives a perspective about the functioning of the college. The program highlights the following:

Subject Combinations, Attendance Rules, Examination Pattern, Scholarships, Freeships, Library Facility, Counseling Centre, Book Bank, Students' Council, WDC, Anti Ragging Squad, Grievance Cell and Extra Curricular Activities.

The Orientation Program thus helps fresh entrants in adapting to the College environment.

Teaching and Learning Process:

The teaching faculty is encouraged to adopt innovative teaching practices to make learning more effective and interesting. Several innovative ideas of the faculty include:

Live Market Trading Sessions, Clay Modeling to depict one's personality, Role- plays, Ad- making Competitions, Poster Presentation, Scrap books of newspaper articles, Quizzes, Innovative Games, Experiential learning, use of news as case studies, etc.

Nurture club has been set- up to facilitate the inclusive growth of economically and socially disadvantaged students.

Feedback System:

Apart from the regular feedback taken from students of all courses, the management has also conducted an online perception study of the students of all S.I.E.S institutions.

Audits:

Administrative processes are streamlined and internal and external audits are carried out which has helped in smooth functioning of the process.

Internal and external audits are conducted for all the teaching learning processes. Teachers submit semester wise and month wise plan along with reports for conduct of theory, tutorial and practical classes to their respective heads of departments. Advice is given and corrective action taken wherever necessary.

In order to ensure total transparency in examination processes a thorough exam audit is conducted by the examination committee for both, internal and external examinations.

Admission audits are carried out by an external auditor.

Quality Management

Our College has become fully aware of the need for quality and has adopted ISO 9001:2008 and regular ISO audit has been conducted since 2006. IQAC committee follows Internal Quality Maintenance and Improvements as laid down by NAAC and continuous efforts are being made to achieve quality goals and objectives.

Fostering Research Among Teacher and the Taught

The Staff and Student Research Cell of the College fosters research among the students and teachers. Our College also hosted the Mumbai University's DLLE Event and the Department of Students' Welfare's research convention

Mental Health Programs

Our College organizes regular mental health programs for staff and non teaching staff. Special counseling is given to students regularly where a trained counselor visits college once a week. There is also an in - house counselor who addresses the students on personality development, career counseling, techniques of meditation and ways of managing stress.

Awards To Promote Meritocracy Among Students

Awards are given to students not only for academic excellence, but also for 100% attendance and overall good behavior and conduct.

Result Improvement and Intensive Coaching

Intensive coaching committee selects meritorious students from the Third Year class and motivates them to secure ranks at the University examinations. Assignments and tests are conducted to monitor and improve their performance.

Counseling and Remedial teaching sessions are held for weaker students for improvement of their academic results.

Subject experts from different institutions having wide experience are invited to deliver expert lectures on various subjects. Workshops on Time Management, Stress Management, exercises on how to stimulate the brains, etc. are conducted just before the exams. This has helped students tremendously.

Placement Cell

Our placement cell is vibrant and regularly mediates between industry and students in conducting aptitude tests, group discussion and personal interviews. Some of the reputed recruiters in our campus are ING Vysya, ICICI Prudential, Allianz Bajaj, HDFC Standard Life, J.P. Morgan, Wipro, Accenture, Deutsche Bank, TCS, Axis Bank and WNS

Industry-Academia Linkage

Toyota Kirloskar Pvt Ltd has signed an MOU with the College (TSEF program) for both training and placement of the students. Two faculty members have also been trained by the company for the same.

Inter Collegiate Events

Fantasies, Disha, 'Buddhi', Finova, EDIT, etc are intercollegiate events for literary, academic and cultural events which help to sharpen the intellectual, analytical and vocational skills.

Promoting Values

Case studies and workshops on great leaders are undertaken. There is a regular morning prayer

and the evening session ends with the singing of National Anthem.

Science for Non- Science Students

Project on "Mars- Curiosity Rover" was undertaken by staff and students to instill interest in science and inculcate scientific temper.

Exhibition on protection and conservation of the environment was successfully organized.

7.3 Best Practices

7.3.1 ***Elaborate on any two best practices which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.***

Best Practice – I

"We must have life building, man making and character building education".

- Swami Vivekananda

1. Title of the Practice:

Value Enhancement through teaching learning process.

2. Goal

The College aims at providing holistic education which enables students to achieve intellectual, emotional, social and spiritual capabilities for socially responsible citizenship.

3. The Context

Education in the modern context is often evaluated only in terms of how much information and skills one possesses. As propounded by our ancient seers, what is equally important, is the development of a holistic personality which will lead to greater peace, prosperity and harmony in the world.

A purely employment oriented education today has led to a focus on materialistic achievements resulting in an atmosphere of excessive competition. Students are under extreme pressure to succeed at all costs. Scams and corruption have become the order of the day. It therefore becomes highly essential to reorient the students with value based learning.

4. The Practice

■ Intellectually the students are groomed to develop critical, analytical, creative thinking along with decision making ability. Learning is experiential and activity based. Innovative methods are used to make the learning a meaningful experience. Various forms of assessment are used for continuous evaluation such as group discussions, assignments, power-point presentations, class test to name a few. Various co-curricular activities are also organized for the learners. These activities give an opportunity to the students to put their knowledge and skills into application.

■ Emotional intelligence enables an individual to handle life better. Students are groomed for personality development. Psychological tests are administered and counseling sessions are conducted to boost their self esteem. Workshops are conducted to handle stress, emotions, anger,conflicts.

■ Socially students are groomed for leadership,

taught teamwork, self discipline, relationship management and being empathetic towards others. The students are groomed for event management. They organize college functions like FANTASIES, FINOVA, DISHA, EDIT, BUDDHI, etc. and other cultural programs. NSS and NCC activities inculcate social consciousness and patriotism among students. An aspect very unique about our college is the freedom given to learners to learn and share their views and ideas.

■ For spiritual growth students are taught many techniques of prayer, meditation, yoga, and other exercises.

The young generation is the pillar of the nation and educational institutions play a vital role in building and sustaining the future. Our College through holistic learning contributes to the strengthening of valuable human resource.

5. Evidence of success

During our interactions with students and alumni we noticed that they have evolved into responsible citizens and they were better prepared to face challenges based on the values imbibed during their college years. Values like punctuality, team management, social consciousness, team work and leadership qualities instilled in them by College has helped them to integrate with society and progress in their careers.

6. Problems Encountered and Resources Required

The gap between ideals and reality, precept and practice has widened and this has diminished the importance of values. Excessive focus on materialism, need to succeed at any cost, and impatience with rules, regulations and discipline has led to a growing immunity to erosion of values.

Lack of emphasis on value education in university curriculum is another problem.

7. Contact Details

Name of the Principal: Dr. Minu Thomas
Name of the Institution:
SIES College of Commerce & Economics
City: Mumbai
Pin Code: 400022
Accredited Status: Reaccredited with A- Grade
Work Phone : 022 24026130
Website: www.siesce.net
E-mail : siesce_se@yahoo.co.in
Mobile: 9969678090

Best Practice – II

1. Title of the Practice:

System transparency.

2. Goal

The aim is to have efficiency and effectiveness in governance in the areas of admission, administration and examination.

3. The Context

With education becoming global it is quality which determines the success of an educational institution in the long run. Accountability and transparency in the functioning of an institution not only enhances its quality but also reinforces perception of quality among stakeholders. Hence the institution with the aim to provide the best of educational services embarked upon system transparency.

4. The Practice

In order to ensure effectiveness system transparency is insisted upon.

■ **Administration:**

The College follows an open door policy with easy access to Principal, Vice Principals, Co-ordinators,

Heads of Departments, Faculty and Office staff.

There is an effective grievance redressal mechanism which ensures free and fair redressal with the active participation of stakeholders.

ISO Audit is conducted for administrative processes.

■ **Admission:**

Admissions are purely based on merit. Management quota seats have been transferred in favour of meritious students. Details of cut offs, merit lists and vacant seats are made available in the public domain.

External audits are undertaken for the admission process.

■ **Examination:**

Examination system has been overhauled with 100% audit.

5. Evidence of success

■ No admission related grievances have been received.

■ Ensuring social inclusion.

6. Problems encountered and Resources Required

■ Admission process is prolonged and time consuming.

7. Contact Details

Name of the Principal: Dr. Minu Thomas
Name of the Institution:
SIES College of Commerce & Economics
City: Mumbai
Pin Code: 400022
Accredited Status: Reaccredited with A- Grade
Work Phone : 022 24026130
Website: www.siesce.net
E-mail : siesce_se@yahoo.co.in
Mobile: 9969678090

Tree Plantation in the college campus

Trekkers enroute to Eastern Himalayas.

Ganesh Puja

Ganesh Mudra at Ganesh Festival

Evaluative Report of the Departments

43rd Inter-collegiate Cultural Youth Festival

MARS Project Team with the Principal

Department of B Com

1. Name of the department

Commerce

2. Year of Establishment

1989

3. Names of Programmes / Courses offered

B Com

4. Names of Interdisciplinary courses and the departments/units involved:

Sr No.	Name of the Department	Name of the faculty	Courses	Subjects
1	Accountancy Department	CA Reeta Shah CA Ashok Gujar CA Prasanna Tambe	M.Com (Accountancy)/ BFM/ BAF/BBI	1.Direct Indirect Taxation 2. Management Accounting 3. Financial Accounting
2	Commerce Department	Dr. Minu Thomas Dr. Shanti Suresh Dr. Seethalekshmy Ms. Sajita. Nair	M.Com (Accountancy)/ M.Com (B&F), BBI, BFM, BMS	1. Strategic Management 2. Research Methodology 3. IAPM 4. EXIM procedures and documentation.
3	Economics Department	Ms. Saraswathy.S Dr. Neelima Diwakar	M.Com (Accountancy)/ M.Com(B&F), BBI	1. Global Trade & Finance 2. Central Banking
4.	English Department	Mr. Lekha Nambiar. Ms. Supriya Daniel Ms. Sreelakshmi Gopalakrishnan	BAF, BBI, BFM, B.Sc. (IT)	1. Business Communication 2. Effective Communication, 3. Professional Skills Development
5.	Environmental studies	Ms. Priti Thakkar	BMS	1. Environment Management.
6.	Law Department	Ms. Kalaivani Venkatraman.	B.Sc. (IT)	1. IPR and Cyber laws
7.	Mathematics & statistics Department	Ms. K. S. Usha	M.Com (Accountancy)/ M.Com (B&F), BFM, BMS, BAF	1. Research Methodology 2. Business Mathematics. 3. Quantitative Management
8.	Psychology Department	Ms. Jayashree Giri	M.Com (Accountancy)/ M.Com (B&F)	1. Research Methodology

5. Annual/ semester/choice based credit system (programme wise)

- 2009-2010 - Semester System
- 2010-2011 – Semester system
- 2011-2012 – CBSGS
- 2012-2013 – CBSGS
- 2013-2014 – CBSGS

6. Participation of the department in the courses offered by other departments:

Refer answer no 4 above

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

1 Toyota Sales Education Foundation programme (TSEF).

2. Certificate Course in Tally in collaboration with Tally India Ltd.,

3 Certificate Course in Capital Markets in association with Inter-connected Stock Exchange.

4 Certificate Course in Commercial Banking and Equity Reasearch in association with Ambition Learning Solutions.,

8. Details of courses/programmes discontinued (if any) with reasons

NIL

9. Number of teaching posts

Designation	Sanctioned	Filled
Professors	02	University of Mumbai/ JDHE yet to issue corresponding circulars
Associate Professors	13	13
Assistant Professor	04	04
Lecturers	00	02
CHB faculty	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,

Name of the faculty	Department	Qualification	Years of experience in the same institution	Designation	Subjects taught
Dr. Minu Thomas	Commerce	MCom, M.Phil, MBA, Ph.D	23	Associate Professor	Advertising, Export Marketing
Ms. Saraswathy S	Economics	M.A., DHE	25	Associate Professor	Business Economics
Dr. Nina Roy Choudhury	English	MA, M.Phil, Ph.D,	25	Associate Professor	Business Communication
Ms. Sangeeta Kore	Mathematics & statistics	M.Sc., D.C.S.T	25	Associate Professor	Mathematics Statistics & Computer Programming
Dr. Neelima Diwakar	Economics	M.A., PhD	25	Associate Professor	Business Economics
Mrs. Kalaivani Venkataraman	Law	B.Sc. LL.M, MBA	23	Associate Professor	Business Law Foundation Course

Name of the faculty	Department	Qualification	Years of experience in the same institution	Designation	Subjects taught
Ms. Jayashree Giri	Industrial Psychology	MA, M.Phil, PGD & C	22	Associate Professor	Industrial Psychology, Foundation Course
Dr. Shanti Suresh	Commerce	M.Com, MFM, M.Phil, MBA, PhD, CS (Exe.)	22	Associate Professor	Fundamentals of management & finance, Investment and portfolio management Marketing & Human Resource Management.
Ms K S Usha	Mathematics & Statistics	M.Sc, M.Phil	21	Associate Professor	Mathematics Stats & Computer Programming
CA Reeta Shah	Accountancy	MCom, CA, MBA, M.Phil, SET	20	Associate Professor	On FIP Leave
Ms. Anuprita Sardesai	Library	BA, M.Lib, SET	20	Librarian	NIL
CA Ashok Gujar	Accountancy	CA, M.Com, SET	20	Associate Professor	Financial Accounting & Auditing –I Accountancy & Financial Mgmt –I
CA Prasanna Tambe	Accountancy	M.Com, CA, SET	21	Assistant Professor	Accountancy & Financial Mgmt –I Direct & Indirect Taxes
Mr. Amit Khatri	Mathematics & Statistics	M.Sc, SET	18	Assistant Professor	Mathematics Stats & Computer Programming
Dr Seethalekshmy	Commerce	M.Com, PhD, SET, PGDBA	18	Associate Professor	Commerce 1, MHRM
CS Charul Patel	Accountancy	M.Com, ACS, SET	9	Assistant Professor	Financial Accounting & Auditing –III, Accountancy & Financial Mgmt –II

Name of the faculty	Department	Qualification	Years of experience in the same institution	Designation	Subjects taught
Ms Priti Thakkar	Environmental Studies	MA, SET	04	Assistant Professor	Environmental Studies
Ms.Sajitha Nair	Commerce	Mcom, B.Ed	3	Lecturer	Foundation Course, Advertising, Export Marketing
CA Jayesh Kulkarni	Accountancy	M.Com , FCA, NET	1	Assistant Professor (Substitue for Reeta Shah)	Financial Accounting & Auditing-II, Direct & Indirect Taxes
Ms Sreelakshmy G	English	MA	1	Lecturer	Business Communication
CA Darshak Doshi	Accountancy	M.Com, SET, NET, CA	1	Visiting	Accountancy & Financial Mgmt –I
Mr Aniket Kamble	Economics	M.PM, NET	1	Visiting	Foundation Course

11. List of senior visiting faculty

NIL

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

8%

13. Student -Teacher Ratio (programme wise)

68:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Designation	Sanctioned	Filled
Registrar	01	00
Office Superintendent	01	01
Head Clerk	01	01
Senior clerk	02	02
Junior clerk	04	04
Library clerk	01	00
Library attendant	04	04
Class IV	06	06

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Refer to Answer to Q 10

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

NIL

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

No. of projects funded by UGC: 04

Total grants sanctioned: Rs. 6,27,700

18. Research Centre /facility recognized by the University

An initiative has been taken to recognize the research center in the subject of Business Policy & Administration, Management and Business Economics from the next academic year.

19. Publications: Refer Answer No. 3.4.3

- Publication per faculty
- Number of papers published in peer reviewed journals (national / International) by faculty and students
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) NIL
- Monographs NIL
- Chapter in Books
- Books Edited NIL
- Books with ISBN/ISSN numbers with details of publishers
- Citation Index NIL
- SNIP NIL
- SJR NIL
- Impact factor NIL
- h-index NIL

20. Areas of consultancy and income generated

NIL

21.Faculty as members in

a. National committees

b) International Committees

c) Editorial Boards NIL

22. Student projects

a. Percentage of students who have done in-house projects including inter departmental/programme – 100% as per the need of the curriculum

b. Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies- Nil

23. Awards / Recognitions received by faculty and students

Faculty

- Principal Dr. Minu Thomas was awarded the Emerging Leader Award for leadership qualities by the Higher Education Forum
- Ms. K.S.Usha was awarded Excellence in Vocation and Service to Society Award by Rotary Club Uptown, Mumbai.
- Ms. Charul Patel was awarded Excellence Award by Parab Sanjivini, Kutchi Dasha Oswal.

Students

- Ms. Shikha Bafna was felicitated and awarded for 'Code of Conduct' by VES Institute of Management Studies and Research.

- Refer to Annexure 8 & 12
- Refer to Answer to Q 3.6.10

24. List of eminent academicians and scientists / visitors to the department

Refer to Answer to Q 3.7.4

25. Seminars / Conferences / Workshops organized & the source of funding

a. National

National level Seminar/ Conference	Date	Topic	Grants received from UGC
One day National Seminar	30th March, 2010	Unethical Finance and Forensic Accounting: Managerial Issues	Rs. 97,500/-
One day National Seminar	11th February 2011	'IFRS – The Road Map Ahead' on	Rs. 45,000/-
One day National Seminar	18th February 2011	Human Development through Inclusive Growth	Rs. 52,500/-
Two days National level Conference in collaboration with SIES College of Management Studies (SIESCOMS)	25th and 26th February 2011	'Sustainable Development – Towards Integrating Stakeholder Management with Social Responsibility and Good Governance'	Rs. 1,12.500/-
One day National Level Conference on 22nd March, 2011	22nd March, 2011	'Demystifying Direct Tax Code & GST'	Rs. 45,000/-

b. International: NIL

26. Student profile programme/course wise: 2013-14

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Com	1545	476	240	236	66.18%

*M = Male *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
FYBCOM	97.27	2.73	-
SYBCOM	100	-	-
TYBCOM	100	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Data is not available

29. Student progression

Student progression	2009 – 10	2010 – 11	2011 - 12	2012- 13	2013 - 14
UG to PG	47.03	23.28	38.99	16.78	35.56
PG to M.Phil.	Data not available				
PG to Ph.D.					
Ph.D. to Post-Doctoral					
Employed • Campus selection • Other than campus recruitment					
Entrepreneurship/Self-employment					

30. Details of Infrastructural facilities.

a. Library – Refer to 4.2 in Criterion $

b. Internet facilities for Staff & Students - Available

c. Class rooms with ICT facility- 22

d. Laboratories- 4 Computer Laboratories

31. Number of students receiving financial assistance from college, university, government or other agencies:

Year	Freeship	Scholarship	Silver Jubilee	PMS	ESSAR	SEAT	Total
2010-11	2	-	-	-	-	-	2
2011-12	2	-	-	5	-	-	7
2012-13	8	-	-	4	-	-	12
2013-14	6	8	6	5	24	4	53

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

- Workshops on Personality Development, Time Management, Communication Skills
- Students participate in inter-collegiate research competitions
- Tally
- Capital Market
- Workshop on Disaster Management
- Expert lectures for third year students

33. Teaching methods adopted to improve student learning

Faculty members have attended the Orientation and Refresher courses conducted by Academic College Staff from time to time. They use a number of teaching methods in the class room such as discussion of case studies, group discussions, debates, use of role play, and use of teaching aids apart from the conventional methods of teaching.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Faculty members of this course have been assigned varied responsibilities as members and chairpersons of various committees. The extension activity in the campus is coordinated by NSS unit, NCC, DLLE and WDC. The nurture club also takes up activities to reach out to the needy.

35. SWOC analysis of the department and Future plans

Strengths

- Disciplined vibrant, creative and enthusiastic student.
- Experienced, Creative, Qualified and Motivated teachers.
- Examination Audit.
- Transparent Admission process
- Open Door Policy and effective Grievance Redressal Mechanism
- Good Results (Pass percentage Higher than University)
- Well equipped Library and qualified Support Staff
- Supportive Management
- Large number of students pursuing professional courses.
- Stakeholders given access to present their grievances/suggestions.
- Industry- Academia Linkage - Toyota Sales Education Foundation (TSEF) Programme.

Weaknesses

- 120 students per division
- Less number of vocational / certificate courses
- Lack of consultancy services
- Less Add on programmes

Opportunities

- To apply for autonomy
- Tie-ups with foreign Universities / Industry / Institutions

Challenges

- Reduction in student enrollment leading to reduction in workload.
- Quality of students.
- Increase in Administrative burden as a result of decentralization by University and ban on appointments by Government.
- Competition from other private institutions.

Plan of action

- To promote consultancy services and start Add on Programmes and deliver certificate courses.
- To conduct MDPs / FDPs/ Conferences at National & International level.
- To enter into collaborative agreement with Industry to strenghthen Industry Academia Linkages.
- To improve learning outcomes by strengthening remedial coaching and intensive coaching.
- To improve employability of students.
- To enhance industry interaction to augment Placements and summer internship
- To initiate measures towards departmental social responsibility.
- To enhance research culture.
- To enhance association with alumni and other stakeholders.
- To increase the number of university rank holders.

Department of Bachelor of Management Studies

1. Name of the department

Management Studies

2. Year of Establishment

Academic year 1999- 2000

3. Names of Programmes / Courses offered

Bachelor of Management Studies

4. Names of Interdisciplinary courses and the departments/units involved

Nil

5. Annual/ semester/choice based credit system

Credit based Semester and Grading System CBSGS with effect from 2011-12. Six semesters

6. Participation of the department in the courses offered by other departments

Yes

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

Nil

8. Details of courses/programmes discontinued (if any) with reasons

Nil

9. Number of Teaching posts 06

	Sanctioned	Filled
Professors	**Nil**	**Nil**
Associate Professors	**Nil**	**Nil**
Asst. Professors	**06**	**05**
Lecturer	**NA**	**01**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Priya Ramachandran	MCom, MBA, CA-PE II, M.Phil, M.Sc.IT	Lecturer	Finance	9 years	NA
Jinal Shah	MCom , NET, SET	Assistant Professor	Management and Marketing	3Years	NA
Ema Garg	MBA (Finance, Marketing) NET	Assistant Professor	Finance and Marketing	3Years	NA
Aniket Kamble	MPM, NET	Assistant Professor	Human Resource	2 years	NA
Manasi Shah	MMS, NET	Assistant Professor	Marketing	1 year	NA
Abhishek Laha	MMS, NET	Assistant Professor	Marketing	1 year	NA

11. List of senior visiting faculty

Name	Qualification	Specialization	No. of Years of teaching Experience	No. of years of industry Experience
Mrs. Satyavati Rao	M.Sc.(Mathematics)	Statistics	10	----
Mr.Kamaldeep Singh	B.E.(Mechanical), MBA(Marketing),	Operations / Management	3	15 years
Mr. Rinkesh Chheda	M.Com, MMS, NET	Management	2	2 years
Dr. Sumathi Gopal	Ph.D, M.Com, L.L.M.	Law	10	25 years
Ms. Meha Todi	M.Com, M.Phil.	Management	1	-------
Mr. Ajinkya Navare	MMS	Management	1	-------
Mr. Prashant Shelar	M.Com, M.A (English), PGDBM, PGDCC, M.Phil, E-MBA	Management	10	---------
Mr. Darshak Doshi	M.Com, CA, NET(Commerce)	Accounts/ Commerce	NIL	----------

12. Percentage of lectures delivered and practical classes handled by temporary faculty

40%

13. Student -Teacher Ratio (programme wise)

60:1 (Full timers)

30:1 (including visiting)

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Refer Q.10

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

Nil

18. Research Centre /facility recognized by the University

Nil

19. Publications:

- Publication per faculty : NIL
- Number of papers published in peer reviewed journals (national international) by faculty and students :Nil
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- Monographs : Nil
- Chapter in Books : Nil
- Books Edited : Nil
- Books with ISBN/ISSN numbers with details of publishers : Nil
- Citation Index : Nil
- SNIP : Nil
- SJR : Nil
- Impact factor : Nil
- h-index : Nil

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

a. National committees, **b.** International Committees, **c.** Editorial Boards : NIL

22. Student projects

a. Percentage of students who have done in-house projects including inter departmental/programme 100%

b. Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies : NIL

23.Awards / Recognitions received by faculty and students:

Sr. No.	Name of the student	Class	Prizes won	Event details
1	Sreejit Nair	TYBMS	I	Rap Wars at BITS Pilani
2	Nikita Shah	SYBMS	I	Glares Decoration at 'Enigma',Podar College
3	Nikita Shah and Marina Rodrigues	SYBMS	I	Chitra Nakshatra at 'Enigma',Podar college
4	Aishwarya Pillai, Pratiksha Shetty, Siddhika Bhogle, Nikita Shah	SYBMS	I	PPT presentation on Vivekanada, SIES, Sion (east).
5	Deepa Suvarna, Reshma Sheikh, Saraniya Esakie Vaishnavi Vangari	SYBMS	II	PPT presentation on Vivekanada, SIES, Sion (east).
6	Aayushi Bansal, Krusha Dedhia and Lakshmi Venugopal	FYBMS	I	Quiz in 'Akanksha', SNDT College.
7	Abel Gonsalves, Krusha Dedhia, Amruta Iyer	FYBMS	I	Bucket Ball event at 'Enigma' Podar College
8	Mittal Jain, Sangeeta Iyer, Darshil Doshi	FYBMS	II	Survivors at 'Talenzzia' Tolani College
9	Margaret Castelino	FYBMS	I	Cut Crop Create event in 'Adorea' ,Wilson college
10	Rahul jain.	FYBMS	Individual Event- Bronze medal & Group Event- Gold medal.	8th National Taekwondo Championships 2013 in Manipur
11	Rubin	FYBMS	I	Acapella event at 'Enigma', Podar College
12	Sangeeta Natesh	FYBMS	Consolation	Carnatic Music Competition, SIWS College

■ Our Institution also won I Prize in 'Inspira' event an inter collegiate event held in Mulund College of Commerce for maximum participation.

Faculty 2013-14

■ Ms. Jinal Shah was awarded III prize in 'Dharma S. Hinduja All India Essay Writing Competition for Lecturers (2013-14). The topic was "Is governance responsible for India's slowdown?"

24. List of eminent academicians and scientists / visitors to the department

■ Dr. Uma Shankar Associate Professor, Reader and Head department of Philosophy, S.I.E.S. college of Arts, Science and commerce.

■ Dr. Kutti (Academician)

25. Seminars / Conferences / Workshops organized & the source of funding

a. National Nil

b. International Nil

26. Student profile programme/course wise

Name of the course/ programme	Applications received	Selected	Enrolled		Pass percentage
			M	F	
FYBMS (2009-10)	672	115	58	57	79.13
FYBMS (2010-11)	621	117	56	61	71.79
FYBMS (2011-12)	767	136	70	66	85.29
FYBMS (2012-13)	791	136	71	65	84.67
FYBMS (2013-14)	687	117	48	69	53.85

27. Diversity of Students

Name of the course	% of students from the same state	% of students from other states	% of students from abroad
FYBMS (2013-2014)	97.44	2.56	Nil
SYBMS (2013-2014)	100	NIL	Nil
TYBMS (2013-2014)	100	NIL	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Data not available

29. Student progression

Student progression	Against % enrolled				
	2009-10	2010-11	2011-12	2012-13	2013-14
UG to PG	33.33	27.5	55	10	17
PG to M.Phil.	Data not available				
PG to Ph.D.					
Ph.D. to Post-Doctoral					
Employed • Campus selection • Other than campus recruitment					
Entrepreneurship/Self-employment					

30. Details of Infrastructural facilities

a. Library YES

b. Internet facilities for Staff & Students YES

c. Class rooms with ICT facility YES

d. Laboratories YES

31. Number of students receiving financial assistance from college, university, government or other agencies:

Scheme: Government Scholarship				
	2010-11	2011-12	2012-13	2013-14
BMS	1	NIL	7	5
Scheme: PMS Post Metric Scholarship				
	2010-11	2011-12	2012-13	2013-14
BMS	NIL	1	NIL	NIL

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

Refer to Answer to Q 24

33. Teaching methods adopted to improve student learning

In addition to conventyional teachiong methods, question answer sessions, case studies, role plays, class tests, group discussion, quiz, remedial lectures, assignments, use of ICT like power point presentations, audio visual aid, poster making, chart presentation, preparation of scrap book consisting important newspaper articles, management games, collage making, self portrayal through clay structures or collage, industrial visits etc are also used

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Students participate in Rotary Youth Leadership Awards (RYLA).

35. SWOC analysis of the department and Future plans

Strengths

- Well qualified, young, enthusiastic and dynamic Faculties
- 6 Full time faculties
- Use of various teaching aids
- Student participation in inter collegiate festivals
- Experienced visiting faculty
- Remedial Lectures in the subject of Accountancy and Statistics for weaker students and students from Arts or Science background.

- Transparency in Admissions and Examinations
- Development Oriented, Supportive Management.
- Free internet access for students
- Well stocked library with reference and text book, periodic journals and news papers & reading facilities for students

Weakness

- Currently no tie ups with other universities in India/abroad for faculty exchange or student exchange programmes

Opportunities

- Training and grooming students for admission to premier institutions of higher education.
- Starting entrepreneurial Venture
- Introducing Add-On courses on Travel Management, Advertising, Export Import Management, Tax Laws, etc
- WI-FI facility on the campus.
- Research activities for faculty

Challenges

- Competition from other courses

Future Plans

- To start Add on courses on Travel & Tourism, Basics in Derivatives Trading, Advertising, Digital Marketing, etc.
- To organise more expert lectures for the students to bridge the gap between theory and practice.
- To ensure high student participation in inter collegiate festivals.
- To achieve 100% results at the University examinations.
- To have university toppers and rankers

B.M.S. students on Industrial Visit to SARAS Dairy , Rajasthan.

Department of B Sc (Information Technology)

1 Name of the department

Information Technology

2. Year of Establishment

2001-02

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

Bachelor of Science (Information Technology)

4. Names of Interdisciplinary courses and the departments/units involved

NIL

5. Annual/ semester/choice based credit system (programme wise)

Credit Based Semester and Grading System (CBSGS)

6. Participation of the department in the courses offered by other departments

YES

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

NIL

8. Details of courses/programmes discontinued (if any) with reasons

NIL

9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	03	NIL
Lecturer/ Ad hoc	NIL	07

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

B.Sc. (IT) Full Time Faculty Details - Academic Year 2013-2014

Name	Qualification	Designation	Specialization	No. of Years of Experience		No. of Ph.D. Students guided for the last 4 years
				Teaching	Industry	
Ms. Bhavini Savla	M.Sc. (CS) , NET, SET	Lecturer	Computer Science	6 years	6 months	NIL
Ms. Baji Raina Banu	M.Sc. (IT)	Lecturer	Information Technology	4 years	-	NIL
Ms. Sunita G.	M.Sc. (IT)	Lecturer	Information Technology	3 years	-	NIL
Mr. Ajay R. Gupta	M.Sc. (Maths)	Lecturer	Mathematics	2 years	-	NIL
Ms. Dipali Patil	MCA, GNIIT(SE)	Lecturer	Computer Application	2 years	3 years	NIL
Ms. Ruta S. Bhatkar	M.Sc. (IT)	Lecturer	Information Technology	1 year	4.5 years	NIL

Name	Qualification	Designation	Specialization	No. of Years of Experience		No. of Ph.D. Students guided for the last 4 years
				Teaching	Industry	
Mr. Digvijay S. Parab	M.Sc. (IT)	Lecturer	Information Technology	1 year	-	NIL
B.Sc. (I.T.) Visiting Faculty Details - Academic Year 2013-14						
Ms. Shweta Gandhi	MBA	Visiting Lecturer	HRM	4 years	-	NIL

11. List of senior visiting faculty

NIL

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

100%

13. Student -Teacher Ratio (programme wise) :

25:1 (full timers)

22:1 (including visiting faculties)

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

NIL

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

As per answer to Q.10

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

NIL

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

NIL

18. Research Centre /facility recognized by the University

NO

19. Publications

- Publication per faculty : NIL
- Number of papers published in peer reviewed journals (national / international) by faculty and students :

01 in academic year 2012-13 (in book)

Title: Role of ICT in Rural Marketing

ISBN: 978-93-83072-08-8

Participants: Ms. Seethalekshmy, Ms. Sunita Gupta, Ms. Gayathri V.

- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) NIL
- Monographs NIL
- Chapter in Books NIL
- Books Edited NIL
- Books with ISBN/ISSN numbers with details of publishers NIL
- Citation Index NIL
- SNIP NIL
- SJR NIL
- Impact factor NIL
- h-index NIL

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

a) National committees

b) International Committees

c) Editorial Boards NIL

22. Student projects

a. Percentage of students who have done in-house projects including inter departmental/programme 100% per year

b. Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

NIL

23. Awards / Recognitions received by faculty and students

Academic year 2013-14

- TYBSc IT : Ms. Nadar Pelsiarani was felicitated by Vivekanand Management College for Academic Excellence
- TYBSc IT : Mr. Mathew Mohan
  National Level Martial Arts Championship 2014
- FYBSc IT: Mr. Allwin Alexander
  Lawn Tennis National Ranking 642 (U-18)
- FYBSc IT: Mr. SomuShankar.M
  Fencing: (University) Top 8
  Tug of War: District Level Silver Medal
  Fencing: Open District Championship Silver Medal (U-23 senior)
  Fencing: State Championship Silver Medal(U-19)
- FYBSc IT: Ms. Pangala Vidya
  Volleyball: State Level Championship (U-21 youth)
  Volleyball: 2nd in Women's Division Level
  Volleyball: State Level Championship (seniors)
- FYBSc IT: Mr. Navin Chirumalla
  Tug of War: District Level Gold Medal
- FYBSc IT: Mr.Shanmuganand
  Cricket: Intercollegiate University championship

24. List of eminent academicians and scientists / visitors to the department

Visitor Name	College/Institute Name	Topic
Mr.Sachin Dedhia and Mr.Darshan Dedhia	Aggni Empowering Youth	Cyber Crime & Investigation
Mr. Rajendra Patil	S. K.Somaiya College	Data Warehousing
Ms. Sudha S.	SIES College, Sion (West)	Information Technology
Mr. Hiren Dand	MCC College	Project Management
Mr. Mahesh Naik	Walia College	Digital Signals & Systems
Ms. Jayalakshmi	Vivekanand College	Cyber Law

25. Seminars/ Conferences/Workshops organized & the source of funding

a. National NIL **b.** International NIL

26. Student profile programme/course wise:

Name of the Course/ programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
FYBSc IT (2009-10)	223	46	24	22	71.43%
FYBSc IT (2010-11)	146	47	20	27	Sem I: 78.72% Sem II: 65.96%
FYBSc IT (2011-12)	198	58	22	36	Sem I: 52.63% Sem II: 63.16%
FYBSc IT (2012-13)	169	57	22	35	Sem I: 67.24% Sem II: 62.07%
FYBSc IT (2013-14)	149	58	47	11	Sem I: 65% Sem II: 61%

27. Diversity of Students (academic year 2013-14)

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
FYBSc (IT)	99.98	0.02	NIL
SYBSc (IT)	100	NIL	NIL
TYBSc (IT)	100	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Data not available

29. Student progression

Student progression	Against % enrolled
UG to PG	31% (2009-10) 25% (2010-11) 39% (2011-12) 25% (2012-13) 22% (2013-14)
PG to M.Phil.	Not available
PG to Ph.D.	Not available
Ph.D. to Post-Doctoral	Not available
Employed • Campus selection • Other than campus recruitment	 26% (academic year 2013-14) 29% (academic year 2010-11) 16% (academic year 2013-14)
Entrepreneurship/ Self-employment	Data not available

30. Details of Infrastructural facilities

a. Library YES

b. Internet facilities for Staff & Students YES

c. Class rooms with ICT facility YES

d. Laboratories YES

31. Number of students receiving financial assistance from college, university, government or other agencies (academic year 2013-14)

Year	Freeship	Scholarship	Silver jubilee	PMS	Essar	Alumni	SEAT	Total
2010-11	00	00	-	NA	NA	-	-	00
2011-12	00	00	-	00	NA	-	-	00
2012-13	01	03	-	00	NA	-	-	07
2013-14	05	02	07	04	13	-	-	31

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

As per answer to Q.24

33. Teaching methods adopted to improve student learning

a. Using powerpoint presentation

b. Demonstration of program executions in class.

c. Using audio visual aids

d. Revision of the topic taught in previous lecture at the starting of each lecture

e. Showing animated videos

f. Revision of previously taught topics.

g. Question-answer session once in a week in order to make them study regularly.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

NIL

35. SWOC analysis of the department and Future plans

Strengths

- 7 full time faculty
- Co-ordinated, hard working and enthusiastic staff, well-equipped lab with highly configured machines and latest educational electronic kits
- Placements for TY students
- Remedial coaching

Weaknesses

- High Attrition rate of visiting faculty

Opportunities

- Demand from IT industry increases number of students seeking admission to B.Sc. IT.
- Scope to introduce Add – On courses to train Teachers and students.

Challenges

- Competition from engineering students

Future Plan

- Organizing seminars, workshops and paper presentation seminars for teachers and students to make them aware of new trends and technologies in IT.

B.Sc.(IT) Students on Industrial Visit in Udaipur

Department of Accounting & Finance

1. Name of the department

Commerce

2. Year of Establishment

2003-04

3. Names of Programmes / Courses offered

Bachelor of Commerce (Accounting & Finance)

4. Names of Interdisciplinary courses and the departments/units involved:

NIL

5. Annual/ semester/choice based credit system (programme wise)

Credit Based Semester and Grading System (CBSGC) with effect from year 2011-12

6. Participation of the department in the courses offered by other departments

Yes

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

NIL

8. Details of courses / programmes discontinued (if any) with reasons

NA

9. Number of Teaching posts

	Sanctioned	Filled
Professors	**NIL**	**NIl**
Associate Professors	**NIL**	**NIL**
Asst. Professors	**03**	**02**
Ad Hoc	**-**	**01**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Payal Samwani	M.COM, NET,B. ED, ICAI-Inter Group 1	Assistant Professor	Accountancy, Commerce	5 Years	NA
CA Chandrashekhar A Sawant	M.COM, FCA, LLB, NET.	Assistant Professor	Financial Accountancy, Financial Management,	10 Years	NA
CA Darshak Doshi	M.Com, FCA, NET, SET	Assistant Professor	Accounts, Financial Management, Taxation.	1 Year	NA

11. List of senior visiting faculty

Name & Academic Year of Teaching in college	Qualification	Specialization	No. of Years of Experience
Mr. Dhanbalu Naikar (2009-10 till date)	M.Com(Acc), Mphil(com)	Accoutancy	10
Mr Rahul Chopra (2011-12 to 2013-14)	MCom(Mgt), MBA (Fin)	Commerce, Management	5
Ms Neha Palshetkar (2012-13 to 2013-14)	M.Com(Acc)	Statistics	1

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

15%

13. Student -Teacher Ratio (programme wise)

60:1 (Full timers)

30:1 (including visiting)

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

NIL

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Refer to Ans to Q 10

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

NIL

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

NIL

18. Research Centre /facility recognized by the University

No

19. Publications:

- Publication per faculty NIL
- Number of papers published in peer reviewed journals (national / international) by faculty and students NA
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) NIL
- Monographs NIL
- Chapter in Books NIL
- Books Edited NIL
- Books with ISBN/ISSN numbers with details of publishers NIL
- Citation Index NIL
- SNIP NIL
- SJR NIL
- Impact factor NIL
- h-index NIL

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

a) National committees

b) International Committees

c) Editorial Boards…. NIL

22. Student projects

a. Percentage of students who have done in-house projects including inter departmental/programme 100%

b. Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

NA

23. Awards / Recognitions received by faculty and students (2013-14)

- Ms. Rukhsar Surve

Secured 1st rank at the University at the TYBCom(A&F) Examination.

- Shubha R, FYBCOM(A&F)

Secured 1st prize in 'Smash a Serve' at R A Podar College.

- Adarsh Shetty, FYBCOM(A&F)

Secured 1st prize in 'Smash a Serve' at R A Podar College.

- Shaun Pai, FYBCOM(A&F)

Secured 1st prize in 'Smash a Serve' at R A Podar College.

- Shree Palan SY (A&F)

Won Consolation Prize in 'Pehel' event at 'Umang' for Best Business Idea.

- Kartik Naganathan SY (A&F)

Won 2nd prize in IT talent fest .

- Rushabh Sheth, Niti Dhruva TY(A&F)

Reached semifinals in Thomas Cook GK quiz.

- Upasana Setpal

Won 2nd prize in AD Shroff Elocution Competition.

24. List of eminent academicians and scientists / visitors to the department (2013-14)

Sr No	Name of Faculty	College / Organization
1	Mr Ketan Vira	GNVS institute of Management
2	CA Arun Wandereker	Retired Faculty of Chetana College
3	Pankaj Pandagale	Dr T K Tope College
4	Sunita Sherifani	VES College
5	CA JM Karkare	Dnyan Sadhana
6	Mr Ketan Vira	GNVS institute of Management

25.Seminars/ Conferences/Workshops organized & the source of funding

a. National NIL **b.** International NIL

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
FYBCOM(A&F) 2009-10	529	59	12	47	98.39%
FYBCOM(A&F) 2010-11	596	53	16	37	100%
FYBCOM(A&F) 2011-12	625	68	19	49	100%
FYBCOM(A&F) 2012-13	650	68	19	49	95.59%
FYBCOM(A&F) 2013-14	545	59	18	41	100%

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
FYBCOM(A&F) 2013-14	100%	-	-
SYBCom (A&F) 2013-14	100%	-	-
TYBCom (A&F) 2013-14	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Data not available

29. Student progression Against % Enrolled

Student progression	2009 – 10	2010 – 11	2011 - 12	201 2- 13	2013 - 14
UG to PG	33.33%	45%	31.67%	18.33%	25%
PG to M.Phil.	Data not available				
PG to Ph.D.					
Ph.D. to Post-Doctoral					
Employed • Campus selection • Other than campus recruitment					
Entrepreneurship/Self-employment					

30. Details of Infrastructural facilities

a. Library YES

b. Internet facilities for Staff & Students YES

c. Class rooms with ICT facility YES

d. Laboratories YES

31. Number of students receiving financial assistance from college, university, government or other agencies

Year	Post Matric Scholarship	GOI Scholarship & Free Ship
2009 – 10	NIL	NIL
2010-11	NIL	NIL
2011-12	4	NIL
2012-13	NIL	3
2013-14	1	10

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

Refer to Answer to Q 24

33. Teaching methods adopted to improve student learning

Question answer, case studies, role plays, test, group discussion, quiz, remedial lectures, assignments

34. Participation in Institutional Social Responsibility (ISR) and Extension activities :

Clean up Drive and NSS

35. SWOC analysis of the department and Future plans

Strengths

- The students are motivated to do add on professional courses such as CA, CWA, CS, CFP, etc along with the graduation course and other courses such as M.Com, LLB, CFA, MBA after completing graduation.
- The students get hands on the expert industry knowledge from expert faculties appointed in the department who are eminent Chartered Accountant, Company Secretary, Lawyer and Eminent academic individuals.
- Innovative teaching learning techniques are adopted for better understanding of the subject matter.
- Student participation is encouraged in Intra - Inter Collegiate Festival
- Continues counseling of students is done, weak students are identified and remedial actions are taken.
- Seminars / Workshops / Guest Lectures are conducted for the benefit of students.

Weakness

- Attrition of visiting faculties.
- Technological constraints

Opportunities

- There is demand in employment market for students who have completed B.Com (Accounting and Finance).
- Students achieve knowledge and feel confident enough enabling them to achieve success in their professional life.

Challenges

- Competition from other courses

Future Plans

- To start M.Com (Accounting & Finance) course.
- To have Stock Market Course for F.Y. students
- every year.

Department of B.Com (Banking & Insurance)

1. Name of the department:

Commerce

2. Year of Establishment

Academic year 2003-04

3. Names of Programmes / Courses offered

Bachelor of Commerce (Banking & Insurance)

4. Names of Interdisciplinary courses and the departments/units involved

NIL

5. Annual/ semester/choice based credit system (programme wise):

Credit Based Semester and Grading System (CBSGS) with effect from year 2011-12.

6. Participation of the department in the courses offered by other departments

Yes

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

NIL

8. Details of courses/programmes discontinued (if any) with reasons

NIL

9. Number of Teaching posts

Designations	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	Three	Two
Ad- Hoc	NIL	One

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,) for the academic year 2013-2014

Sr. No	Name	Qualification	Designation	No. of Years of Experience		Specialization
				Teaching	Industry	
1	Ms.Shailashri Prasadkumar Uchil	M.Com, M.Phil, B.Ed, PGD (Marketing), NET, MAH SET	Assistant Professor	8.5 years	7 years	Management
2	Ms.Vijaya Sunder	M.com, M.Phil, NET	Assistant Professor	9.5 years	-	Commerce & Business Administration
3	Ms. Sugandhi Gupta	MMS, M.Com, NET, MAH SET	Assistant Professor	2.5 years	7 months	Accounts & Finance

11. List of senior visiting faculty. Academic Year 2013-14

Name	Qualification	Specialization
Ms. Divya Naik	CA, CS, M.Com	Auditing, Financial Reporting Analysis
Ms. Shobha Radhakrishnan	MSc. (Maths)	Quantitative Methods (I)
Mr. Sarvanan R	MCA	Information Technology in Banking & Insurance
Ms. Ketki Tawde	CFA, MA Economics	Economics
Ms. Farheen Shaikh	M.Sc (IT)	Introduction to Computers
Dr. Shankaran Kutty	M.Sc., Ph.D	Business ethics
Mr. Harish Ramachandran	MBA, CFA Level I	Financial Markets
Ms Kanchi Patel	MBA	Law

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

6 Faculty (30% of entire subjects)

13. Student -Teacher Ratio (programme wise):

20 Students: 1 Teacher (Includes Full Time Staff & Visiting Staff)

60 Students: 1 Teacher (Includes Full Time Staff)

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled.

NIL

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Refer to answer to Q 10.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.

NIL

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received.

NIL

18. Research Centre /facility recognized by the University.

NIL

19. Publications

- Publication per faculty

Name Ms.Shailashri Prasadkumar Uchil

Number of Publications

- Presented a paper titled 'Application of Bottom of the Pyramid Concept in the health care industry' with ISBN No. 978-93-82429-88-3 at National Level Seminar on Indian Business Scenario-Challenges Ahead on 26th and 27th November 2012 - at Durgadevi Saraf College of Arts and Commerce, Malad.

Name Ms.Vijaya Sunder

Number of Publications

- Participated in two-day National Conference and Presented & Published Paper titled " Impact of Globalisation on Quality of services provided by Banks", organized by University of Mumbai and Dombivli shikshan Prasarak Mandal's, K.V.Pendharkar College of Arts, Science & Commerce held on 15th and 16th February 2013. ISBN No. 978-81-925842-0-1
- Participated in two-day National Management Research Conference and Presented & Published

Paper titled " An analytical study of training programmes conducted in small scale industries with special reference to Ambad and Satpur industrial estates Nasik", organized by University of Mumbai's Alkesh Dinesh Mody Institute for Financial Management Studies on 14th and 15th of December 2013. ISBN No.81-7095-133-X, Page no.208-220.

Name Ms. Sugandhi Gupta

Number of Publications

- ISBN No. 978-81-909448-3-0 Paper presented in National level Seminar on "Foreign Investment Flows In India" title of paper is " FII Inflows: Followers or Leaders in stock market?" published in Inclusive growth Book. By Lalalajpatrai Institute of Management & research, Mumbai.
- Number of papers published in peer reviewed journals (National / International) by faculty and students NIL
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) NIL
- Monographs: NIL
- Chapter in Books: NIL
- Books Edited: NIL
- Books with ISBN/ISSN numbers with details of publishers: NIL
- Citation Index: NIL
- SNIP: NIL
- SJR: NIL
- Impact factor: NIL
- h-index: NIL

20. Areas of consultancy and income generated:

NIL

21. Faculty as members in

a) National committees - NIL

b) International Committees - NIL

c) Editorial Boards - NIL

22. Student projects

a. Percentage of students who have done in-house projects including inter departmental/programme 100 %

b. Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies

NIL

23. Awards / Recognitions received by faculty and students

NIL

24. List of eminent academicians and scientists / visitors to the department

Name of the Visitor/s	Designation	College/ Institute	Topic
Mr. Bhujanga Rai	Assistant Professor	Patkar Vardhe College	Security Analysis and Porfolio Management and for TYBCom (B&I)
Mr. Ketan Veera	Assistant Professor	Gurunanak College & Gurunanak Inst of Mgmt	International Banking and Finance for TYBCom(B&I)
Mr. Ketan Veera	Assistant Professor	Gurunanak College & Gurunanak Inst of Mgmt	International Business for TYBCom (B&I)

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National - NIL b) International - NIL

26. Student profile programme/course wise: (for academic year 2013-14)

Year	Name of the Course/ programme	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
2009-10	F.Y B.com (B&I)	302	54	18	36	98.33%
2010-11	F.Y B.com (B&I)	229	58	9	49	100%
2011-12	F.Y B.com (B&I)	286	61	18	43	100%
2012-13	F.Y B.com (B&I)	262	61	19	42	98.36%
2013-14	F.Y B.com (B&I)	230	59	18	41	98.31%

27. Diversity of Students (for academic year 2013-14)

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
F.Y B.com (B&I)	100%	0%	0%
S.Y B.com (B&I)	100%	0%	0%
T.Y B.com (B&I)	100%	0%	0%

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Data not available

29. Student progression

Student progression	Against % enrolled
UG to PG	32%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed • Campus selection • Other than campus recruitment	25%
Entrepreneurship / Self-employment	-

30. Details of Infrastructural facilities

a) Library :YES

b) Internet facilities for Staff & Students: YES

c) Class rooms with ICT facility: YES

d) Laboratories: YES

31. Number of students receiving financial assistance from college, university, Government or other agencies

Year	GOI Scholar ship	GOI Free ship	PMS	Silver jubilee	SEAT	ESSAR	Total
2010-11	-	-	-	NA		-	-
2011-12	1	-	7	NA		-	8
2012-13	-	-	6	NA			6
2013-14	4	1	1	2		5	13

32. Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts

Refer to answer no 24

33. Teaching methods adopted to improve student learning

- Session on value building conducted by experts
- Inculcating values in each subject during teaching process
- News paper and article presentations by students which helps them to keep updated
- Projects on industrial visits which helps them to gain practical insights
- PowerPoint presentations prepared by the students, which prepares them for corporate world
- Case studies to be solved in class, helps in developing analytical thinking process
- Learning through techniques likes Quiz, question & answer, practice tests, viva, crossword puzzle etc.
- Workshops are conducted in which students play management games that help them in developing various managerial skills.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

NIL

35. SWOC analysis of the department and Future plans

Strength

- Well qualified, hardworking, passionate & sincere faculty
- Visiting faculty with corporate experience.
- Strong bond and a high level of interaction between faculty and students

Weakness

- Dependency on visiting faculty.
- Attrition of visiting faculty

Opportunities

- Industrial Collaborations
- Emerging banking & finance industry
- Financial inclusion as an agenda in government's policy, hence huge demand for B&I graduates

Challenges

- Distance Mode of Education.
- Competition from other courses.

Future plans

- Department plans to start inter-disciplinary short term courses such as financial modeling used in investment banking, Advance Excel for corporates etc.
- Making students more employable

Industrial visit of B.Com(B&I) to Goa.

Department of B.Com (Financial Markets)

1.Name of the department

Commerce

2. Year of Establishment

2009-10

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

Bachelor of Commerce (Financial Markets)

4. Names of Interdisciplinary courses and the departments/units involved

NIL

5. Annual/ semester/choice based credit system (programme wise):

Credit Based Semester and Grading System

6. Participation of the department in the courses offered by other departments

Yes

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

NIL

8. Details of courses/programmes discontinued (if any) with reasons

NIL

9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	3	1
Ad hoc	-	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience		No of Ph.D Students guided for the last 4 years
				Teaching	Industry	
Reema Castelino	MBA (Finance) PGDHRM NET SET	Assistant Professor	Finance	2 years	8 years	NA
Binit Kumar	Masters of International Business Administration, NET	Assistant Professor	Finance	2 years	9 years	NA
Abhijeit Bhosale	MBA (Finance), NET	Assistant Professor	Finance	1 year	2 years	NA

11. List of senior visiting faculty (2013-14)

Name	Qualification	Specialization
Mr. Ramakrishnan S.	ICWA, CA, CS	Accounts
Mr. Subramanian .S	CA	Accounts
Ms Bhagyashree Dhake	MBA	Finance
Ms. Sweta Gandhi	MBA	Finance, Management
Ms Laxmi Buchiya	M.Com, LLB.	Law
Mr. Ajay Gupta	M.Sc (Stats)	Statistics
Ms Ema Garg	MBA, NET	Management
Ms Samruddhi Yadav	MA(Eco)	Economics
Ms Srilaxmi	MA (Hons)	Literature
Ms Jinal Shah	M.Com, NET, SET	Banking
Ms Vijaya Sunder	M.Com, NET	Banking
Mr. Abhishek Laha	M.Com, MBA, NET	Management

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :

Approx 37% of lectures are delivered by Visiting & Temporary faculty

13. Student -Teacher Ratio (programme wise):

60:1 (Full time faculties)

18:1 (Full time & visiting faculties)

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.:

As per answer to question no. 10

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:

NIL

18. Research Centre /facility recognized by the University:

NIL

19. Publications:

- Publication per faculty: NIL
- Number of papers published in peer reviewed journals (national / International) by faculty and students: NIL
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : NIL
- Monographs : NIL
- Chapter in Books: NIL
- Books Edited: Nil

- Books with ISBN/ISSN numbers with details of publishers: NIL
- Citation Index : NIL
- SNIP:NIL
- SJR: NIL
- Impact factor: NIL
- h-index: NIL

20. Areas of consultancy and income generated:

NIL

21. Faculty as members in

a) National committees

b) International Committees

c) Editorial Boards NIL

22. Students projects

a. Percentage of students who have done in-house projects including inter departmental/program: 100 %

- 100 marks project for III year student
- Subject wise project for all I, II and III year students

b. Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil

23. Awards / Recognitions received by faculty and students:

The first prize from NSDL for best paper in the event, Finance Live organized by H. R. College Finance Festival Blaze

24. List of eminent academicians and scientists / visitors to the department:

Name	Designation/Company	Topic/Purpose of Visit
Mr. Rahul Shah	Independent Consultant	Foreign exchange markets
Mr. Parthiv Jhonsa	Cabrol Group	Mutual Funds and Financial Planning
Mr. Neeraj Manchanda	Catalyst	Presentation on Interview Skills
Mr. Subhash Chawan	COO/Shah & Shah Insurance Consultants Pvt Ltd.	Mutual Fund Management

25. Seminars/ Conferences/Workshops organized & the source of funding:

a. National NIL **b.** International NIL

26. Student profile programme/course wise:

Name of the Course/ programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
FYBFM 2009-10	43	43	16	27	79.07%
FYBFM 2010-11	174	56	25	31	73.81%
FYBFM 2011-12	145	64	43	21	69.84%
FYBFM 2012-13	140	63	43	20	62.71%
FYBFM 2013-14	170	60	33	27	77%

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
TYBFM 2013-14	100%	NIL	NIL
SYBFM 2013-14	100%	NIL	NIL
FYBFM 2013-14	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Data not available

29. Student progression

Student progression	Against % enrolled
UG to PG	5 %
PG to M.Phil.	NA
PG to Ph.D.	NA
Ph.D. to Post-Doctoral	NA
Employed • Campus selection • Other than campus recruitment	10 %
Entrepreneurship/ Self-employment	

**** First batch of graduates from BFM was April 2012, so this data is for April 2012 and April 2013.***

30. Details of Infrastructural facilities

a) Library - Yes

b) Internet facilities for Staff & Students - Yes

c) Class rooms with ICT facility - Yes

d) Laboratories – Yes

31. Number of students receiving financial assistance from college, university, Government or other agencies

Government Scholarships : NIL

SEAT: NIL

Essar : NIL

Alumni : NIL

32. Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts

Answer to Q No. 24

33. Teaching methods adopted to improve student learning

- **Case Study**

Students are given real life case studies on various topics and are asked to present the same in the form of a thorough analysis of the case study along with its solutions and recommendations.

- **Group Discussion**

Subject Related topics are given to the students. Groups are made and a structured discussion takes place.

- **Debates**

Teams are made and topics are allotted to the students. A debate is then encouraged to facilitate brain storming and critical and analytical thinking.

- **Presentations**

Groups are made and topics are allotted to each group. Using LCD and projector screens, students make power point presentations. The ppts are made by students by using various tools for research on a topic which includes reference books, internet aid, on the field visits, etc. Presentations improve analytical skills of the students and hone their skills (speech and diction, public speaking, etc).

■ **Live Market / Mock Trading**

Through the use of Internet, students are exposed to live market with the effective use of websites like: www.nseindia.com, www.bseindia.com, www.moneycontrol.com, www.rbi.org.in.

■ **Quiz**

Quizzes are conducted on a particular topic in the subject. This fosters a sense of learning and confidence in the students.

■ **Diagrams And Flowchart**

In order to effect quick and easy learning and also to help the students to easily remember the topics, faculties use picture tools and techniques to illustrate various concepts.

■ **Continous Evaluation Through Tests**

After every unit is completed from the syllabus, teachers evaluate the students, based on class tests. This helps the teacher to understand the student's hold on a topic and thus helps in evaluating the students. It also helps to find out if the student requires additional help in a particular topic.

■ **Guest Lectures & Seminars**

Industry Experts and Academic Experts from the field of Finance are invited to the campus, to understand the real implications of the subjects. A Question and Answer session is encouraged to provide more clarity to the students. This not only helps in understanding real economic scenarios but also provides a platform for network building with industry experts.

■ **News Discussion And Analysis**

It's a general practice for the department to discuss daily news and analyze its implications on everyday lives and the economy. This enables critical thinking among the students and also encourages reading habits among the students.

■ **Role Plays**

Students are asked to enact various aspects of the topics given to them. Due to this both the parties – the students enacting the play and the students watching the play are benefited. It helps in clearer understanding which is imprinted forever in the minds of the students. Also students take a lot of interest in staging role plays.

■ **Mnemonics**

Faculties facilitate easy learning and easy to remember methods by effective use of Mnemonics.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

NIL

35. SWOC analysis of the department and Future plans

Strengths

- Comprehensive and quality teaching
- Department is strongly student centered and focused
- Well qualified, experienced and dedicated full time and part-time faculty
- Diverse faculty in terms of industry experience and professional qualifications

Weakness

- Availability of alternate courses
- Continuity of visiting faculties

Opportunities

- Industrial Collaborations
- Emerging Debt Markets, Commodity Market, Derivative Market and Stock Market
- Improved Global Economy leading to better placement opportunities.

Challenges:

- An increase in the number and variety of UG courses.
- Competition from other courses.

Future Plans

- To conduct more visits to the Stock Exchanges (NSE, BSE), RBI, and Commodity Markets etc to enable students to have practical exposure.
- To encourage active participation of BFM students in extracurricular activities.
- To encourage and prepare students for University Ranks.

Mock Stock Exchange at FINOVA

ANO Chitra Pathare on NCC duty

ANO Chitra Pathare at Republic Day Camp, 2012

ANO Chitra Pathare being awarded as Best ANO

Evaluative Report of the Departments

Post Gradutate Courses

Inter-collegiate IT festival - EDIT

Inter-collegiate IT festival - EDIT

MCom (Accountancy)

1. Name of the department

Commerce

2. Year of Establishment

2004-05

3. Names of Programmes / Courses offered

Masters in Commerce (Accountancy)

4. Names of Interdisciplinary courses and the departments/units involved

NIL

5. Annual/ semester/choice based credit system (programme wise)

Credit Based Semester and Grading System (CBSGS)

6. Participation of the department in the courses offered by other departments

NIL

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

NIL

8. Details of courses/programmes discontinued (if any) with reasons

NIL

9. Number of Teaching posts

	Sanctioned	Filled
Professors	**NA**	**NA**
Associate Professors	**NA**	**NA**
Asst. Professors	**Nil**	**Nil**
Visiting Faculties	**Nil**	**07**

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Academic Year 2013-14

Name & Academic Year of Teaching in college	Qualification	Specialization	No. of Years of Experience	No. of Ph.D Students guided for the last 4 years
Mr. Dhanbalu Naikar	M.Com, PGDM	Accountancy	10	NIL
Dr. Minu Thomas	M.Com, M.Phil, MBA, Ph.D	Commerce, Management	25	NIL
Ms. Rajam Rajagopalan	M.A.(Eco)	Economics	33	NIL
Mr. Kishore Mehta	M.Com, FCA, ICWA	Accountancy, Taxation	30	NIL
Mr. Pankaj Pandagale	M.Com, MA, B.Ed	Accountancy, Auditing, Economics	10	NIL
CA R.D.Ajmera	FCA, M.Com	Accountancy, Auditing	25	NIL

Name & Academic Year of Teaching in college	Qualification	Specialization	No. of Years of Experience	No. of Ph.D Students guided for the last 4 years
Vijay Gawde	M.Com, PGDM	Accountancy, Taxation	10	NIL
Dr. Kalyani V	M.Com, M.Phil, Ph.D	Commerce, Management	25	NIL

11. List of senior visiting faculty

Refer to Answer to Q 10

12. Percentage of lectures delivered and practical classes handled (programme wise)

Visiting faculty: 100%

13. Student -Teacher Ratio (programme wise)

15:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

NIL

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Refer to Answer to Q 10.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

NIL

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

NIL

18. Research Centre /facility recognized by the University

No

19. Publications:

- Publication per faculty NIL
- Number of papers published in peer reviewed journals (national / international) by faculty and students NA
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) NIL
- Monographs NIL
- Chapter in Books NIL
- Books Edited NIL
- Books with ISBN/ISSN numbers with details of publishers
- Citation Index NIL
- SNIP NIL
- SJR NIL
- Impact factor NIL
- h-index NIL

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

a. National committees

b. International Committees

c. Editorial Boards NIL

22. Student projects

a. Percentage of students who have done in-house projects including inter departmental/programme 100%

b. Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

NIL

23. Awards / Recognitions received by faculty and students.

NIL

24. List of eminent academicians and scientists / visitors to the department

Expert/ guest lectures: 2013-14

Sr. No	Name of the Visitor/s	Designation	College/ Institute
1	CA Nitin Jani	Associate Professor	M.D College
2	Mr. R. B. Deshpande	Retired faculty	MMK College
3	Mr. Ketan Vira	Asst. Professor	GNVS Institute of Management
4	Mr. Ravindra Wani	Faculty	University of Mumbai Dept. of Commerce

25. Seminars/ Conferences/Workshops organized & the source of funding

a. National NIL b. International NIL

26. Student profile programme/course wise:

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
M.Com(Accounts) I, 2009-10	211	60	19	41	78%
M.Com(Accounts) I, 2010-11	224	60	23	37	58.62%
M.Com(Accounts) I, 2011-12	253	53	25	28	87.04%
M.Com(Accounts) I, 2012-13	202	53	26	27	84%
M.Com(Accounts) I, 2013-14	248	59	18	41	81.03%

27. Diversity of Students(academic year 2013-14)

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
M.Com(Accounts) I	100%	Nil	Nil
M.Com(Accounts) II	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Data not available.

29. Student progression

Student progression	2009 - 10	2010 - 11	2011 -12	2012 – 13	2013 - 14
UG to PG					
PG to M.Phil.	1.67%	1.67%	1.67%	3.33%	NIL
PG to Ph.D.	Data Not Available				
Ph.D. to Post-Doctoral					
Employed • Campus selection • Other than campus recruitment					
Entrepreneurship/Self-employment					

30. Details of Infrastructural facilities

a. Library: YES

b. Internet facilities for Staff & Students: YES

c. Class rooms with ICT facility: YES

d. Laboratories: YES

31. Number of students receiving financial assistance from college, university, government or other agencies

Year	Post Matric Scholarship	GOI Scholarship & Free Ship
2009 – 10	Nil	Nil
2010-11	Nil	Nil
2011-12	1	1
2012-13	1	4 and 5
2013-14	2	3 and 4

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

Refer to Anwer to Q 24

33. Teaching methods adopted to improve student learning

Projects, Presentations, Role Play.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

NIL

35. SWOC analysis of the department and Future plans

Strengths

- Experienced faculty.

- Enrollment of students such as Rukhsar Surve who have won various competitions and even secured 1st Rank in the university in T.Y.B.Com (accounting & finance).
- Lectures are held in the morning so students can go to work after lectures.

Weaknesses

- Since admission goes on till August, lectures start late and portion has to be completed with extra lectures which visiting faculties find difficult.
- Attrition of faculty
- The course is dependent on visiting faculties only.

Opportunities

- After doing post graduation, students secure good jobs or go abroad for further studies or become Lecturers.

Challenges

- Students are not able to spare time for co-curricular and extra curricular activities as they are working.

Future Plans

To start a Ph.D centre in the college.

Annual Prize Distribution Function

MCom (Banking & Finance)

1. Name of the department

Commerce

2. Year of Establishment

Academic year 2007-08

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

Masters in Commerce (Banking & Finance)

4. Names of Interdisciplinary courses and the departments/units involved

NIL

5. Annual/ semester/choice based credit system (programme wise):

Four Semesters Credit Based Semester and Grading System (CBSGS) with effect from year 2011-12

6. Participation of the department in the courses offered by other departments

Yes

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

NIL

8. Details of courses/programmes discontinued (if any) with reasons

NIL

9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	NIL	NIL
Ad- Hoc/ Lecturer	NIL	6

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Specialization
Dr. Minu Thomas	Ph.D, M.Phil, MBA, M.Com	Commerce
Ms. Rajam Rajgopalam	M.A.	Economics
Ms. Aarti Kalyanrman	M.Com, M.A, CAIIB Part I, NET	Commercial Banking
Ms. Bhavika Dave	LL.B, CS, MBA, Diploma in Securities Law	Law
Ms. Samadhan Khamkar	Ph.D (Management), MBA (Marketing)	Financial Services Management, Financial Markets
Mr. S. Ramakrishnan	CA, CS, ICWAI,	Banking & Finance, Insurance
Mr. Lokesh Tardalkar	M.Com, NET, SET, CA Inter, CS Inter	Financial Services Management/ Investment Management
Mr. Chetan Kukreja	MMS (Finance)	International Finance
Mr. Saptgiri Sirisilla	MBA	Financial Services

11. List of senior visiting faculty.

As per Answer to Q 10

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

100% (As per Academic year 2013-14)

13. Student -Teacher Ratio (programme wise)

15:1 (2013-2014)

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled.

NIL

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Refer to Answer to Q 10

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received.

NIL

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received.

NIL

18. Research Centre /facility recognized by the University.

NIL

19. Publications

- Publication per faculty: NIL
- Number of papers published in peer reviewed journals (National / International) by faculty and students: NIL
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): NIL
- Monographs: NIL
- Chapter in Books: NIL
- Books Edited: NIL
- Books with ISBN/ISSN numbers with details of publishers: NIL
- Citation Index: NIL
- SNIP: NIL
- SJR: NIL
- Impact factor: NIL
- h-index: NIL

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

a) National committees

b) International Committees

c) Editorial Boards

NIL

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme 100 %

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies

NIL

23. Awards / Recognitions received by faculty and students

NIL

24. List of eminent academicians and scientists / visitors to the department

NIL

25. Seminars / Conferences / Workshops organized & the source of funding

a. National NIL

b. International NIL

26. Student profile programme/course wise: (for academic year 2013-14)

Year	Name of the Course/ programme	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
2009-10	M.com Part I (B&F)	136	48	13	35	75.75%
2010-11	M.com Part I (B&F)	151	58	18	40	79.31%
2011-12	M.com Part I (B&F)	148	43	7	36	65.52%
2012-13	M.com Part I (B&F)	155	43	7	36	81.25%
2013-14	M.com Part I (B&F)	173	60	18	42	71.67%

27. Diversity of Students (for academic year 2013-14)

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
M.com Part I (B&F)	100%	-	-
M.com Part II (B&F)	100%	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Data not available

29. Student progression

Student progression	Against % enrolled
UG to PG	NA
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • Campus selection • Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

a. Library :YES

b. Internet facilities for Staff & Students: YES

c. Class rooms with ICT facility: YES

d. Laboratories: YES

31. Number of students receiving financial assistance from college, university, Government or other agencies

Year	GOI Scholar ship	PMS	Freeship	Silver jubilee	Essar	Total
2013-14	-	-	-	1	2	3

32. Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts

NIL

33. Teaching methods adopted to improve student learning

- Projects on subject related topics which helps them to gain practical insights
- Powerpoint presentations prepared by the students, which prepares them for corporate world
- Case studies to be solved in class, helps in developing analytical thinking process
- Learning through techniques likes question & answer, viva, group discussion etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

NIL

35. SWOC analysis of the department and Future plans

Strengths

- Efficient, honest and hardworking support staff
- Supportive management
- Well stocked library
- Transparency in administrative services.
- Merit based admissions.

Weaknesses

- Less opportunity for staff in curriculum design and development.

Opportunity

- Post Graduate Course in Financial Valuation (PGCFV).
- Industry based projects / research.

Challenges

- Students switching to distance mode of education.
- Economic downturn has effect on banking and finance industry which reduces the interest of students for the said course.

Future plans

- Department plans to start inter-disciplinary short term courses such as financial modeling used in investment banking, advance excel for corporate.
- Making students more employable with efficient placement and career counseling.

M.Sc. (Information Technology)

1. Name of the department

Information Technology

2. Year of Establishment

2005-06

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

Masters in Science (Information Technology)

4. Names of Interdisciplinary courses and the departments/units involved

NIL

5. Annual/ semester/choice based credit system (programme wise)

Credit Based Semester and Grading System (CBSGS)

6. Participation of the department in the courses offered by other departments

Nil

7. Courses in collaboration with other universities, industries, foreign institutions, etc.

Nil

8. Details of courses / programmes discontinued (if any) with reasons

Nil

9. Number of Teaching posts

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	NIL	NIL
Visiting faculties	NIL	8

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Academic year 2013-14

Name	Qualification	Specialization	Designation Visiting/ Fulltime	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ms. Sujatha Iyengar	MCA	Computer Appplication	Visiting	4 Years	-
Mr. Dhanraj Jadhav	M.Sc. (IT)	Infromation Technology	Visiting	6 Years	-
Ms. Satyavati Rao	M.Sc.	Maths	Visiting	18 Years	-
Ms. Dhanashree Khataokar	M.Sc (CS)	Computer Science	Visiting	5 Years	-

Name	Qualification	Specialization	Designation Visiting/ Fulltime	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ms. Pradnya Bhabal	M.Sc (CS)	Computer Science	Visiting	3 years	-
Ms. Princi Singh	M.Sc (IT)	Infromation Technology	Visiting	2 years	-
Mr. Mahendra Kanojia	M.Sc (CS)	Computer Science	Visiting	7 years	-
Mr. Nikhil Mamania	M.Sc (IT)	Infromation Technology	Visiting	2 Years	-
Ms. Heena Kausar Noorullah Shaikh	M.Sc (IT)	Infromation Technology	Visiting	5 Years	-
Ms. Bhavini Savla	M.Sc. (CS), NET, SET	Computer Science	Visiting	6 years	-
Ms. Baji Raina Banu	M.Sc. (IT)	Infromation Technology	Visiting	4 years	-
Ms. Prajisha Jitesh	M.Sc.	-	Visiting	11 years	-
Ms. Preethi Nadar	M.Sc. (IT)	Infromation Technology	Visiting	3 years	-

11. List of senior visiting faculty

Refer to Answer to Q.10

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

100%

13. Student -Teacher Ratio (programme wise) :

3:1 (visiting faculty)

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

NIL

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Refer to Answer to Q.10

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

NIL

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

NIL

18. Research Centre /facility recognized by the University

NO

19. Publications

- Publication per faculty: NIL
- Number of papers published in peer reviewed journals (national / international) by faculty and students: NIL

- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): NIL
- Monographs: NIL
- Chapter in Books: NIL
- Books Edited: NIL
- Books with ISBN/ISSN numbers with details of publishers: NIL
- Citation Index: NIL
- SNIP: NIL
- SJR: NIL
- Impact factor: NIL
- h-index: NIL

20. Areas of consultancy and income generated

NIL

21. Faculty as members in

a) National committees: NIL

b) International Committees: NIL

c) Editorial Boards: NIL

22. Student projects

a. Percentage of students who have done in-house projects including inter departmental/programme 100% in part II (Sem IV)

b. Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

NIL

23. Awards / Recognitions received by faculty and students

Not available

24. List of eminent academicians and scientists / visitors to the department

Refer to Answer to Q 32

25. Seminars / Conferences / Workshops organized & the source of funding

a) National: NIL b) International NIL

26. Student profile programme/course wise: (Semester I)

Year	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2009-10	28	20	5	15	25%
2010-11	20	13	3	10	54%
2011-12	27	13	4	9	21.05%
2012-13	25	17	7	10	Sem I: 67% Sem II: 74%
2013-14	22	11	8	3	Sem I: 63.64% Sem II : 90%

27. Diversity of Students: (academic year 2013-14)

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
M.Sc. (IT) Semester I	100%	NIL	NIL
M.Sc. (IT) Semester III	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Data not available

29. Student progression

Student progression	Against % enrolled
UG to PG	Not Applicable
PG to M.Phil.	Not available
PG to Ph.D.	Not available
Ph.D. to Post-Doctoral	Not available
Employed • Campus selection • Other than campus recruitment	Not available
Entrepreneurship/ Self-employment	Not available

30. Details of Infrastructural facilities

a. Library: YES

b. Internet facilities for Staff & Students: YES

c. Class rooms with ICT facility: YES

d. Laboratories: YES

31. Number of students receiving financial assistance from college, university, government or other agencies (academic year 2013-14)

Year	Freeship	Scholarship	Silver Jubilee	PMS	ESSAR	Alumni	SEAT	Total
2010-11	NA	01	-	-	-	-	-	01
2011-12	01	02	-	02	-	-	-	05
2012-13	01	01	-	00	-	-	-	02
2013-14	01	03	07	00	02	-	-	13

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

- Expert lecture on "Mobile Computing and ACN" by Mr. Mahendra Kanojia - HOD of CS Department, MVLU College
- Expert lecture for on "Latest Industry Trends" by Mr. Viren Shashital - Vice-President, SkillNet Solutions India Pvt. Ltd.

33. Teaching methods adopted to improve student learning

- Powerpoint presentation
- Demonstration of program executions.
- Audio visual aids
- Animated videos
- Revision

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

NIL

35. SWOC analysis of the department and Future plans

Strengths

- Well-equipped laboratory with highly configured machines and latest educational electronic kits
- Competent lab attendants

Weaknesses

- Less number of senior faculties
- No full time faculty

Opportunities

- Scope to introduce Add – On courses to train Teachers and students.
- Organizing seminars, workshops and paper presentation seminars on new trends and technologies in IT.
- Demand from IT industry increases number of students seeking admission in M.Sc. (IT).

Challenges

- Competition from engineering students

Annual IT Festival-EDIT

Post Accreditation (NAAC) initiatives

The SIES College of Commerce and Economics affiliated to the University of Mumbai is a well known and much sought after college for commerce education in the city of Mumbai. Since its inception in 1989 the college has grown from strength to strength. The college is in the forefront in introducing new courses offered by the University of Mumbai. The number of courses offered as well student and staff strength have increased over a period of time. Our students have performed consistently well in academics and merit ranks have been secured by them in the University examinations. Our talented students have also won prizes in co-curricular and extra-curricular activities at local and international levels. Our alumni are not only successful in the corporate sector but are also active in the social sector. One of our alumni has been awarded the Ramnath Goenka Award for Excellence in Journalism for environmental reportage. Faculty members are well qualified and committed. Research culture is encouraged by the college through various initiatives.

The college completed 25 years in July 2014. In keeping with the Jubilee theme of "Scaling New Peaks", Dr.A.P.J. Abdul Kalam, former President of India, felicitated Everest conquerors. The world's first school team, the first doctor and the first woman amputee to climb Mt.Everest were honoured. It has been the SIES tradition to recognise and honour achievers and eminent personalities from all walks of life. Their life and achievements inspire our students and staff to reach greater heights.

In our pursuit of quality enhancement, the suggestions of the NAAC Peer Team were accepted and initiatives have been taken.

Action Taken Report

Sr.No.	Recommendation	Action Taken
1.	Diversify curriculum to increase academic flexibility	The curriculum is designed by the University of Mumbai. The faculty members add value to the curriculum by adopting innovative methods of teaching. Value added programs and certificate courses are offered
2.	Language Lab to be established to impart better communication skills and career counseling cell to be strengthened	Workshops on personality development, Time management, communication skills etc. were organized. Efforts are being made to establish a language lab. Career Counselling is offered to the students by organizing the Career Fair Disha wherein information about various careers are offered to the students. The college has hired a Professional Counsellor to provide career and personal counselling to the students and parents. Aptitude tests are conducted by corporates during campus recruitment drives.

Sr.No.	Recommendation	Action Taken
3.	Encourage the use of virtual learning resources	Faculty members regularly use ICT in the Teaching – Learning process. LCDs, Net books and OHPs are provided for interactive teaching. Internet facility is made available to the students and staff free of cost. E-Learning resources are available in the library for students and staff. ICT is extensively used by students for project work and presentations. E-Learning is used for practical training, for example, in filing service tax returns.
4.	Promote research activities especially by obtaining grants from extra mural funding Agencies	College has 2 f and 12 B recognition. Major and Minor Research Grants have been awarded to faculty by the UGC and the University of Mumbai. Faculty members regularly participate and present papers in workshops, seminars and conferences at the state, national and international levels. Papers are published in Journals and Conference proceedings. Students organise and participate in inter-collegiate research competitions under the guidance of the faculty. Research related workshops are regularly conducted. SPSS package has been installed to assist researchers.
5	Improve the college website for interaction and learning	The college website is used effectively to interact with the stakeholders. Information related to admission, examination, co-curricular and extra-curricular activities are updated regularly.
6.	Provide transport facilities for the students	The College is centrally located. Mumbai has adequate transport facilities. College is close to the nearby suburban railway stations and bus stand. The college is easily accessible by suburban train and bus service. It is walking distance from the nearby railway stations, bus stops and bus depot.
7.	Greater interaction and optimal utilization of Alumni resources	The college has a registered Alumni Association. The college interacts and co-ordinates with the Alumni in organizing events and training students for placement. Alumni have paid the fees and created endowments for the poor and needy students. Alumni have joined our institution as full time and visiting faculty.

Sr.No.	Recommendation	Action Taken
8.	Seek Autonomous status	The management is keen to seek autonomous status at the earliest. Principal and senior faculty members have attended sessions organized by University of Mumbai on autonomy. Guest lectures have also been organized to orient the staff on autonomy.
9.	Entrepreneurial cell to be established and collaborative consultancy services to be augmented	As part of career counseling, entrepreneurship as a career option is highlighted. The college collaborates with the government organizations and the NGOs to promote entrepreneurship. Initiatives have been taken to establish the entrepreneurial cell and promote consultancy services.

Committees For NAAC Reaccreditation

Core Committee For NAAC

1. Vice Prin. Saraswathy S.	Convener
2. Vice Prin. Dr. Nina Roy Choudhury	Co- Convener
3. Ms Sangeeta Kore	Member
4. Dr. Neelima Diwakar	Member
5. Ms Kalaivani Venkataraman	Member
6. Ms Anuprita Sardesai	Member (Librarian)
7. Ms Prema Suryanarayan (Office Superintendent)	Member

Curricular Aspects

1. Dr. Shanti Suresh	Convener
2. Ms Priti Thakkar	Member
3. Ms. Raina Baji	Member
4. Mr. Darshak Doshi	Member
5. Mr. Abhijeet Bhosale	Member
6. Ms Vijaya Sunder	Member

Teaching – Learning & Extension

1. Ms. K.S. Usha	Convener
2. CS Charul Patel	Member
3. Ms Priya R.	Member
4. Ms Shailashri Prasad	Member
5. Ms Bhavini Savla	Member
6. Ms Payal Samwani	Member
7. Ms Reema Castelino	Member

Research, Consultancy & Extension

1. Dr. Seethalekshmy N.	Convener
2. Ms Sajitha Nair	Member
3. Ms Sugandhi Gupta	Member
4. Mr. Abhishek Laha (till 24.12.2013)	Member

Infrastructure & Learning Resources

1. CA Ashok Gujar	Convener
2. CA Chandrashekar S.	Member
3. CA Jayesh Kulkarni	Member
4. Ms Dipali Patil	Member

Students Support & Progression

1. CA Prasanna Tambe	Convener
2. Mr. Aniket Kamble	Member
3. Ms Manasi Shah	Member
4. Ms Pinky Tiwari (till 21.03.2014)	Member
5. Ms Sunita Gupta (till 30.04.2014)	Member
6. Ms Srilakshmi G.	Member
7. Mr Amit Khatri (from 22.03.2014)	Member

Governance & Leadership & Innovative Practices

1. Ms. Jayashree Giri	Convener
2. Ms. Jinal Shah	Member
3. Ms. Ema Garg	Member
4. Mr. Binit Kumar (till 30.04.2014)	Member
5. Mr. Digvijay Parab (till 30.04.2014)	Member

Annexure

Annexure 1 Minority Status

University of Bombay

No. CONCOL./8587 of 1989,

BOMBAY : 400 032,

22nd November, 1989

Received
23 NOV 1989

Shri V. Shankar,
Honorary Secretary,
The South Indian Education Society,
K. A. Subramaniam Road,
Matunga,
BOMBAY : 400 019.

Sub : Minority Status for S.I.E.S. College of Commerce & Economics, Sion (East), Bombay.

Dear Sir,

Please refer to your letter dated 3rd November, 1989, on the abovementioned subject, enclosing therewith an affidavit dated 2nd November, 1989 sworn in by you as Honorary Secretary of the South Indian Education Society for claiming the benefits of Article 30(1) of the Constitution of India in terms of University Circular No. 298 dated 26th June, 1981 in respect of the S.I.E.S. college of Commerce & Economics, Sion (East), Bombay-400 019.

2. The affidavit has been accepted. Conditions (ii) and (iii) of the conditions attached to the revised scales of pay of teachers vide Appendix II to the University Circular No. CONCOL./VCD/192, dated 22nd May, 1989 are relaxed in favour of the aforesaid college insofar as they relate to the composition of the selection committees for recruitment of teachers and Principals. The other provisions of the said conditions such as appointments on the basis of all India advertisement, qualifications, etc. however, apply to the college.

Yours faithfully,

G H Rajan

REGISTRAR.

Annexure 2 University Affiliation

University of Mumbai

AFFILIATION SECTION
No. Aff.II/ICD/2014-15/2448
8th May, 2014

S.I.E.S. COLLEGE OF COMMERCE
Sion (East), Mumbai - 400 022.
Inward No. 200
Date 16/5/14

TO WHOM IT MAY CONCERN

This is to certify that SIES College of Commerce & Economics, T.V. Chidambaran Marg, Sion (East), Mumbai – 400 022 is affiliated to the University of Mumbai since-1989 and recognized by the University Grants Commission (if applicable) and the following Courses/Subjects are taught in the said college as per approval.

Courses	Duration of the course	Affiliation (Permanent/ Temporary)	Validity Period from till today
B.Com. General Course	Three Year	Permanent	-----
B.M.S.	Three Year	Temporary	1999 – 2000
B.Sc. (I.T.)	Three Year	Temporary	2001 – 2002
B.Com .(Accounting & Finance)	Three Year	Temporary	2003 - 2004
B.Com(Banking & Insurance)	Three Year	Temporary	2003 -2004
B.Com (Financial Markets)	Three Year	Temporary	2009 - 2010
M.Com.(Accounts)	Two Year	Temporary	2004 - 2005
M.Sc.(I.T.)	Two Year	Temporary	2005 -2006
M.Com.(Banking & Finance)	Two Year	Temporary	2007 -2008

(Dinkar Pawar)
Deputy Registrar
Affiliation Section

Annexure 3 2(f) and 12 (B) Certificate

To be filed in UGC file
Sundar 13/7/05

23236351, 23232701, 23237721, 23234316
23235733, 23232317, 23236735, 23239437

ज्ञान-विज्ञान विमुक्तये

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

F.8-53/2003 (CPP-I)

S. I. E. S. COLLEGE OF COMMERCE AND ECONOMICS SION (E), BOMBAY - 400 022.
Date 11/7/2005
Inward No. 230

June, 2005

-6 JUL 2005

The Registrar,
University of Mumbai
Mumbai-400 032 (M.S).

Sub:- List of Colleges prepared under Section 2 (f) and 12 (B) of the UGC Act, 1956-Inclusion of New Colleges.

Sir,

I am directed to refer to the letter No. 527 dated 31st January, 2004 received from the College on the above subject and to say that the name of the following College has been included in the list of Colleges prepared under Section 2 (f)/12-B of the UGC Act, 1956 under the head Non-Government Colleges teaching upto Bachelor's Degree:-

Name of the College	Year of Establishment	Remarks
South Indian Education Society's College of Commerce & Economics, **Sion (East), Mumbai-400 022.**	1989	The College is eligible to receive Central assistance in terms of the Rules framed under Section 12-B of the U.G.C Act, 1956.

The Indemnity Bond and other documents in respect of the above College have been accepted by the Commission.

Yours faithfully,

(Mrs. Urmil Gulati)
Under Secretary

Copy to:-

1. The Principal, South Indian Education Society's College of Commerce & Economics, Sion (East), Mumbai-400 022.
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, Shastri Bhavan, New Delhi-110 001.
3. The Secretary, Government of Maharashtra, Higher Education Department, Mumbai (M.S).
4. The Joint Secretary, UGC, Western Regional Office, Ganeshkhind, Poona University Campus, Pune (M.S).
5. Section Officer (F.D.-III Section) U.G.C., New Delhi.
6. All Sections, U.G.C, New Delhi.
7. Guard file.

(Prem Chand)
Section Officer

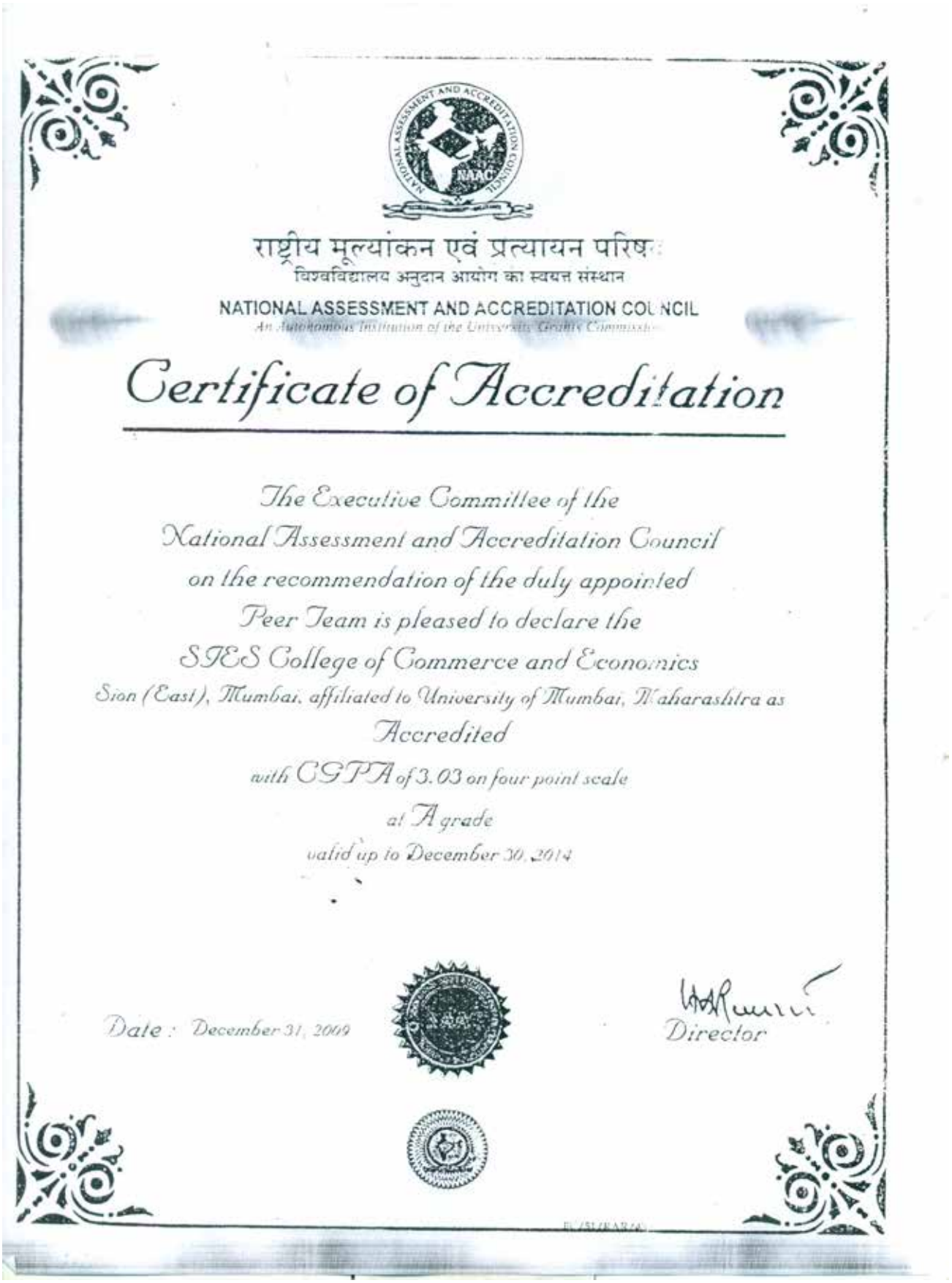
Annexure 4 Course wise students' strength sanctioned and admitted in 2013 – 2014

SIES COLLEGE OF COMMERCE & ECONOMICS
SION (EAST) - MUMBAI - 400022

DETAILS OF PROGRAMME OFFERED AND NO. OF STUDENTS ADMITTED IN EACH COURSE - 2013-14

CLASS	No. of Divisions	Sanctioned / approved strength	No. of students admitted
FYBCOM	4	480	468
SYBCOM	4	480	475
TYBCOM	4	480	419
FYBCOM(A&F)	1	60	59
SYBCOM (A&F)	1	60	69
TYBCOM(A&F)	1	60	66
FYBCOM(B&I)	1	60	59
SYBCOM(B&I)	1	60	58
TYBCOM(B&I)	1	60	60
FYBMS	2	120	117
SYBMS	2	120	125
TYBMS	2	120	126
FYBSC(IT)	1	60	58
SYBSC(IT)	1	60	59
TYBSC(IT)	1	60	58
FYBCOM(Fin.Mkts)	1	60	60
SYBCOM (Fin.Mkts)	1	60	58
TYBCOM (Fin. Mkts)	1	60	51
M.COM - I(A/CS)	1	60	59
M.COM-II (A/CS)	1	60	43
M.COM-I (B&F)	1	60	59
M.COM - II(B&F)	1	60	59
MSC(IT)-I	1	20	10
MSC(IT)-II	1	20	15
TOTAL			

Annexure 5-A Reaccreditation Certificate & Peer Team Report



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्
विश्वविद्यालय अनुदान आयोग का स्वयत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
SIES College of Commerce and Economics
Sion (East), Mumbai, affiliated to University of Mumbai, Maharashtra as
Accredited
with CGPA of 3.03 on four point scale
at A grade
valid up to December 30, 2014

Date : December 31, 2009

Director

Annexure 5-B Peer Team Recommendations

Annexure 5

NAAC for Quality and Excellence in Higher Education

Section IV

RECOMMENDATION FOR QUALITY ENHANCEMENT

- Diversify curriculum to increase academic flexibility.
- Language lab to be established to impart better communication skills & Career counseling cell to be strengthened.
- Encourage the use of virtual learning resources.
- Promote research activities especially by obtaining grants from extramural funding agencies.
- Improve the college website for interaction and learning
- Provide transport facilities for the students.
- Frequent parent teacher meetings to be conducted.
- Greater interaction, optimal utilization of Alumni resources
- Seek autonomous status.
- Entrepreneurial Cell to be established and collaborative consultancy services to be augmented.

Signature of the Peer Team with Date:

Prof. V. Gopal Reddy
(Chairperson)

Prof. T. N. Mathur
(Member Co-ordiantor)

Fr, A. Albert Muthumalai
(Member)

Dr. Sujata P. Shanbhag
(Co-ordinator at NAAC)

(Dr. Sheela Nabar)
Signature of the Principal with date and seal

S. I. E. S. COLLEGE

Place : Mumbai
Date : 22nd December, 2009

Annexure 6 UGC Grant Certificate

विश्वविद्यालय अनुदान आयोग
पश्चिम विभागीय कार्यालय
गणेशखिंड, पुणे - ४११००७
University Grants Commission
Western Regional Office
Ganeshkhind, Pune – 411007.

ज्ञान-विज्ञान विमुक्तये

दूरभाष Phone: कार्यालय OFF:- 020 – 25696897
020 – 25691178

फॅक्स Tele Fax.: 020 – 25691477
Website – www.ugc.ac.in

F. No 5-101/13(WRO)

Date: 27.03.2014

The Principal,
South Indian Education Society'S College Of Commerce & Economics,
Sion (E),
Sion (E),
Mumbai - 400022.

S.I.E.S. COLLEGE OF COMMERCE
Sion (East), Mumbai - 400 022.
Inward No. 40
Date 17-4-2014

Subject: XII Plan allocation under General Development Assistance to Colleges.

Sir/Madam,

I am directed to convey the approval of the UGC to **South Indian Education Society'S College Of Commerce & Economics,Sion (E), Mumbai- 400022** the XII plan allocation of Rs.**4352150/-** under the "General Development Assistance" for the development of undergraduate and postgraduate education. The UGC in the XII Plan has decided to provide grants under General Development Assistance as 'Block Grant'. The college will have the flexibility to incur expenditure under the following heads as per the needs of the college. Accordingly, grant allocated under GDA to the college is under two object heads viz. Grant-in-aid General (31) and Capital Assets (35).

Capital Assets (35) 80% of total allocation	Grant-in-aid General (31) 20% of total allocation	Total
Rs.3481720/-	**Rs.870430/-**	**Rs.4352150/-**

- The above mentioned allocation is meant for the development of undergraduate and postgraduate education.
- The college has to constitute a Planning Board with Principal as Chairman and Heads of departments, IQAC Coordinator, Librarian & Bursor/Senior person from the Accounts department as members
- The Planning Board will finalize allocation to Undergraduate and Postgraduate departments after identifying the heads and deciding on priorities of departments.
- The eligibility criteria for Undergraduate and Postgraduate departments to get assistance under the scheme is given in the XII plan guidelines for Development grant to colleges.
- The Planning Board may refer to the guidelines before finalizing allocation to Undergraduate and Postgraduate departments
- After finalizing the budget allocation for Undergraduate and Postgraduate education, the Planning Board should submit the details as per Annexure – I and Annexure – II in the XII plan guidelines to the UGC (WRO), Pune latest by 30th June 2014.
- Expenditure on construction, extension, and renovation of building should not exceed 50% of the total grant under GDA. The college must inform the requirement of funds or otherwise for construction, extension, and renovation of building before 30th June, 2014 to enable further release of grant under the scheme.
- **UGC has already released adhoc on account grant to the college against this XII Plan allocation.**

Annexure 7 Results At a Glance

2009-2010

Class	No. of Students Appeared	No. of Students Passed	Distinction	I Class	II Class	Pass Class	School/ College %	Board/ Univ %
T.Y.B.Com	449	422	-	319	92	11	93.99%	63.67%
T.Y.B.M.S - V & VI	116	111	51	55	04	01	95.69%	81.57%
T.Y.B.Sc.(IT) - V & VI	61	42	3	32	1	5	68.85%	51.11%
T.Y.B.Com. (A&F) - V &VI	59	58	51	07	-	-	98.31%	95.24%
T.Y.B.Com. (B&I) - V & VI	58	58	21	36	-	01	100%	95.69%
M.Com. - I (Accounts)	55	38	-	-	-	-	69.09%	37.09%
M.Com - II (Accounts)	41	31	-	15	15	01	75.61%	79.75%
M.Com - I (B & F)	47	37	-	-	-	-	78.72%	68.84%
M.Com. - II (B & F)	26	23	-	3	18	2	88.46%	86.87%
M.Sc.(IT) – I	25	05	-	-	-	05	19.23%	53.40%
M.Sc.(IT) - II	5	3	-	1	1	1	60.00%	79.36%

For M.COM I (Accounts /B&F) & M.SC(IT) ((Part – I) only Pass Class is awarded

For T.Y.B.COM Distinction is not awarded

2010-2011

Class	No. of Students Appeared	No. of Students Passed	Distinction	I Class	II Class	Pass Class	School/ College %	Board/ Univ %
T.Y.B.Com	420	382	-	271	102	09	90.95	62.96
T.Y.B.M.S - V & VI	118	102	53	49	-	-	86.44	67.54
T.Y.B.Sc.(IT) - V & VI	66	36	02	33	01	-	61.01	49.13
T.Y.B.Com. (A&F) - V &VI	60	58	55	03	-	-	96.67	95.53
T.Y.B.Com. (B&I) - V & VI	54	53	24	27	01	01	98.14	94.81
M.Com. - I (Accounts)	58	34	-	-	-	34	58.62	37.38
M.Com - II (Accounts)	22	22	-	04	12	06	100	80.06
M.Com - I (B & F)	58	38	-	-	-	38	65.52	57.44
M.Com. - II (B & F)	38	33	-	06	20	07	86.84	76.50
M.Sc.(IT) – I	23	09	-	-	-	09	53.33	-
M.Sc.(IT) - II	07	06	-	01	05	-	85.71	-

For M.COM I (Accounts /B&F) & M.SC(IT) ((Part – I) only Pass Class is awarded
For T.Y.B.COM Distinction is not awarded

2011-2012

Class	No. of Students Appeared	No. of Students Passed	Distinction	I Class	II Class	Pass Class	School/ College %	Board/ Univ %
T.Y.B.Com	372	358	-	327	31	-	96.23 %	81.53
T.Y.B.M.S – V & VI	120	103	44	43	8	8	85.86%	68.46
T.Y.B.Sc (IT) –V & VI	44	32	-	23	2	3	72.72%	51.22
T.Y.B.Com (A&F)- V &VI	58	58	50	8	-	-	100%	93.85
T.Y.B.Com. (B&I) – V &VI	54	51	15	35	1	-	94.44%	94.40
TYBCom (FM) –V & VI Sem	43	43	5	34	4	-	100 %	97.63
M.Com. - I (Accounts)	54	47	-	-	-	-	87.04%	52.69
M.Com - II (Accounts)	35	33	-	9	22	2	94.29%	84.63
M.Com - I (B & F)	48	39	-	-	-	-	81.25%	52.69
M.Com.- II (B & F)	42	37	-	7	22	8	88.10%	79.75
M.Sc.(IT) – I	19	4	-	-	-	-	-	-
M.Sc.(IT) – II	11	11	-	1	10	-	100%	-

For M.COM I (Accounts /B&F) & M.SC(IT)
((Part – I) only Pass Class is awarded
For T.Y.B.COM Distinction is not awarded

2012-2013

Class	No. of Students Appeared	No. of Students Passed	Distinction	I Class	II Class	Pass Class	School/ College %	Board/ Univ %
TY B.Com	434	422	-	391	26	5	97.24	81.13
TY BMS – V & VI	116	104	72	21	7	4	89.66	66.14
TY B.Sc (IT) – V & VI	50	31	-	22	1	8	62.00	47.70
TY B.Com (A&F)-V &VI	60	60	51	8	1	-	100.00	92.41
TY B.Com (B&I) – V &VI	54	52	10	41	01	-	96.30	84.40
TY B.Com (FM) – V & VI	60	60	17	40	03	-	100	97.71
M. Com – I (Accounts) – I Sem	51	39	3	11	25	-	76.47	
M. Com – I (Accounts) – II Sem	50	42	3	34	4	1	84.00	
M. Com – II (Accounts)	45	40	-	24	15	1	88.89	86.38
M. Com – I (B&F)- I Sem	60	43	-	18	24	1	71.67	
M. Com – I (B&F)- II Sem	60	49	-	42	7	-	81.67	
M. Com – II (B&F)	38	37	-	9	23	5	97.37	
M. Sc (IT) – I – Sem I	17	10	-	3	7	-	58.82	58.77
M.Sc.(IT) – I – Sem II	15	11	-	1	10	-	73.33	64.86
M. Sc (IT) – II	8	2	-	-	2	-	25.00	67.89

For M.COM I (Accounts /B&F) & M.SC(IT) ((Part – I) only Pass Class is awarded

For T.Y.B.COM Distinction is not awarded

2013-2014

Class	No. of Students Appeared	No. of Students Passed	Distinction	I Class	II Class	Pass Class	School/ College %	Board/ Univ %
TYBCom –V	416	372	35	230	106	01	89.42	65.26%
TYBCom – VI	415	357	-	90	262	05	86.02	-
TY BMS – V	126	97	-	50	67	-	76.98	51.20
TY BMS – VI	126	112	-	48	64	-	88.88	-
TY B.Sc (IT) – V	57	36	02	21	13	-	63.16	45.09
TY B.Sc (IT) – VI	57	34	06	25	03	-	59.65	56.60
TY B.Com (A&F) – V	66	66	31	30	5	-	100	83.81
TY B.Com (A&F) – VI	66	62	10	52	-	-	96.97	-
TY B.Com (B&I) – V	60	54	1	11	42	-	90.00	65.16
TY B.Com (B&I) – VI	60	60	-	58	02	-	100.00	-
TY B.Com (FM) – V	51	43	01	24	18	-	84.31	88.02
TY B.Com (FM) – VI	51	45	14	31	-	-	88.24	-
M. Com – I (A/cs) – I Sem	61	50	01	18	31	-	81.97	54.40
M. Com – I (A/cs) – II Sem	58	47	02	36	07	02	81.03	58.11
M. Com – I (A/cs) –III Sem	43	36	03	19	14	-	83.72	75.40
M. Com – I (A/cs) –IV Sem	40	35	05	26	03	-	87.50	81.64
M. Com – I (B&F) – I Sem	60	56	04	26	26	-	93.33	-
M. Com – I (B &F) –II Sem	58	53	06	44	03	-	91.38	-
M. Com – I (B&F)–III Sem	58	46	-	10	36	-	79.31	-
M. Com – I (B&F)–IV Sem	58	52	-	37	14	01	89.65	-
M. Sc (IT) – I – Sem I	11	07	-	02	05	-	63.64	50.44
M. Sc (IT) – I – Sem II	10	09	-	07	02	-	90.00	59.97
M. Sc (IT) – II - Sem III	15	15	-	03	-	12	100	77.37
M. Sc (IT) – II – Sem IV	15	10	-	-	10	-	67.00	80.11

For M.COM I (Accounts /B&F) & M.SC(IT) ((Part – I) only Pass Class is awarded

Annexure 8 University Ranks

Year	Course	Name	Rank
2009-10	B. Com (A & F)	Ms. Gupta Prapti	3rd
	B.M.S.	Ms. Mittal Panchal	6th
2010-11	B. Com (A & F)	Ms. Shah Pooja	2nd
2011-12	B. Com (A & F)	Ms. Shikha Chanda	1st
2012-13	B. Com (A & F)	Ms. RukhsarSurve	1st

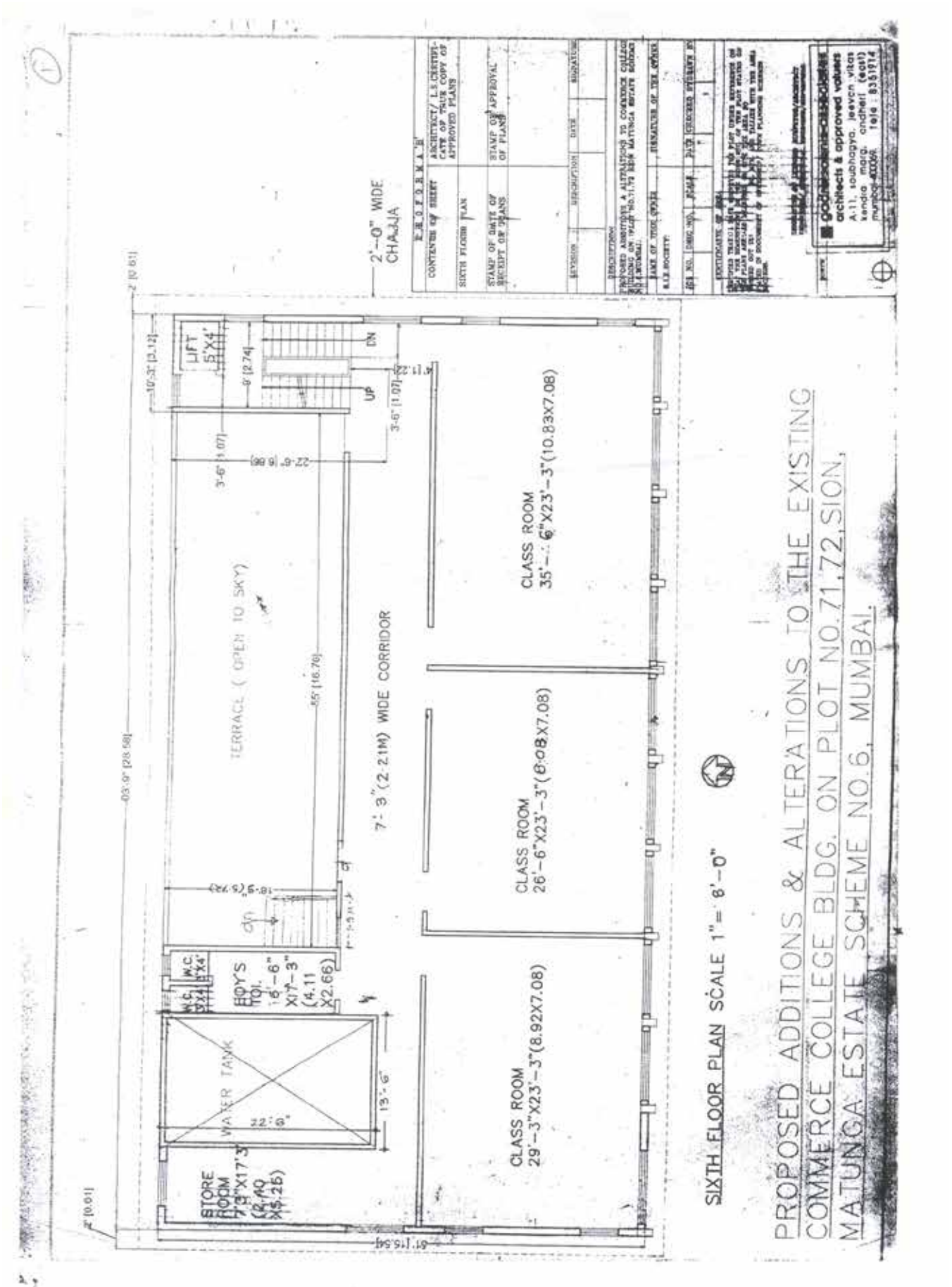
Subject Toppers at University Examinations

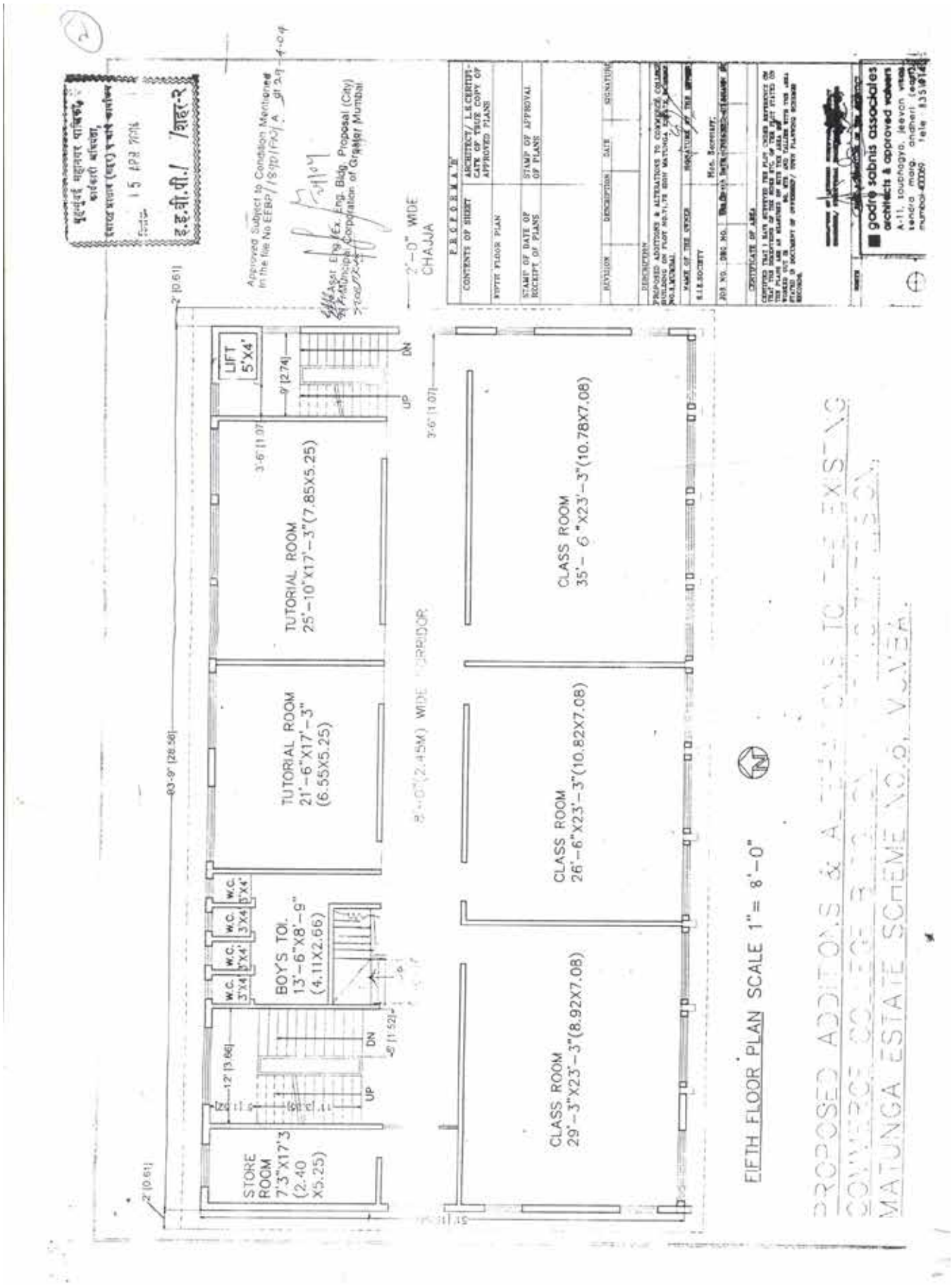
Year	Course	Name	Subject	Marks
2009-10	B.Com	Mr. Mehta Manthan	DIT	100/100
2010-11	B.Com	Mr. Mehta Jugal	FAA - I	100/100
		Mr. Ganeshan Jaibal	FAA - III	100/100
		Mr.Pandya Dharmesh	FAA - III	100/100
		Ms. Seth Manasi	FAA - III	100/100
2012-13	B.Com	Ms. Gada Hetal	FAA - I	100/100
		Ms. Krishna Mohan	FAA – I	100/100
		Ms. Parmar Anitoshi	FAA – I	100/100
		Ms. Vanmala Namrata	FAA - I	100/100
2009-10	B.Com(A&F) Sem V	Ms. Kasturi Apte	MA- II	100/100
		Ms. Manjusha Balip	MA- II	100/100
		Ms. Sneha R.	MA- II	100/100
		Ms. Ritika Dedhia	MA- II	100/100
		Ms. Prapti Gupta	MA- II	100/100
		Ms.Priya Padmanabhan	MA- II	100/100
		Mr. Vaibhav Shah	MA- II	100/100
		Mr. Suraj B.	MA- II	100/100
		Ms. Manjusha Balip	CA - III	100/100
		Mr. Parthiv Jhonsa	CA - III	100/100
		Mr. Nandan Kacharia	CA - III	100/100

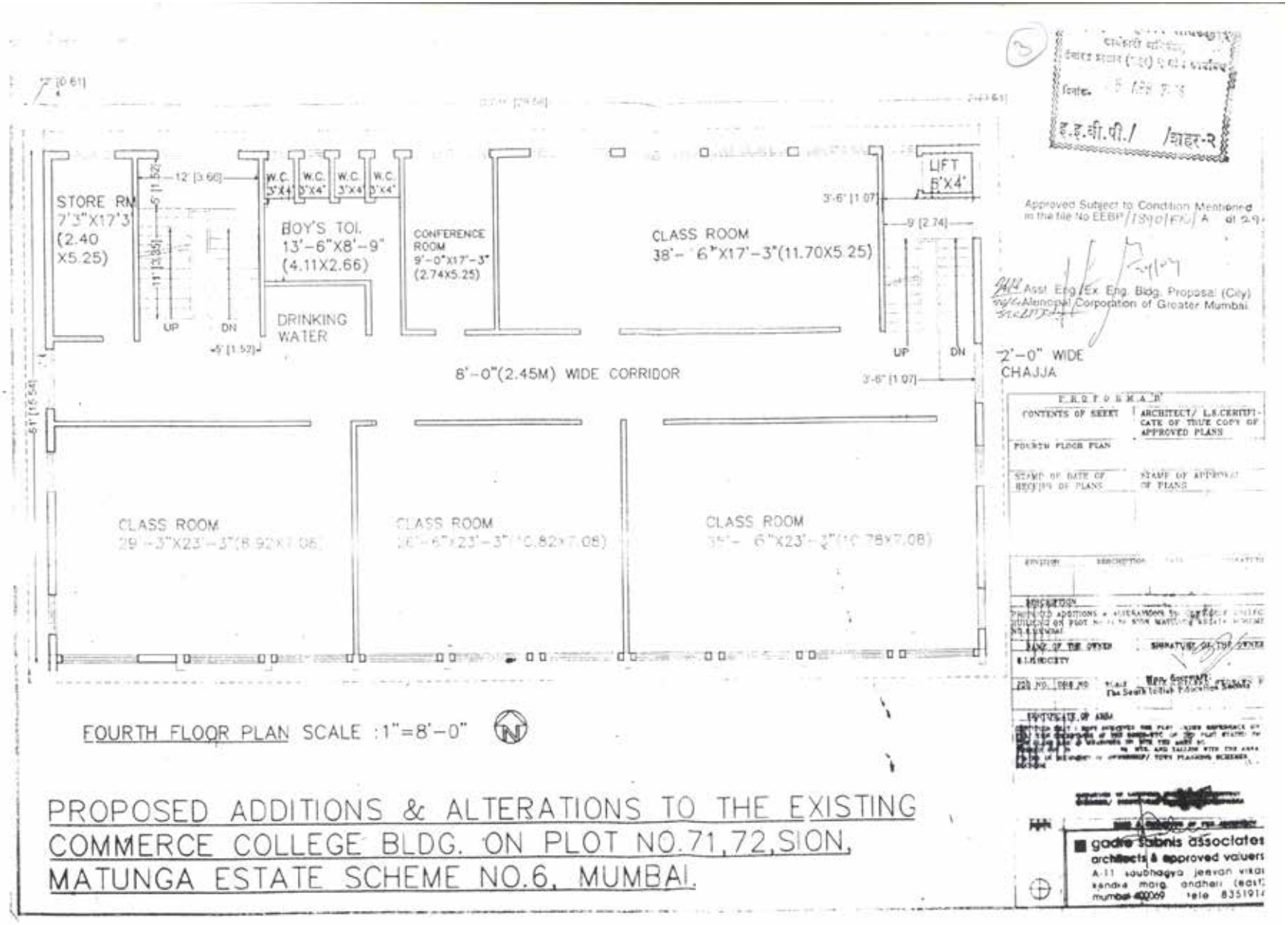
Year	Course	Name	Subject	Marks
		Ms. Ritika Dedhia	CA - III	100/100
2009-10	B.com(A&F) Sem VI	Ms. Kasturi Apte	CA- IV	100/100
		Ms. Manjusha Balip	CA- IV	100/100
		Ms. Aradhana Gupta	CA- IV	100/100
		Mr. Nandan Kacharia	CA- IV	100/100
		Mr. Pritesh Parmar	CA- IV	100/100
		Ms. Sneha R.	CA- IV	100/100
		Mr. Akshay Shah	CA- IV	100/100
		Ms. Mili Shah	CA- IV	100/100
		Mr. Vaibhav Shah	CA- IV	100/100
		Ms. Sowmya S.	CA- IV	100/100
		Ms. Divya Pillai	CA- IV	100/100
		Ms. Nidhi Bakhai	CA- IV	100/100
		Ms. Vidyalakshmi	CA- IV	100/100
		Ms. Avani Parekh	CA- IV	100/100
		Ms. Hemangi Pawar	CA- IV	100/100
		Ms.Priya Padmanabhan	CA- IV	100/100
		Ms. Khushboo Rawal	CA- IV	100/100
		Ms. Sangeeta S.	CA- IV	100/100
		Ms. Trupthi S.	CA- IV	100/100
		Ms. Anuradha Singh	CA- IV	100/100
		Ms. Rhea Vaz	CA- IV	100/100
		Ms. Kasturi Apte	MA-III	100/100
2010-11	B.com(A&F) Sem VI	Ms. Sherlyn Rebello	CA- IV	100/100
2011-12	B.com(A&F) Sem V	Ms. Shikha Chanda	MA- II	100/100
		Ms. Karishma Ghatalia	MA- II	100/100
		Ms. Laxmi Sharma	MA- II	100/100

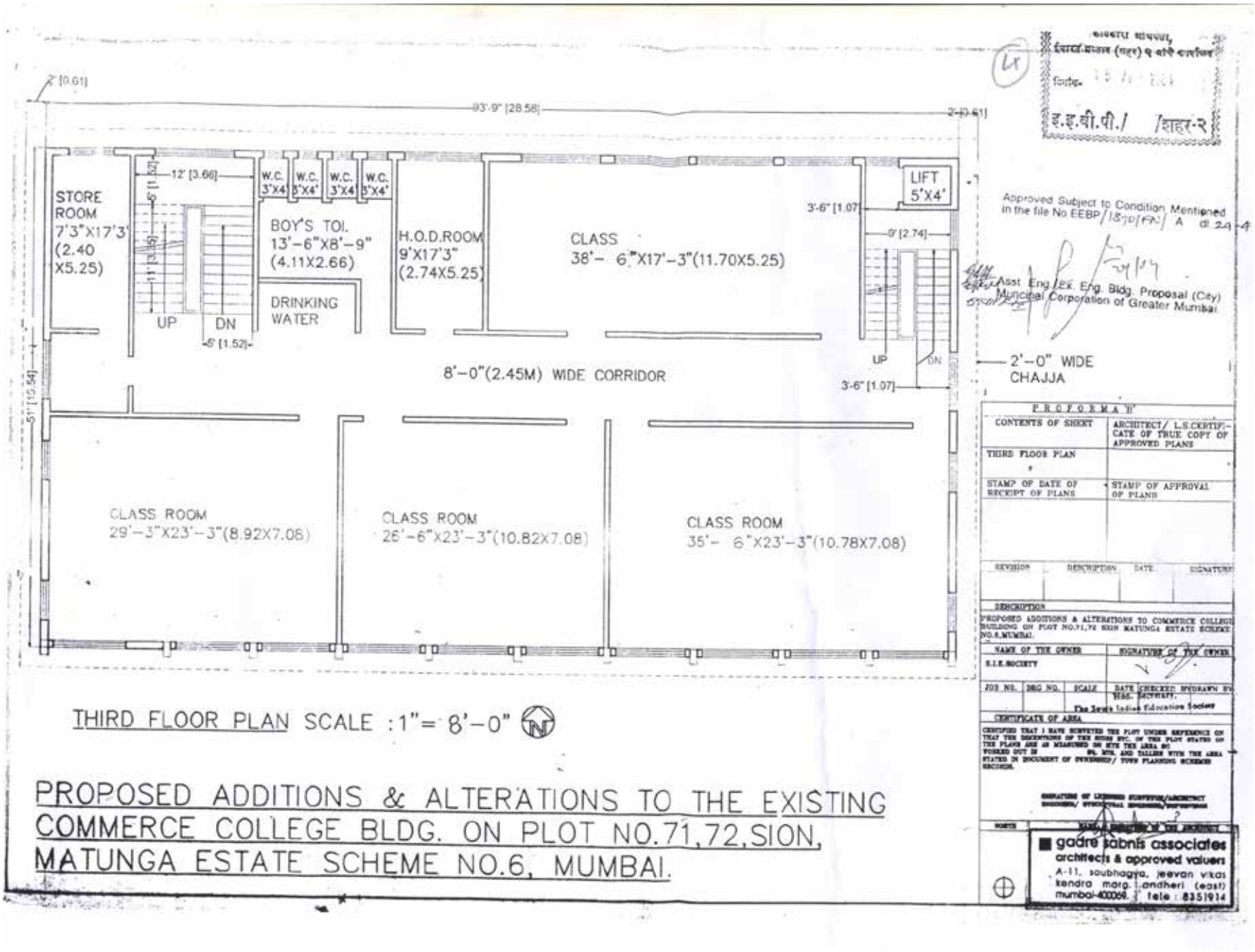
DIT : Direct and Indirect Tax
FAA : Financial Accounting and Auditing
CA : Cost Accounting
MA : Management Accounting

Annexure 9 Building Plan




STORE ROOM 7'3"X17'3 (2.40 X5.25)
BOY'S TOI. 13'-6"X8'-9" (4.11X2.66)
W.C. 3'X4'
TUTORIAL ROOM 21'-6"X17'-3" (6.55X5.25)
TUTORIAL ROOM 25'-10"X17'-3"(7.85X5.25)
LIFT 5'X4'
CLASS ROOM 29'-3"X23'-3"(8.92X7.08)
CLASS ROOM 26'-6"X23'-3"(10.82X7.08)
CLASS ROOM 35'- 6"X23'-3"(10.78X7.08)
8'-0"(2.45M) WIDE CORRIDOR
2'-0" WIDE CHAJJA
UP
DN
FIFTH FLOOR PLAN SCALE 1"= 8'-0"
PROPOSED ADDITIONS & ALTERATIONS TO THE EXISTING
MATUNGA ESTATE SCHEME NO.6, MUMBAI
godre sabnis associates
architects & approved valuers

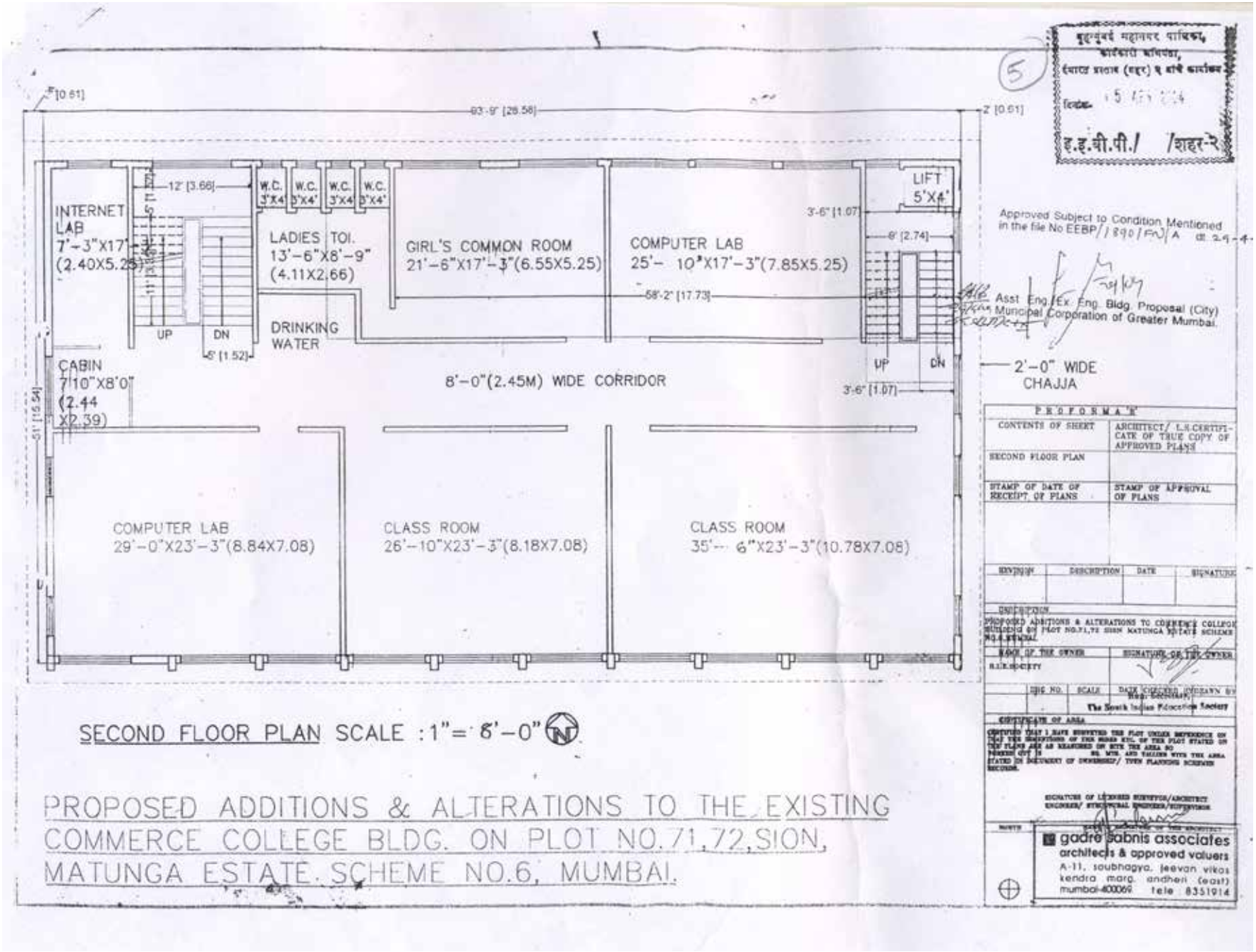

STORE RM
7'3"X17'3"
(2.40
X5.25)
12' [3.66]
W.C.
3'X4'
W.C.
3'X4'
W.C.
3'X4'
W.C.
3'X4'
BOY'S TOI.
13'-6"X8'-9"
(4.11X2.66)
CONFERENCE
ROOM
9'-0"X17'-3"
(2.74X5.25)
CLASS ROOM
38'- 6"X17'-3"(11.70X5.25)
LIFT
5'X4'
3'-6" [1.07]
9' [2.74]
UP
DN
DRINKING
WATER
6'-0"(2.45M) WIDE CORRIDOR
2'-0" WIDE
CHAJJA
CLASS ROOM
CLASS ROOM
CLASS ROOM
FOURTH FLOOR PLAN SCALE :1"=8'-0"
PROPOSED ADDITIONS & ALTERATIONS TO THE EXISTING
COMMERCE COLLEGE BLDG. ON PLOT NO.71,72,SION,
MATUNGA ESTATE SCHEME NO.6, MUMBAI.
Approved Subject to Condition Mentioned
Asst. Eng./Ex. Eng. Bldg. Proposal (City)
Municipal Corporation of Greater Mumbai
FORM 'B'
CONTENTS OF SHEET
ARCHITECT/ L.S.CERTIFICATE OF TRUE COPY OF APPROVED PLANS
FOURTH FLOOR PLAN
STAMP OF DATE OF RECEIPT OF PLANS
STAMP OF APPROVAL OF PLANS
gadre sabnis associates
architects & approved valuers



THIRD FLOOR PLAN SCALE :1"= 8'-0"

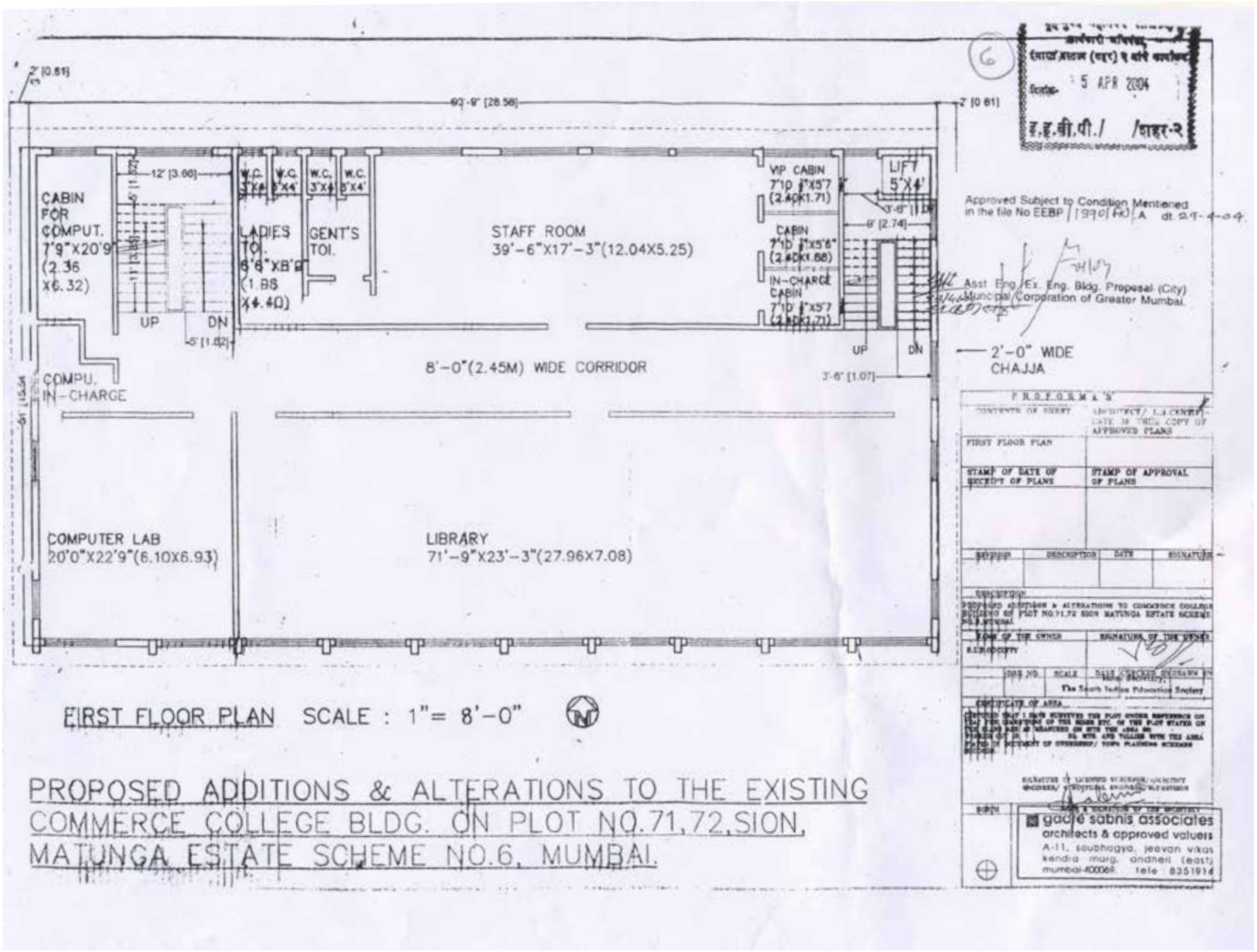
PROPOSED ADDITIONS & ALTERATIONS TO THE EXISTING COMMERCE COLLEGE BLDG. ON PLOT NO.71,72,SION, MATUNGA ESTATE SCHEME NO.6, MUMBAI.

SIES College of Commerce and Economics
RISE WITH EDUCATION

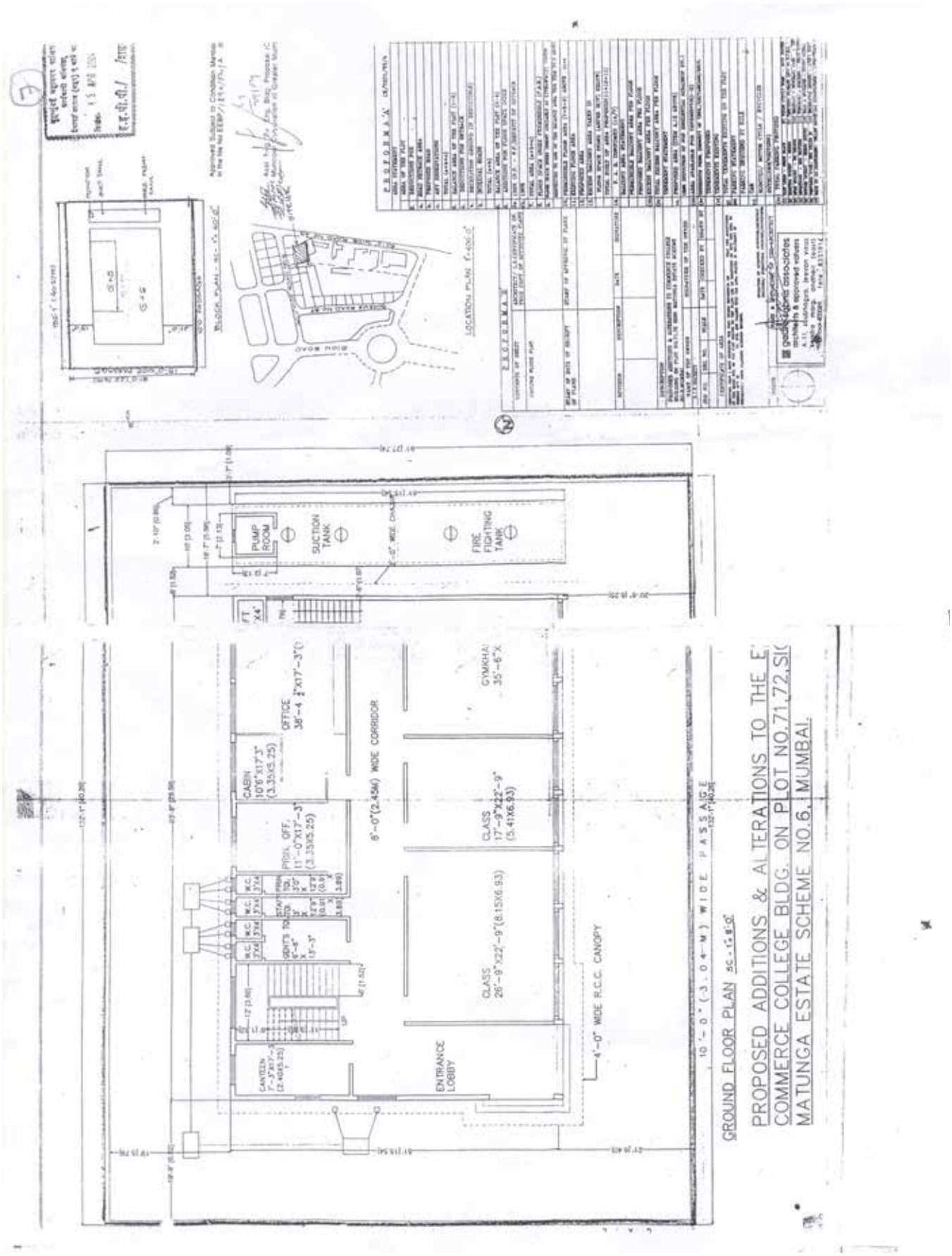


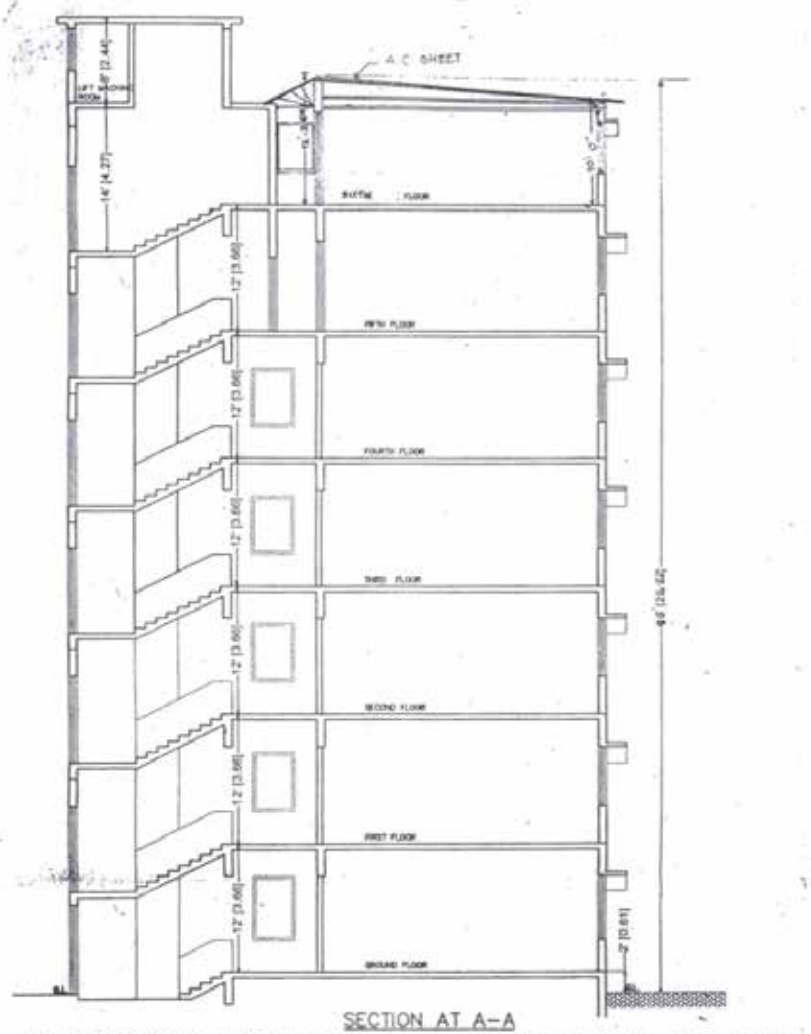
SECOND FLOOR PLAN SCALE :1"= 8'-0"

PROPOSED ADDITIONS & ALTERATIONS TO THE EXISTING COMMERCE COLLEGE BLDG. ON PLOT NO.71,72,SION, MATUNGA ESTATE. SCHEME NO.6, MUMBAI.



SIES College of Commerce and Economics
RISE WITH EDUCATION

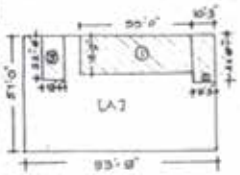

PROPOSED ADDITIONS & ALTERATIONS TO THE E
COMMERCE COLLEGE BLDG. ON PLOT NO.71,72,SI
MATUNGA ESTATE SCHEME NO.6,1 MUMBAI.
GROUND FLOOR PLAN
10'-0" (3.04M) WIDE PASSAGE
4'-0" WIDE R.C.C. CANOPY
ENTRANCE LOBBY
CANTEEN
CLASS 26'-9"X22'-9"(8.15X6.93)
CLASS 17'-9"X22'-9" (5.41X6.93)
GYMKHA 35'-6"X
6'-0"(2.45M) WIDE CORRIDOR
OFFICE 38'-4"X17'-3"
CABIN 10'6"X17'3" (3.35X5.25)
PRIN. OFF. 11'-0"X17'-3" (3.35X5.25)
PUMP ROOM
SUCTION TANK
FIRE FIGHTING TANK
LOCATION PLAN
BLOCK PLAN



SECTION AT A-A

PROPOSED ADDITIONS & ALTERATIONS TO THE ...STING COMMERCE COLLEGE BLDG. ON PLOT NO.71,72,... MATUNGA ESTATE SCI...ME NO.6, MUMBAI.

AREA DIAGRAM & AREA CALCULATION (SIXTH FLOOR)



A =	93'-9" x 51'-0"	=	4781.25 SFT
LESS			
1.	55'-0" x 18'-9"	=	1031.25 SFT
2.	10'-3" x 22'-6"	=	230.63 SFT
3.	22'-6" x 15'-0"	=	303.75 SFT
TOTAL		=	1565.63 SFT

AREA OF SIXTH FLOOR = 4781.25 - 1565.63 = 3215.62 SFT = 298.74 SMT.

PLOT AREA - 1116.10 SMT (EXIST) X 2.66 (F.S.I.) = 2968.00 SMT (PERM. B.U. AREA)

TOTAL BUILT-UP AREA :

GROUND	FLOOR (EXIST)	= 4781.25 SFT	= 444.19 SMT
FIRST	FLOOR (EXIST)	= 4781.25 SFT	= 444.19 SMT
SECOND	FLOOR (EXIST)	= 4781.25 SFT	= 444.19 SMT
THIRD	FLOOR (EXIST)	= 4781.25 SFT	= 444.19 SMT
FOURTH	FLOOR (EXIST)	= 4781.25 SFT	= 444.19 SMT
FIFTH	FLOOR (EXIST)	= 4781.25 SFT	= 444.19 SMT
SIXTH	FLOOR (PROP.)	= 3215.62 SFT	= 298.74 SMT
TOTAL B.U. AREA		= 31,503.12 SFT	= 2926.87 SMT

Approved Subject to Condition Mentioned in the file No EE/BP/(R/S/FN)/A dt. 14-6-06.

Asst. Eng./Ex. Eng. (Bldg. Proposal (City) Municipal Corporation of Greater Mumbai

PROGRAM

CONTENTS OF SHEET	ARCHITECT/ L.S.(STR'L) DATE OF ISSUE COPY OF APPROVED PLANS
SECTION AT 'A-A'	
STAMP OF DATE OF RECEIPT OF PLANS	STAMP OF APPROVAL OF PLANS

REVISION	DESCRIPTION	DATE	SIGNATURE

DESCRIPTION

NAME OF THE OWNER	SIGNATURE OF THE OWNER
S.S.B.SOCIETY	

SNO. NO.	BOARD	SIGNATURE

CERTIFICATE OF AREA

SIGNATURE OF LICENSED SURVEYOR/ARCHITECT/ STRUCTURAL ENGINEER/SUPERVISOR

DATE ..... NAME & SIGNATURE OF THE ARCHITECT

gadre gadre associates
architects & approved valuers
A-11, soumyayn, jeevan vikas kendra marg, andheri (east) mumbai-400069. tele : 8351918

SIES College of Commerce and Economics
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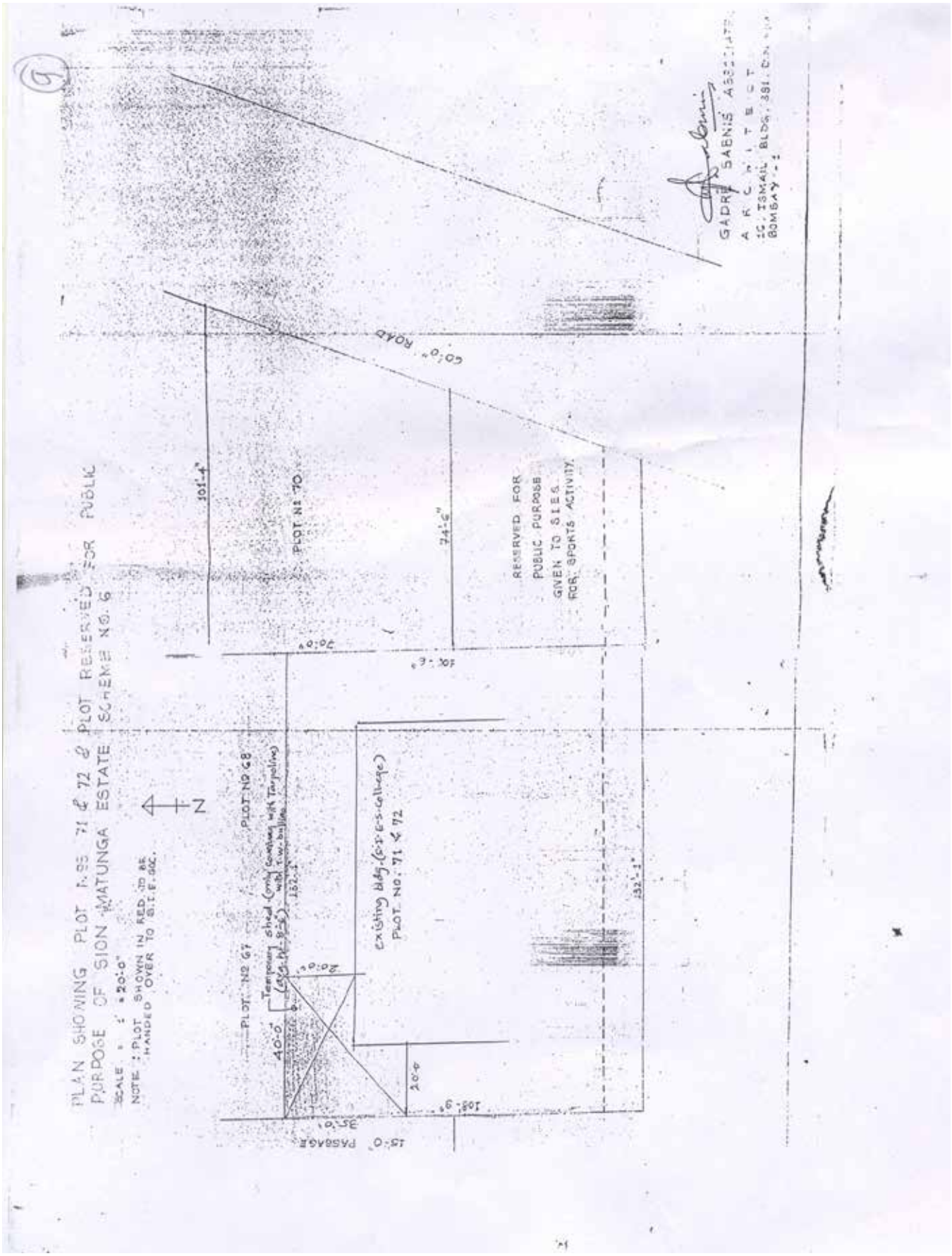
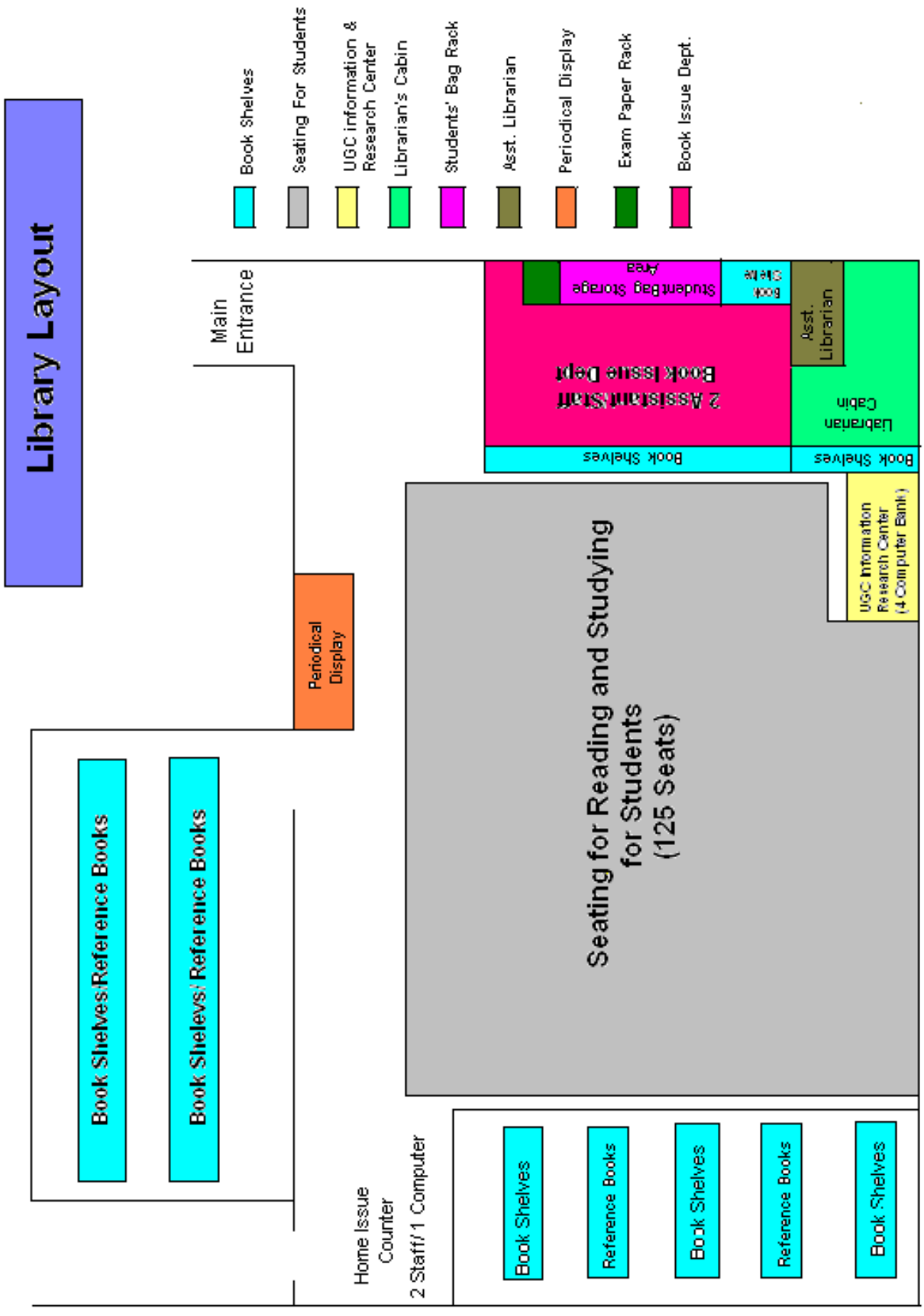

PLAN SHOWING PLOT NOS 71 & 72 & PLOT RESERVED FOR PUBLIC PURPOSE OF SION MATUNGA ESTATE SCHEME NO. 6
SCALE : 1" = 20'-0"
NOTE : PLOT SHOWN IN RED TO BE HANDED OVER TO S.I.E.SOC.
N
PLOT NO 67
PLOT NO 68
PLOT NO 70
Existing bldg. (S.I.E.S. college)
PLOT NO. 71 & 72
RESERVED FOR PUBLIC PURPOSE GIVEN TO S.I.E.S. FOR SPORTS ACTIVITY
60'-0" ROAD
15'-0" PASSAGE
GADRE SABNIS ASSOCIATES
ARCHITECT
16, ISMAIL BLDG, 381, D.N. ...
BOMBAY - 1

Annexure 10 Library Layout



SIES College Of Commerce And Economics, Sion (East), Mumbai - 400 022
Status Of Lab 1 (Ground Floor)

Sr. No	CPU Serial Number	Installed CPU No.	Monitor Serial Number	Installed Monitor No.	CPU	RAM	Hard Disk	CD - Drive	Keyboard	Mouse
1	INA209PQLP	CPU - 1 Netsrv	CNC148QYW4	COMP - 1	Intel® Core ™ i3 2120 CPU @ 3.30 Ghz	4 GB	160/500 GB	DVD RW Multimedia Optical Drive	HP	HP
2	INI8110004	CPU - 2 Appsrv	CNC822PKRY	COMP - 2	Intel® Xeon® CPU 3065 2.33 GHz	4 GB	500/500 GB	HP SATA 16X DVD ROM	Dell	Dell
3	UDVD 9SI431C3918215	CPU - 3	MMLKXSS 001231029204302	COMP - 3	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	Acer
4	UDVD 9SI431C3918213	CPU - 4	MMLKXSS 001231028EC4302	COMP - 4	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	Acer
5	UDVD 9SI431C3918217	CPU - 5	MMLKXSS 00123102A004302	COMP - 5	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	Acer
6	UDVD 9SI431C3918229	CPU - 6	MMLKXSS 001235000A44302	COMP - 6	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	HP
7	UDVD 9SI431C3918207	CPU - 7	MMLKXSS- 001231028CD4302	COMP - 7	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	Acer
8	UDVD 9SI431C3918234	CPU - 8	MMLKXSS 001231029DB4302	COMP - 8	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	Acer
9	UDVD 9SI431C3918218	CPU - 9	MMLKXSS 001231029194302	COMP - 9	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	Acer
10	UDVD 9SI431C3918225	CPU - 10	MMLKXSS 001231029284302	COMP - 10	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	Acer
11	UDVD 9SI431C3918223	CPU - 11	MMLKXSS 001231029EF4302	COMP - 11	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	Acer
12	UDVD 9SI431C3918230	CPU - 12	MMLKXSS 001235000D14302	COMP - 12	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	Acer
13	UDVD 9SI431C3918211	CPU - 13	MMLKXSS 001235000D94302	COMP - 13	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	Acer
14	UDVD 9SI431C3918227	CPU - 14	MMLKXSS 001231028BD4302	COMP - 14	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	Acer

Sr. No	CPU Serial Number	Installed CPU No.	Monitor Serial Number	Installed Monitor No.	CPU	RAM	Hard Disk	CD - Drive	Keyboard	Mouse
15	UDVD 9SI431C3918224	CPU - 15	MMLKXSS 00123102A144302	COMP - 15	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	Acer
16	UDVD 9SI431C3918232	CPU - 16	MMLKXSS 001231028F74302	COMP - 16	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	Acer
17	UDVD 9SI431C3918208	CPU - 17	MMLKXSS 001231029244302	COMP - 17	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	Acer
18	UDVD 9SI431C3918219	CPU - 18	MMLKXSS 001229010F44302	COMP - 18	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	Acer
19	UDVD 9SI431C3918216	CPU - 19	MMLKXSS 001231028834302	COMP - 19	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	Acer
20	UDVD 9SI431C3918231	CPU - 20	MMLKXSS 001231028F44302	COMP - 20	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	HP
21	UDVD 9SI431C3918221	CPU - 21	MMLKXSS 001235000B44302	COMP - 21	Intel ® Core ™ i3 CPU 2030 3.40 GHz	8 GB	500/500 GB	DVD Writer	Acer	Acer
22	SGH112Q1SJ	CPU - 22	CNT1144JBX	COMP - 22	Intel® Core™ II Duo E7500 2.93GHz	4 GB	320 GB	---	Dell	Dell
23	INA112X9T4	CPU - 88	0J672H6418006U-1WDL	COMP - 23	Intel® Core ™ 2 Duo CPU E7500 2.93 GHz	8 GB	320 GB	NO	HP	Acer
24	INA8370HV6	CPU - 89	CNT110B02J	COMP - 24	Intel Core II Duo 2.53GHz	8 GB	160GB	NO	HP	Acer
25	UDVD 9SI431C3918214	CPU - 90	MMLKXSS 001229010F14302	COMP - 25	Intel ® Core ™ i3 CPU 2030 3.40 GHz	4 GB	500 GB SATA HDD	DVD Writer	HP	Logi-tech
26	HYQS7R1	CPU - 91 (Scholar-ship)	CNT10701VY	COMP - 26	Intel ® Core ™ i3 CPU 2030 3.40 GHz	4 GB	500 GB SATA HDD	DVD Combo Writer	Logitech	Logi-tech

SIES College of Commerce and Economics
RISE WITH EDUCATION

Annexure 12 Participation of Students in Cultural Programmes, Sports

Academic Year 2009-10

Sr.No	Name Of the Student	Class/ Course	Name of the Event	Achievement	Organized By
1	Swathy Sreenivasan	S.Y.B.Com (A&F)	Classical Music (Vocal)	II Prize	Inter-collegiate fest at Unifest, By University of Mumbai
2	Abhishek Amin	S.Y.B.Com	Poster Competition	I Prize	K.C College
			Poster Competition	II Prize	SIES College of Arts, Science and Commerce
3	Abhishek Amin and Revathy Nair	S.Y.B.Com F.Y.B.Com	Catchy Copy Competition	II Prize	SIES College of Arts, Science and Commerce.
4	Vi VinithaMukundan, Ashwath Poojari, Monica Abel, Babu Gungiri, and Yogesh Kamalia		Street Play	II Prize	SIES College of Arts, Science and Commerce
5	Cdt. Vaishnavi Rane		Fancy Dress	I Prize	Annual Training Camp at Dahanu
6	Ramani Patel		Dance	I Prize	National Integration Camp, Jabalpur
7	Sanyo Soraes		Elocution competition	I Prize	A.D.Shroff Memorial Intra-collegiate elocution competition
8	Vishaka Pavi and Chaitra Ramesh	T.Y.BMS and F.Y.B.Com	Elocution	I Prize	SIES Inter-collegiate Competition
9	Johann Skaria	S.Y.B.com	Debate competition	2nd prize	SIES College of Arts, Science and Commerce
10	Salia Pratik Deepak	F.Y.B.Com	Elocution	Consolation prize	Siddharth College.
11	Cdt. Saira Khan		Debate	3rd prize	National Integration Camp at Jabalpur.

Academic Year 2010-11

Sr.No	Name Of the Student	Class/ Course	Name of the Event	Achieve-ment	Organized By
1	Vijay Trivedi	S.Y.BMS	Mimicry	III Prize	Unifest, University of Mumbai
2	Amrita Shivakumar	T.Y.B.com	Classical Dance	III Prize	Unifest, University of Mumbai

Academic Year 2011-12

Sr.No	Name Of the Student	Class/ Course	Name of the Event	Achieve-ment	Organized By
1	Brinstan D'cruz	T.Y.B.Com	Western Instru-mental	Consolation Prize	Unifest, University of Mumbai
2	Saurik Shah	SYBMS	Photography Competition	I Prize	Vision' 12- SIES College of Arts, Science and Com-merce.
3	Pooja Khatadia and Sanjeev Iyer		Mock Stock	III Prize	St.Xavier's Mumbai
4	Payal Bhanushali		Helmet Painting Competition	III Prize	NMIMS
5	Shreyas Shah		Photography	I prize	Arohan- Ruia College Fest.
6	Deep Lakhani, Prithvi Arunkumar, Mahesh Iyer, Rahul Nayak, Shomik Roy, Bala Subramaniam, Shreyas Shah		Band Event	II Prize	Vaayu- NMIMS

Academic Year 2012-13

Sr.No	Name Of the Student	Class/ Course	Name of the Event	Achievement	Organized By
1	Shreyash Shah	S.Y.BMS	Photography	I Prize	Enigma- Podar College
2	Aishwarya Patkar, Nikita Shah and Miloni Panchmia	BMS	Paint The Berlin Wall Competition	II Prize	Enigma- R.A.Podar College of Commerce and Economics
3	Bhomik Lodaya, Unmesh Rane, Sanket Patodia,Kirti and Kunal Desai		Counter Strike Competition	II Prize	Enigma- R.A.Podar college of Commerce and Economics
4	Bhomik Roy, Prithvi Arunkumar, Sagar Gwalanu, Bhavin Thakker, Rahaul Nayak, Deep Lakhani		Band Event	II Prize	Enigma- R.A.Podar College of Commerce and Economics
5	Hefseeba Ratnakaran		Classical Dance	III Prize	Enigma- R.A.Podar College of Commerce and Economics.

Academic Year 2013-14

Sr.No	Name Of the Student	Class/ Course	Name of the Event	Achievement	Organized By
1	Kriti Shetty	F.Y.B.com	Mono-act	I Prize	Unifest- University of Mumbai
2.	Nikita Shah		Glares Decoration	I Prize	Enigma- Podar College
3	Nikita Shah and Marina Rodrigues			I Prize	Chitra Nakshtra
4	Zhora Keshwani, Jainam Shah, Rashi Jain		Blaze	I Prize	H R College
5	Sreejit Nair		Rap Wars	I Prize	BITS PILANI
6	Aayushi, Krusha and Lakshmi		Quiz Competition	I Prize	Akanksha- SNDT University
7	Abel, Krusha and Amruta		Bucket Ball	I Prize	Enigma- R A Podar College
8	Shreedevi Nair		Intercollegiate Elocution	5th place	Gandhi Smarak Nidhi,Mumbai and Mani Bhavan Gandhi Sangrahalaya
9	Aakruthi Anantharaman		Nritya Sandesh	II Prize	Ruia College

Sr.No	Name Of the Student	Class/ Course	Name of the Event	Achievement	Organized By
10	Rahul Jain	BMS	Taekwondo Championship	Bronze	8th National Taekwondo Championship 2013, Manipur
11	Rahul Jain and His team	BMS	Taekwondo Championship	Gold	8th National Taekwondo Championship 2013, Manipur
12	Somu Shankar	BSC IT	Fencing Championship	Silver Medal	Maharashtra Fencing Championship
13	Rubin		Acapella event	I Prize	Podar College
14	Mittal, Sangeeta and Darsheel		Survivors at Talenzzia	II Prize	Tolani College
15	Margaret		Cut-crop-create	I Prize	Wilson College
16	Nihal Shetty		Mono acting	I Prize	Podar College
17	Divya Shankar	S.Y.B.Com	Intercollegiate Elocution competition	7th	Sathye College
18	Divya Thakur	S.Y.B.Com (B&I)	Intra-collegiate Elocution competition	I Prize	A.D.Shroff Memorial Competition
19	Sangeeta	BMS	Carnatic Music Competition	Consolation	SIWS College
			Carnatic Music Competition	I Prize	SIES College of Commerce and Economics
			Tamil Kavithai competition	II Prize	SIES College of Commerce and Economics
20	Umesh Jaiwar, Nihaal N Shetty	BMS	Skit	III Prize	Enigma- R A Podar college

Annexure 13 List of Prominent Alumni

Sr.no.	Name	Qualification	Organisation/Designation
1	Abhideep Das	B.COM. PG Diploma in Mass Communication and Journalism	Associate Producer - Star Sports
2	Ajaykumar Velji Chandria	B.COM., ACA, CPA(K)	Associate Director At Pkf Kenya , Certified Public Accountants , Kenya
3	Amit Suresh Karande	BCom	Program Manager, WIPRO Tech Ltd.,USA
4	Anuj Kathuria	B.COM.,MMS	Vice President , Deutsche Bank Group,London
5	Archana Vaidyanathan	B.Com, B.A (Hons) Cognitive Science (University of California-Irvine), M.A. Learning technologies (Columbia University)	Psychologist
6	Dipu Rajan	B.COM,PGDBM in Finance (MBA),	Senior Credit Manager at HDFC Bank, Department : Credit and Market Risk
7	Divya Naik	B.COM, M.COM.,ACA,,A.C.S.	Practicing Chartered Accountant
8	DSOUZA TATIANA GODWIN SEEMA	B.COM.M.B.A. from James Cook University Australia	Commercial Administrator-SIEMENS, Dubai
9	Jasmine S. Mehta	B.COM., MSc. Capital Markets Regulation & Compliance- Henley Business School,UK	Analyst at Morgan Stanley Captial International-London
10	Jatin Shah	B.COM., Chartered Accountant	Prop. Jatin Shah & Associates, Chartered Accountants
11	Kalpathy Gopalakrishnan Ramnarayan	B.Com	Associate Director - Marketing Viacom18 Motion Pictures
12	Karan Rathod	B.COM., Chartered Accountant	Dy.Manager, Deloitte,Haskins & Sells
13	Karthik Pugalraj	B.COM., Chartered Accountant	Senior Financial Auditor-Bureau Veritas India Pvt Ltd., Mumbai
14	Kunal Naik	B.COM, M.COM.,ACA,	Asst. Vice President , Barclays PLC
15	Kunal Sawant	B.COM.,MBA	Station Director, Radio Mirchi, Jaipur
16	L.S. Narayanswami	B.COM.,MMS- Jamnalal Bajaj Institute of Management Studies	Head - Strategic Initiatives-Standard Chartered Bank,Mumbai

Sr.no.	Name	Qualification	Organisation/Designation
17	Manoj Gopalkrishnan	B.COM.,PG Diploma in Tourism Studies: International School of Travel (Switzerland), Masters in Tourism Studies,Auckland University of Technology.	Operations Manager, YHA, Auckland,New Zealand
18	Melvin Louis	B.Com	Director , Dance Inc.,MLDC,Owner DancePeople Studios
19	Mrs. Monica Daniel Penkar	M.Com., SET, NET	Asst. Prof., St. Gonsalo Garcia College of Arts & Commerce
20	Naresh Iyer	B.COM.	Professional Singer
21	Prakash Thomas		USA
22	Pranav Amod Gune	Bcom, ACA	Senior Manager , KPMG India
23	Sameer Bhiwani	B.Com	User Experience Incubation Studio Manager, Consumer Travel at Hewlett-Packard,India
24	Sameer Majid	B.Com M.Com MBA- Marketing.	Associate Director ABN AMRO , Singapore
25	Savio Simao Fos	B.COM.,MBA	General Manager – Risk Management & Audit,WNS Global Services Pvt. Ltd.
26	SG Chandramoulee	B.COM.,A.C.A.,CPA(US)	Operations Manager - MI DS Chemicals at Shell
27	Shriram Iyer	B.COM.	Creative Director - Lowe Lintas
28	Siddharth Shah	B.COM.,A.C.A.,CFA(US)	Senior Rating Analyst , Deutsche Bank Global Services, India
29	Ulka Gokhale	B.COM. PG Diploma in Mass Communication and Journalism	Product Photographer , Future Retail Ltd.
30	Vaibhav Rankhambe	B.COM.,MBA	Senior Analyst/Asst. Manager-Franklin Templeton Investments
31	Venkatesh Shankar	B.COM., PGDM (FINAN)	Product Manager , Wealth Products , ICICI bank
32	Vinod Menon	B.COM.	Chief Reporter, MidDay, Mumbai

Annexure 14 Audited Accounts Statement

SIES COLLEGE OF COMMERCE & ECONOMICS, SION (EAST), MUMBAI - 400 022.

INCOME & EXPENDITURE A/C FOR THE YEAR ENDED 31ST MARCH 2011

EXPENDITURE	RS	INCOME	RS
TO SALARY	18,069,689.00	BY COMPUTER PRACTICAL FEES	106,907.00
TO RENT, RATES & TAXES	47,498.00		
TO TELEPHONE EXPENSES	24,825.00	BY E-CHARGES'	25,000.00
TO ADVERTISEMENT & PUBLICITY	355,489.00	BY E-SUVIDHA FEES	62,500.00
TO AFFILIATION FEES	6,000.00	BY GROUP INSURANCE	49,960.00
TO BANK CHARGES	2,824.00	BY GYMKHANA FEES	250,000.00
TO COMPUTER PRACT. EXPS.	7,850.00	BY LABORATORY FEES	144,800.00
TO CONVEYANCE & TRAVELLING	20,459.00	BY LIBRARY FEE	249,800.00
TO ELECTRICITY CHARGES	1,474,666.00	BY MAGAZINE FEES	124,900.00
TO EXTRA CURRI. ACTIVITIES	270,249.00	BY OTHER FEE	312,500.00
TO GYMKHANA EXPENSE	111,127.00	BY VICE-CHANCELLOR FUND	25,000.00
TO HOUSE KEEPIING & SECURITY	4,189.00	BY SALARY GRANT	17,140,610.00
TO INSURANCE PREMIUM	107,177.00	BY TUITION FEE	751,600.00
TO INTERNET CHARGES	176,640.00		
TO LIBRARY BOOKS (UGC)	102,649.00	BY T.C. FEE	18,800.00
TO POSTAGE EXPENSES	4,464.00	BY ADMININSTRATIVE CHARGES	78,844.00
TO PRINTING & STATIONERY	204,600.00	BY BANK INTEREST	71,803.00
TO READING ROOM EXP.	11,209.00	BY MISC. RECEIPTS	136,222.00
TO REPAIRS & MAINTENANCE	243,344.00		
TO SALARY (CHB)	110,040.00		
TO SANITARY EXPENSES	205.00	BY DEFICIT	1,835,554.00
TO SEMINAR & CONFERENCE	11,944.00		
TO SUNDRY EXPENSE	10,203.00		
TO TRANSLATION CHARGES	1,400.00		
TO UNI. SPORTS & CUL. ACT FEE	60.00		
TO WASHING ALLOWANCES	6,000.00		
	21,384,800.00		**21,384,800.00**

BALANCE SHEET AS AT 31ST MARCH 2011

LIABILITIES	RS	ASSETS	RS
SOCIETY'S CAPITAL	174,857.06	**FIXED ASSETS:**	
		LIBRARY BOOKS	882,788.00
		COMPUTER & ELECTRONIC EQUIPMENT'	49,147.00
CURRENT LIABILITES		FURNTITURE & FIXTURES	16276.00
GPF	922,427.00		
ADVANCE FROM MANAGEMENT	7,781,370.75	**CURRENT ASSETS:**	
		ADVANCE PAID	110,760.00
		STUDENTS' ACTIVITIES	130.00
		BEST DEPOSIT	52,396.00
		NSS/NCC	22,165.00
		BANK BALANCES:	
		BOM A/C 20070758393	2,445,645.00
		INDIAN BANK	16,515.56
		INCOME & EXPENDITURE	
		DEFICIT INCLUDING CURRENT	
		YEAR	5,282,832.25
	8,878,654.81		**8,878,654.81**

SIES COLLEGE OF COMMERCE & ECONOMICS, SION (EAST) ,MUMBAI - 400 022.

Income & Expenditure Statement

1-Apr-2010 to 31-Mar-2011
MISC. A/C - AIDED COURSE

Expenditure	Amount"	Income	Amount
Bank Charges	2299.00	Fees Including Dev. Charges	2365926.00
Books & Periodicals	135835.00	Interest Received	116195.00
Depreciation	78667.88	Miscellaneous Receipt	1115.00
House Keeping & Security	400800.00	Other Income	84369.00
Postage & Telephone	11254.00	Scholarship	4850.00
Printing & Stationery	81155.00		
Proff / Service Charges	26000.00		
Repair & Maintenance	82459.00		
Student Activity Expenses	376582.00		
Excess of Income over Expenditure	***1377403.12***		
Total	***2572455.00***	**Total**	***2572455.00***

V. SANKAR AIYAR & CO. MUMBAI CHARTERED ACCOUNTANTS

46050

PRINCIPAL
S.I.E.S. COLLEGE OF COMMERCE AND ECONOMICS
SION (EAST), MUMBAI - 400 022.

SIES COLLEGE OF COMMERCE & ECONOMICS, SION (EAST) MUMBAI - 400 022.

Balance Sheet as at 31st March, 2011

MISC. ACCOUNT- AIDED

Liabilities	Amount Rs.	Amount Rs.	Assets	Amount Rs.	Amount Rs.
Capital Account			**Fixed Assets**		**182741.62**
			Computer & Electronic Equipments	*286575.00*	
Current Liabilities		**1488086.00**			
Current Liabilities - Caution Money	*594380.00*		Electrical Equipments	*80438.00*	
Current Liabilities -Lab Deposit	*188950.00*		Furniture and Fixture	*126000.00*	
Current Liabilities - Library Deposit	*704756.00*		*Depreciation Reserve Comp & Electronic Equipments*	*-246966.60*	
			Depreciation Reserve Electrical Equipments	*-29158.78*	
Current Liabilities Others		**69663.75**	*Depreciation Reserve Furniture & Fixtures*	*-34146.00*	
Current Liabilities-UGC		**1180686.00**			
UGC GRANT (LIAB)	*1180686.00*		**Current Assets**		**128299.95**
Excess of Income over Expenditure		**3159955.62**	Current Assets Deposit	*3000.00*	
Opening Balance	*1782552.50*		Bank Accounts	*125299.95*	
Current Period	*1377403.12*				
			Branch / Divisions		**5587349.80**
			INTERUNIT TRANSACTION	*-683601.25*	
			Transfer of Fund-In	*-742648.95*	
			Transfer of Fund In -Matunga	*-4146400.00*	
			Transfer of Fund In -Sion(E)	*-309500.00*	
			Transfer of Fund Out-Matunga	*10990000.00*	
			Transfer of Fund Out - Sion(E)	*479500.00*	
Total		**5898391.37**	**Total**		**5898391.37**

46050

V. SANKAR AIYAR & CO. CHARTERED ACCOUNTANTS MUMBAI

COLLEGE OF COMMERCE AND ECONOMICS SION (E), MUMBAI-22

PRINCIPAL
S.I.E.S. COLLEGE OF COMMERCE AND ECONOMICS
SION (EAST), MUMBAI - 400 022.

SIES COLLEGE OF COMMERCE & ECONOMICS
INCOME & EXPENDITURE 01.04.2010 TO 31.03.2011
SELF FINANCING COURSES

EXPENDITURE	AMOUNT		INCOME	AMOUNT	
Particulars	RS.	RS.	Particulars	RS.	RS.
Direct Expenses		**10725333.75**	**Direct Incomes**		**21649878.00**
E001 Salary & Allowances	*5825493.00*		I003 Interest Received	*124330.00*	
E003 Repair & Maintenance	*198442.00*		I005 Fees Including Dev. Charges	*20334316.00*	
E004 Printing & Stationery	*482215.00*		I006 Sale of Application Forms	*620630.00*	
E005 Postage & Telephone	*4178.00*		I011 Other Income	*369637.00*	
E008 Advertisement & Publicity	*68242.00*		I014 Miscellaneous Receipt	*200965.00*	
E009 Conveyance & Travelling	*60000.00*				
E011 Annual Day Expenses	*15725.00*				
E013 Proff / Service Charges	*2402589.00*				
E014 Administrative Expenses	*58300.00*				
E015 Affiliation Fees	*92000.00*				
E016 Bank Charges	*6409.00*				
E018 House Keeping & Security	*46220.00*				
E019 Books & Periodicals	*547962.00*				
E020 Student Activity Expenses	*638632.00*				
E021 Miscellaneous Expenses	*3113.00*				
E022 Depreciation	*275813.75*				
E030 REFUND TO UNIVERSITY					
EXCESS INCOME OVER EXPENDITURE		***10924544.25***			
Total		**21649878.00**	**Total**		**21649878.00**

V. SANKAR AIYAR & CO. CHARTERED ACCOUNTANTS MUMBAI

116050

For SOUTH INDIAN EDUCATION SOCIETY,

AUTHORISED SIGNATORIES.

SIES College of Commerce and Economics RISE WITH EDUCATION

SIES COLLEGE OF COMMERCE & ECONOMICS
BALANCE SHEET AS AT 31.03.2011
SELF FINANCING COURSES

	Sion East Society			Sion East Society	
Liabilities	as at 31-Mar-2011		**Assets**	as at 31-Mar-2011	
Current Liabilities		**795200.00**	**Fixed Assets**		**1430120.25**
Current Liabilities - Caution Money	*199800.00*		Building		
Current Liabilities - Lab Deposit	*277400.00*		Computer & Electronic Equipments	*971467.00*	
Current Liabilities - Library Deposit	*318000.00*		Electrical Equipments	*526108.00*	
Current Liabilities Retention / Security Deposit			Furniture and Fixture	*1229363.00*	
			Laboratory Equipments		
			Office Equipments		
			Depreciation Reserve Computer& Electronics Equip.	*-904772.20*	
			Depreciation Reserve Electrical Equipments	*-154622.15*	
			Depreciation Reserve Furnitures & Fixtures	*-237423.40*	
			Current Assets		**964385.06**
			Loans & Advances (Asset)	*2392.00*	
			Bank Accounts	*961993.06*	
			Branch / Divisions		**9325238.94**
			Interunit Transaction	*-382240.00*	
			Transfer of Funds-IN	*-1942521.06*	
			Transfer of Funds-OUT	*11650000.00*	
Profit & Loss A/c		**10924544.25**			
Opening Balance					
Current Period	*10924544.25*				
Total		**11719744.25**	**Total**		**11719744.25**

V. SANKAR AIYAR & CO. CHARTERED ACCOUNTANTS MUMBAI

H6050

For SOUTH INDIAN EDUCATION SOCIETY.

AUTHORISED SIGNATORIES.

SIES COLLEGE OF COMMERCE & ECONOMICS, SION (EAST), MUMBAI - 400 022.

DEGREE- AIDED

INCOME & EXPENDITURE A/C FOR THE YEAR ENDED 31ST MARCH 2012

EXPENDITURE	RS	INCOME	RS
TO SALARY	22,673,205.00	BY COMPUTER PRACTICAL FEES	92,400.00
		BY E-CHARGES'	21,090.00
TO AFFILIATION FEES	6,000.00	BY E-SUVIDHA FEES	40,850.00
TO BANK CHARGES	2,442.00	BY GROUP INSURANCE	26,662.00
TO BINDING CHARGES	720.00	BY GYMKHANA FEES	258,400.00
TO CAREER ADVANCEMENT	4,201.00	BY LABORATORY FEES	123,200.00
TO COLLEGE MAGAZINE	144,325.00	BY LIBRARY FEE	258,400.00
TO COMPUTER PRACT. EXPS.	19,244.00	BY MAGAZINE FEES	129,200.00
TO CONVEYANCE & TRAVELLING	19,352.00	BY OTHER FEE	334,590.00
TO DEPRECIATION	56,764.47	BY SALARY GRANT	20,645,052.00
TO ELECTRICITY CHARGES	1,402,572.00	BY T.C. FEE	18,600.00
TO EXTRA CURRI. ACTIVITIES	426,860.00	BY TUITION FEE	1,033,720.00
TO GYMKHANA EXPENSE	60,576.00	BY UNI. SPORTS & CUL ACT. FEE	30.00
TO INSURANCE PREMIUM	48,121.00	BY VICE-CHANCELLOR FUND	25,860.00
TO INTERNET CHARGES	82,876.00		
TO LIBRARY BOOKS	279,999.00	BY ADMINISTRATIVE CHARGES	55,632.00
TO MUNCIPAL TAXES	296938.00	BY BANK INTEREST	59,466.00
TO POSTAGE EXPENSES	3,191.00	BY MISC. RECEIPTS	10.00
TO PRINTING & STATIONERY	30,470.00		
TO READING ROOM EXP.	14,161.00		
TO REPAIRS & MAINTENANCE	208,484.00		
TO SALARY (CHB)	135,600.00		
TO SANITARY EXPENSES	950.00	BY DEFICIT	2,895,099.47
TO SEMINAR & CONFERENCE	15,278.00		
TO SUNDRY EXPENSE	30,644.00		
TO TELEPHONE EXPENSES	23340.00		
TO UNI. SPORTS & CUL. ACT EXPS.	2,450.00		
TO UNIFORM EXPENSES	21,780.00		
TO WASHING & CLEANING	1718.00		
TO WASHING ALLOWANCES	6,000.00		
	26,018,261.47		**26,018,261.47**

V. SANKAR AIYAR & CO. MUMBAI CHARTERED ACCOUNTANTS

PRINCIPAL
S.I.E.S. COLLEGE OF COMMERCE AND ECONOMICS
SION (EAST) MUMBAI-400 022.

S.I.E.S. COLLEGE OF COMMERCE AND ECONOMICS SION (E). MUMBAI-22

A-8

SIES COLLEGE OF COMMERCE & ECONOMICS, SION (EAST), MUMBAI- 400 022.
BALANCE SHEET AS AT 31ST MARCH, 2012. (CONSOLIDATED)

LIABILITY	Rs.	Rs.	ASSETS	Rs.	Rs.
Capital Account			Fixed Assets		495197.58
Loans (Liability)			Computer & Electronic Equipments	286575.00	
Current Liabilities		2373134.00	Computers & Electronic Equipments	58502.00	
Current Liabilities - Students Activities			Depreciation Reserve Comp & Electronic Equipments	-270731.64	
Current Liabilities - Student Activities			Depreciation Reserve Furniture & Fixtures	-43331.40	
Current Liabilities - Caution Money	626480.00		Depreciation Reserve Furnitures & Fixtures	-174539.29	
Current Liabilities -Lab Deposit	192550.00		Depreciation Reserver Computers &Electronic Eqip.	-45720.48	
Current Liabilities - Library Deposit	876746.00		Building		
Current Liabilities Scholarship			Depreciation Reserve Electrical Equipments	-39753.61	
UGC	105200.00		Electrical Equipments	85328.00	
Current Liabilities Retention / Security Deposit			Furniture and Fixture	638869.00	
Current Liabilities Retention Money /Security Depos			Investments		
Salary Grant Received in Advance	572158.00		Current Assets		2870137.20
Current Liabilities Others		102552.75	Current Assets-Advances		
Branch / Divisions		1496027.12	Current Assets Deposit	96418.00	
Inter Unit Ttansaction	539874.00		Deposits (Asset)		
INTERUNIT TRANSACTION	-643714.75		Closing Stock		
Transfer of Fund-Out	-39938.00		Cash-in-hand		
Transfer of Fund	-5931.00		Bank Accounts	2762129.20	
Transfer of Fund-In	1276705.87		Advance A/c		
Transfer of Fund In -Matunga	18815320.00		Fees Receivable A/c	11590.00	
Transfer of Fund In -Sion(E)	783000.00		Security Deposit A/c	96418.00	
Transfer of Fund Out-Matunga	-18446269.00		Misc. Expenses (ASSET)		
Transfer of Fund Out - Sion(E)	-783000.00		Profit & Loss A/c		829316.09
Current Liabilities-UGC		222937.00	Opening Balance	-203509.36	
UGC GRANT (LIAB)	222937.00		Current Period	1032825.45	
Total		4194650.87	Total		4194650.87

V. SANKAR AIYAR & CO. MUMBAI CHARTERED ACCOUNTANTS

S.I.E.S. COLLEGE OF COMMERCE AND ECONOMICS SION (E), MUMBAI-22

Nirmala Thomas
PRINCIPAL
S.I.E.S. COLLEGE OF COMMERCE AND ECONOMICS
SION (EAST), MUMBAI-400 022.

SIES COLLEGE OF COMMERCE & ECONOMICS, SION (EAST), MUMBAI - 400 022.

BANK BALANCES AS AT 31ST MARCH 2012

Indian Bank A/c 413936150	123768.44
Indian Bank A/c 413936161	52745.56
Indian Bank A/c 413936172	502958.51
Indian Bank A/c 413964230	26138.36
Bank of Maha. A/c 20070758393	1481455.00
M.S. Co-Op Bank Ltd.	1784.33
Union Bank of India a/c 59772	572279.00
Central Bank of India 3149706492	1000.00
Total Rs.	2762129.20

Nirmala Thomas
PRINCIPAL
S.I.E.S. COLLEGE OF COMMERCE AND ECONOMICS
SION (EAST), MUMBAI-400 022.

V. SANKAR AIYAR & CO. MUMBAI CHARTERED ACCOUNTANTS

S.I.E.S. COLLEGE OF COMMERCE AND ECONOMICS SION (E), MUMBAI-22

SIES COLLEGE OF COMMERCE & ECONOMICS, SION (EAST) ,MUMBAI - 400 022.

Income & Expenditure Statement

1-Apr-2011 to 31-Mar-2012
MISC. A/C - AIDED COURSE

Expenditure	Amount'	Income	Amount
Bank Charges	2848.00	Fees Including Dev. Charges	2449942.00
Books & Periodicals	20472.00	Interest Received	77471.00
Depreciation	40642.32	Miscellaneous Receipt	2015.00
Electricity Charges	37101.00	Other Income	100663.00
House Keeping & Security	3500.00		
Postage & Telephone	8946.00		
Printing & Stationery	52210.00		
Proff / Service Charges	23150.00		
Repair & Maintenance	32406.00		
Student Activity Expenses	385955.00		
Excess of Income over Expenditure	*2022860.68*		
Total	2630091.00	Total	2630091.00

V. SANKAR AIYAR & CO. CHARTERED ACCOUNTANTS MUMBAI

46050

PRINCIPAL
S.I.E.S. COLLEGE OF COMMERCE AND ECONOMICS
SION (EAST), MUMBAI - 400 022.

Balance Sheet as at 31st March, 2012

MISC. ACCOUNT- AIDED

Liabilities	Amount Rs.	Amount Rs.	Assets	Amount Rs.	Amount Rs.
Current Liabilities		1681754.00	**Fixed Assets**		142099.30
Current Liabilities - Caution Money	626480.00		Computer & Electronic Equipments	286575.00	
Current Liabilities -Lab Deposit	192550.00		Electrical Equipments	80438.00	
Current Liabilities - Library Deposit	757524.00		Furniture and Fixture	126000.00	
UGC	105200.00		*Depreciation Reserve Comp & Electronic Equipments*	-270731.64	
			Depreciation Reserve Electrical Equipments	-36850.56	
Current Liabilities Others		142778.00	*Depreciation Reserve Furniture & Fixtures*	-43331.40	
Current Liabilities-UGC		222937.00			
UGC GRANT (LIAB)	222937.00				
Excess of Income over Expenditure		5182816.30	**Current Assets**		627726.95
Opening Balance	3159955.62		Bank Accounts	627726.95	
Current Period	2022860.68				
			Branch / Divisions		6460459.05
			INTERUNIT TRANSACTION	-753492.00	
			Transfer of Fund-In	-742648.95	
			Transfer of Fund In -Matunga	-7796400.00	
			Transfer of Fund In -Sion(E)	-410500.00	
			Transfer of Fund Out-Matunga	15490000.00	
			Transfer of Fund Out - Sion(E)	673500.00	
Total		7230285.30	**Total**		7230285.30

46050

PRINCIPAL
S.I.E.S. COLLEGE OF COMMERCE AND ECONOMICS
SION (EAST), MUMBAI - 400 022.

SIES COLLEGE OF COMMERCE & ECONOMICS
INCOME & EXPENDITURE 01.04.2011 TO 31.03.2012
SELF FINANCING COURSES

EXPENDITURE	AMOUNT		INCOME	AMOUNT	
Particulars	RS.	RS.	Particulars	RS.	RS.
Direct Expenses		14714972.07	**Direct Incomes**		23012132.00
E001 Salary & Allowances	6244624.00		I003 Interest Received	127857.00	
E003 Repair & Maintenance	647269.00		I005 Fees Including Dev. Charges	21805842.00	
E004 Printing & Stationery	517733.00		I006 Sale of Application Forms	567542.00	
E005 Postage & Telephone	2922.00		I011 Other Income	261944.00	
E008 Advertisement & Publicity	97488.00		I014 Miscellaneous Receipt	248947.00	
E009 Conveyance & Travelling	25000.00				
E011 Annual Day Expenses	23634.00				
E013 Proff / Service Charges	4090960.00			23012132.00	
E014 Administrative Expenses	36061.00				
E015 Affiliation Fees	82000.00				
E016 Bank Charges	4398.00				
E018 House Keeping & Security	1540568.00				
E019 Books & Periodicals	243562.00				
E020 Student Activity Expenses	698373.00				
E021 Miscellaneous Expenses	166321.00				
E022 Depreciation	294059.07				
Indirect Expenses					
EXCESS INCOME OVER EXPENDITURE		***8297159.93***			
Total		23012132.00	**Total**		23012132.00

V. SANKAR AIYAR & CO. CHARTERED ACCOUNTANTS MUMBAI 48050

For SOUTH INDIAN EDUCATION SOCIETY,

AUTHORISED SIGNATORIES.

SIES College of Commerce and Economics RISE WITH EDUCATION

SIES COLLEGE OF COMMERCE & ECONOMICS
BALANCE SHEET AS AT 31.03.2012
SELF FINANCING COURSES

	Sion East Society			Sion East Society	
Liabilities	as at 31-Mar-2012		**Assets**	as at 31-Mar-2012	
Current Liabilities		**997119.00**	**Fixed Assets**		**1510055.18**
Current Liabilities - Students Activities	*9790.00*		Computer & Electronic Equipments	*1068592.00*	
Sundry Creditors			Electrical Equipments	*789377.00*	
Current Liabilities - Caution Money	*246975.00*		Furniture and Fixture	*1242963.00*	
Current Liabilities - Lab Deposit	*332400.00*		*Depreciation Reserve Computer& Electronics Equip.*	*-1003064.08*	
Current Liabilities - Library Deposit	*395825.00*		*Depreciation Reserve Electrical Equipments*	*-249835.38*	
Current Liabilities Retention / Security Deposit	*12129.00*		*Depreciation Reserve Furnitures & Fixtures*	*-337977.36*	
			Current Assets		**517932.06**
			Loans & Advances (Asset)	*1560.00*	
			Bank Accounts	*385504.06*	
			Current Assets Advances	*92503.00*	
			Fees Receivable A/c	*38365.00*	
			Branch / Divisions		**18190835.94**
			Interunit Transaction	*-716643.00*	
			Transfer of Funds-IN	*-8242521.06*	
			Transfer of Funds-OUT	*27150000.00*	
Profit & Loss A/c		**19221704.18**			
Opening Balance	*10924544.25*				
Current Period	*8297159.93*				
Total		**20218823.18**	**Total**		**20218823.18**

V. SANKAR AIYAR & CO. CHARTERED ACCOUNTANTS MUMBAI

21605o

For SOUTH INDIAN EDUCATION SOCIETY,

AUTHORISED SIGNATORIES.

SIES COLLEGE OF COMMERCE & ECONOMICS, SION (EAST), MUMBAI - 400 022.

DEGREE- AIDED (SALARY & NON-SALARY A/C)

INCOME & EXPENDITURE A/C FOR THE YEAR ENDED 31ST MARCH 2013

EXPENDITURE	RS	INCOME	RS
TO SALARY	28,559,971.00	BY COMPUTER PRACTICAL FEES	98,400.00
		BY E-CHARGES'	13,320.00
TO ADMINISTRATIVE EXPS.	8,824.00	BY GROUP INSURANCE	27,027.00
TO ADVERTISEMENT EXPS.	57,042.00	BY GYMKHANA FEES	266,600.00
TO AFFILIATION FEES	6,000.00	BY LABORATORY FEES	131,200.00
TO BANK CHARGES	3,228.00	BY LIBRARY FEE	266,600.00
TO BINDING CHARGES	1,088.00	BY MAGAZINE FEES	133,300.00
TO BUILDING RENT	170,603.00	BY OTHER FEE	333,250.00
TO COLLEGE MAGAZINE	148,838.00	BY SALARY GRANT	27,494,947.00
TO COMPUTER PRACT. EXPS.	22,366.00	BY T.C. FEE	12,000.00
TO CONVEYANCE & TRAVELLING	23,133.00	BY TUITION FEE	1,066,839.00
TO DEPRECIATION	41,628.48	BY UNI. SPORTS & CUL ACT. FEE	-1,630.00
TO ELECTRICITY CHARGES	2,044,857.00	BY VICE-CHANCELLOR FUND	26,680.00
TO EXTRA CURRI. ACTIVITIES	295,794.00		
TO GYMKHANA EXPENSE	133,945.00	BY ADMINISTRATIVE CHARGES	60,530.00
TO INTERNET CHARGES	109,620.00	BY BANK INTEREST	84,340.00
TO LIBRARY BOOKS	238,112.00	BY SALARY RECOVERY	4,418.00
TO MUNCIPAL TAXES	248295.00		
TO POSTAGE EXPENSES	3,565.00		
TO PRINTING & STATIONERY	175,555.00		
TO PROF./SERVICE CHARGES	3,000.00		
TO READING ROOM EXP.	17,649.00		
TO REPAIRS & MAINTENANCE	619,780.00	BY DEFICIT	3,177,941.48
TO SALARY (CHB)	149,760.00		
TO SUNDRY EXPENSE	45,042.00		
TO TELEPHONE EXPENSES	24511.00		
TO WASHING & CLEANING	1394.00		
TO WASHING ALLOWANCES	6,000.00		
TO WATER CHARGES	36,162.00		
	33,195,762.48		**33,195,762.48**

FOR V. SANKAR AIYAR & CO.
CHARTERED ACCOUNTANTS
FIRM REGN. No. 109208W

V. SANKAR AIYAR & CO. MUMBAI CHARTERED ACCOUNTANTS

(G. SANKAR)
PARTNER
M. No. 46050

BALANCE SHEET AS AT 31ST MARCH, 2013
SALARY AND NON-SALARY ACCOUNT

LIABILITIES	Amount	Amount	ASSETS	Amount	Amount
Capital Account			**Fixed Assets**		310326.75
			Computers & Electronic Equipments	*58502.00*	
Current Liabilities Others		8478.75	**Building**		
Branch / Divisions		10934233.81	*Electrical Equipments*	*844.00*	
Inter Unit Transaction	*-1346779.75*		*Furniture and Fixture*	*512869.00*	
Transfer of Fund-In	*477951.56*		*Depreciation Reserve Electrical Equipment*	*-126.60*	
Transfer of Fund In -Matunga	*10645000.00*		*Depreciation Reserve Furnitures & Fixtures*	*-208372.26*	
Transfer of Fund In -Sion(E)	*3107500.00*		*Depreciation Reserver Computers &Electronic Eqyuone*	*-53389.39*	
Transfer of Fund-Out	*-39938.00*				
Transfer of Fund Out-Matunga	*-1400000.00*		**Current Assets**		2261440.56
Transfer of Fund Out - Sion(E)	*-509500.00*				
			Current Assets Deposit	*96418.00*	
			Bank Accounts	*2157032.56*	
			Indian Bank Non-Salary A/c : 1900987.56		
			Bank of Maharashtra : 1966945.00		
			Fees Receivable A/c	*7990.00*	
			Profit & Loss A/c		8370945.25
			Opening Balance	*5193003.77*	
			Current Period	*3177941.48*	
Total		10942712.56	**Total**		10942712.56

FOR V. SANKAR AIYAR & CO.
CHARTERED ACCOUNTANTS
FIRM REGN. No. 109208W

V. SANKAR AIYAR & CO. MUMBAI CHARTERED ACCOUNTANTS

(G. SANKAR)
PARTNER
M. No. 46058

PRINCIPAL
S.I.E.S. COLLEGE OF COMMERCE AND ECONOMICS
SION (EAST), MUMBAI - 400 022.

SIES COLLEGE OF COMMERCE & ECONOMICS, SION (EAST) ,MUMBAI - 400 022.

Income & Expenditure Statement

1-Apr-2012 to 31-Mar-2013
MISC. A/C - AIDED COURSE

Expenditure	Amount	Income	Amount
Administrative Expenses	2211.00	Fees Including Dev. Charges	3091206.00
Annual Day Expenses	44891.00	Grants	1000.00
Bank Charges	5229.44	Interest Received	135380.00
Books & Periodicals	31452.00	Miscellaneous Receipt	14061.00
House Keeping & Security	3500.00	Other Income	86551.00
Insurance Charges	65738.00	Scholarship	58587.00
Miscellaneous Expenses	3365.00		
Postage & Telephone	6361.00		
Printing & Stationery	19485.00		
Proff / Service Charges	20000.00		
Repair & Maintenance	12000.00		
Student Activity Expenses	822335.00		
Depreciation	24310.98		
Excess of Income over Expenditure	***2325906.58***		
Total	***3386785.00***	**Total**	***3386785.00***

V. SANKAR AIYAR & CO. CHARTERED ACCOUNTANTS MUMBAI 46050

PRINCIPAL
S.I.E.S. COLLEGE OF COMMERCE AND ECONOMICS
SION (EAST), MUMBAI - 400 022.

SIES COLLEGE OF COMMERCE & ECONOMICS, SION (EAST) MUMBAI - 400 022.

Balance Sheet as at 31st March, 2013

MISC. ACCOUNT- AIDED

Liabilities	Amount Rs.	Amount Rs.	Assets	Amount Rs.	Amount Rs.
Capital Account			**Fixed Assets**		**117788.32**
Loans (Liability)			Computer & Electronic Equipments	*286575.00*	
Current Liabilities		**1736131.00**	Electrical Equipments	*80438.00*	
Current Liabilities - Caution Money	*671030.00*		Furniture and Fixture	*126000.00*	
Current Liabilities -Lab Deposit	*211750.00*		*Depreciation Reserve Comp & Electronic Equipments*	*-280237.66*	
Current Liabilities - Library Deposit	*838899.00*		*Depreciation Reserve Electrical Equipments*	*-43388.76*	
Current Liabilities Scholarship	*1450.00*		*Depreciation Reserve Furniture & Fixtures*	*-51598.26*	
UGC	*13002.00*				
			Investments		
Current Liabilities Others		**12167.00**	**Current Assets**		**1713229.51**
Current Liabilities-UGC		**222937.00**	Bank Accounts	*1709679.51*	
UGC GRANT (LIAB)	*222937.00*		*Fees Receivable A/c*	*3550.00*	
Excess of Income over Expenditure		**7508722.88**			
Opening Balance	*5182816.30*		**Branch / Divisions**		**7648940.05**
Current Period	*2325906.58*		*INTERUNIT TRANSACTION*	*-825011.00*	
			Transfer of Fund-In	*-742648.95*	
			Transfer of Fund In -Matunga	*-7797900.00*	
			Transfer of Fund In -Sion(E)	*-810500.00*	
			Transfer of Fund Out-Matunga	*15491500.00*	
			Transfer of Fund Out - Sion(E)	*2333500.00*	
Total		**9479957.88**	**Total**		**9479957.88**

V. SANKARAN & CO. CHARTERED ACCOUNTANTS MUMBAI 46050

COLLEGE OF COMMERCE AND ECONOMICS SION (E) MUMBAI-22

Nimi. Thomas

PRINCIPAL
S.I.E.S. COLLEGE OF COMMERCE AND ECONOMICS
SION (EAST), MUMBAI - 400 022.

SIES COLLEGE OF COMMERCE & ECONOMICS
INCOME & EXPENDITURE 01.04.2012 TO 31.03.2013
SELF FINANCING COURSES

EXPENDITURE	AMOUNT		INCOME	AMOUNT	
Particulars	RS.	RS.	**Particulars**	RS.	RS.
Direct Expenses		**15794133.94**	**Direct Incomes**		**24208320.00**
E001 Salary & Allowances	*8834703.28*		I003 Interest Received	*98643.00*	
E003 Repair & Maintenance	*173259.00*		I005 Fees Including Dev. Charges	*22722243.00*	
E004 Printing & Stationery	*324257.00*		I006 Sale of Application Forms	*672338.00*	
E008 Advertisement & Publicity	*48893.00*		I011 Other Income	*478894.00*	
E009 Conveyance & Travelling	*20500.00*		I014 Miscellaneous Receipt	*236202.00*	
E011 Annual Day Expenses	*19055.00*				
E013 Proff / Service Charges	*2807423.00*			**24208320.00**	
E014 Administrative Expenses	*97151.00*				
E015 Affiliation Fees	*132000.00*				
E016 Bank Charges	*9283.00*				
E018 House Keeping & Security	*1659485.00*				
E019 Books & Periodicals	*300006.00*				
E020 Student Activity Expenses	*605679.00*				
E021 Miscellaneous Expenses	*163943.00*				
E022 Depreciation	*598496.66*				
E030 REFUND TO UNIVERSITY					
EXCESS INCOME OVER EXPENDITURE		***8414186.06***			
Total		**24208320.00**	**Total**		**24208320.00**

V. SANKAR AIYAR & CO. CHARTERED ACCOUNTANTS MUMBAI 46050

For SOUTH INDIAN EDUCATION SOCIETY.

AUTHORISED SIGNATORIES

SIES College of Commerce and Economics RISE WITH EDUCATION

SIES COLLEGE OF COMMERCE & ECONOMICS
BALANCE SHEET AS AT 31.03.2013
SELF FINANCING COURSES

	Sion East Society			Sion East Society	
Liabilities	as at 31-Mar-2013		**Assets**	as at 31-Mar-2013	
Current Liabilities		**1153869.00**	**Fixed Assets**		**1922232.52**
Current Liabilities - Students Activities	*24940.00*		Building		
Current Liabilities - Caution Money	*287325.00*		Computer & Electronic Equipments	*1629765.00*	
Current Liabilities - Lab Deposit	*366400.00*		Electrical Equipments	*911301.00*	
Current Liabilities - Library Deposit	*463075.00*		Furniture and Fixture	*1570540.00*	
Current Liabilities Retention / Security Deposit	*12129.00*		*Depreciation Reserve Computer& Electronics Equip.*	*-1379084.63*	
			Depreciation Reserve Electrical Equipments	*-349055.23*	
			Depreciation Reserve Furnitures & Fixtures	*-461233.62*	
			Current Assets		**319083.06**
			Sundry Debtors	*6025.00*	
			Bank Accounts	*112468.06*	
			Current Assets Advances	*117715.00*	
			Fees Receivable A/c	*82875.00*	
			Branch / Divisions		**26548443.66**
			Interunit Transaction	*-2009035.28*	
			Transfer of Funds-IN	*-18594021.06*	
			Transfer of Funds-OUT	*47151500.00*	
Profit & Loss A/c		**27635890.24**			
Opening Balance	*19221704.18*				
Current Period	*8414186.06*				
Total		**28789759.24**	**Total**		**28789759.24**

V. SANKAR AIYAR & CO. CHARTERED ACCOUNTANTS MUM

46050

For SOUTH INDIAN EDUCATION SOCIETY.

AUTHORISED SIGNATORIES.

SIES COLLEGE OF COMMERCE & ECONOMICS, SION (EAST), MUMBAI - 400 022.

DEGREE- AIDED (SALARY & NON-SALARY A/C)

INCOME & EXPENDITURE A/C FOR THE YEAR ENDED 31ST MARCH 2014

EXPENDITURE	RS	INCOME	RS
TO SALARY	39,304,400.00	BY COMPUTER PRACTICAL FEES	95,400.00
		BY E-CHARGES'	13,520.00
TO ADVERTISEMENT EXPS.	0.00	BY GROUP INSURANCE	27,380.00
TO AFFILIATION FEES	6,000.00	BY GYMKHANA FEES	272,000.00
TO BANK CHARGES	2,558.00	BY LABORATORY FEES	127,200.00
TO BUILDING RENT	170,603.00		
TO COLLEGE MAGAZINE	130,456.00	BY LIBRARY FEE	272,000.00
TO COMPUTER PRACT. EXPS.	36,309.00	BY MAGAZINE FEES	136,000.00
TO CONVEYANCE & TRAVELLING	28,269.00	BY OTHER FEE	340,000.00
TO DEPRECIATION	33,624.85	BY DEVELOPMENT FEES	680000.00
TO ELECTRICITY CHARGES	2,919,256.00	BY UTILITY FEE	340000.00
TO EXTRA CURRI. ACTIVITIES	37,881.00	BY ADMISSION PROCESSING FEE	273,800.00
TO GYMKHANA EXPENSES	178,634.00		
TO INSURANCE PREMIUM	66,720.00	BY TUITION FEE	1,089,080.00
TO INTERNET CHARGES	174,899.00	BY SALARY GRANT	38,216,579.00
TO LIBRARY BOOKS	255,909.00	BY T.C. FEE	20,800.00
TO MUNCIPAL TAXES	181922.00	BY ADMINISTRATIVE CHARGES	87,890.00
TO POSTAGE EXPENSES	6,545.00	BY MISC. RECEIPT	-170.00
TO PRINTING & STATIONERY	156,987.00	BY BANK INTEREST	139,268.00
TO READING ROOM EXP.	20,114.00		
TO REPAIRS & MAINTENANCE	221,474.00	BY SALARY RECOVERY	9,860.00
TO SALARY (CHB)	18,000.00		
TO SEMINAR & CONFERENCE	6,913.00		
TO SUNDRY EXPENSE	39,075.00	BY DEFICIT	1,945,803.85
TO TELEPHONE EXPENSES	30718.00		
TO UNIFORM EXPENSES	18,370.00		
TO WASHING & CLEANING	14497.00		
TO WASHING ALLOWANCES	6,450.00		
TO WATER CHARGES	19,827.00		
	44,086,410.85		**44,086,410.85**

V. SANKAR AIYAR & CO. MUMBAI CHARTERED ACCOUNTANTS

V. SANKAR AIYAR & CO.
CHARTERED ACCOUNTANTS
FIRM REGN. No. 109208W

(G. SANKAR)
PARTNER
M. No. 46050

PRINCIPAL
S.I.E.S. COLLEGE OF COMMERCE AND ECONOMICS
SION (EAST), MUMBAI-400 022.

A-17

SIES COLLEGE OF COMMERCE & ECONOMICS, SION (EAST), MUMBAI - 400 022.

Balance Sheet

1-Apr-2013 to 31-Mar-2014

LIABILITIES	Amount	Amount	ASSETS	Amount
Capital Account			**Fixed Assets**	
Loans (Liability)			Computers & Electronic Equipments	58502.00
Current Liabilities		7798.00	Building	
Current Liabilities - Caution Money			Electrical Equipments	844.00
Current Liabilities -Lab Deposit			Furniture and Fixture	512869.00
Current Liabilities - Library Deposit			*Depreciation Reserve Electrical Equipment*	-234.21
Current Liabilities Scholarship			*Depreciation Reserve Furnitures & Fixtures*	-238821.94
Current Liabilities - Students Activities			*Depreciation Reserver Computers &Electronic Eqyuone*	-56456.95
UGC			**Investments**	
Duties & Taxes	12.00		**Current Assets**	
Sundry Creditors	7786.00		Current Assets-Advances	
Current Liabilities Retention / Security Deposit			Current Assets Deposit	96418.00
Current Liabilities Others		355778.75	Deposits (Asset)	
Branch / Divisions		12784233.81	Cash-in-hand	
INTERUNIT TRANSACTION	-1346779.75		**Bank Accounts**	
			Indian Bank A/c 413956161	80059.56
			Bank of Maharasthra Ac. No. 20070758393	2364607.00
Transfer of Fund-In	477951.56		*Electricity Charges Receivable*	5285.00
Transfer of Fund In -Matunga	10645000.00		*Fees Receivable A/c*	7990.00
Transfer of Fund In -Sion(E)	4957500.00		**Profit & Loss A/c**	
Transfer of Fund-Out	-39938.00		*Opening Balance*	8370945.25
Transfer of Fund Out-Matunga	-1400000.00		*Current Period*	1945803.85
Transfer of Fund Out - Sion(E)	-509500.00			
Total		13147810.56	**Total**	

SION (E), MUMBAI-22

FOR V. SANKAR AIYAR & CO.
CHARTERED ACCOUNTANTS
FIRM REGN. No. 109208W

(G. SANKAR)
PARTNER
M. No. 46050

PRINCIPAL
S.I.E.S. COLLEGE OF COMMERCE AND ECONOMICS
SION (EAST), MUMBAI-400 022.

SIES COLLEGE OF COMMERCE & ECONOMICS, SION (EAST),
income and Expenditure for the year ended 31-03-2014
MISC. A/C

Income	Amount	EXPENDITURE	Amount
To Repair & Maintenance	12000.00	By Interest Received	153025.00
To Printing & Stationery	20366.00	By Alumni Association Fee	34225.00
To Postage & Telephone	10063.00	By Bonafide Cert. Fee	1020.00
To ISO 9001-2000 Expenses	1544.00	By Development fee	4500.00
To TDS-Late Payment Penalty	8864.00	By E-Charges	180.00
To Bank Charges	2251.00	By Enrolment Fee	1760.00
To House Keeping & Security	3500.00	By Examination fee	1691370.00
To Books Bank	55622.00	By Gymkhana Fee	1800.00
To Examination Expenses	556772.00	By I. Card an Reader's Ticket	45526.00
To Industrial Visit Expenses	514000.00	By Industrial Visit Fee	514800.00
To Intensive Coaching Scheme	9105.00	By Leaving Certificate Fee	550.00
To Women Development Cell	1057.00	By Library fee	3800.00
To Sundry Expenses	29970.00	By Magazine Fee	900.00
To University Exam. Fee	800.00	BY Marksheet Fee	1750.00
To Scholarship	57162.00	By Other Fee	2250.00
To Depreciation	48299.97	By Students' Welfare Fund	68450.00
		By Transcript Charges	14450.00
		By Tuition fee	6120.00
To Profit and Loss A/c	1518396.03	By University Exam.	7460.00
		By Uni. Sports and Cul Act. Fee	270.00
		By Utility fee	2250.00
		By Sale of Application Forms	172900.00
		Other Income	
		By Administrative Charges	12885.00
		By Attestation Charges	2470.00
		BY Library Fine	53018.00
		BY Revaluation fee	6610.00
		By TC Fee	300.00
		By Verification fee	850.00
		By Miscellaneous Receipt	38503.00
		By NOC	780.00
		By Scholarship	5000.00
Total	2849772.00	Total	2849772.00

V. SANKAR AIYAR & CO. CHARTERED ACCOUNTANTS MUMBAI

FOR V. SANKAR AIYAR & CO.
CHARTERED ACCOUNTANTS
FIRM REGN. No. 109208W

(G. SANKAR)
PARTNER
M. No. 46050

PRINCIPAL
S.I.E.S. COLLEGE OF COMMERCE AND ECONOMICS
SION (EAST), MUMBAI—400 022.

SIES COLLEGE OF COMMERCE & ECONOMICS, SION (EAST), MUMBAI - 400 022.

Balance Sheet as at 31st March, 2014

Misc. A/c

Liabilities	Amount	Amount	Assets	Amount	Amount
Capital Account			Fixed Assets		288588.35
Loans (Liability)			*Computer & Electronic Equipments*	*286575.00*	
Current Liabilities		1802566.00	*Building*		
Current Liabilities - Caution Money	*681530.00*		Electrical Equipments	*272238.00*	
Current Liabilities -Lab Deposit	*228550.00*		Furniture and Fixture	*153300.00*	
Current Liabilities - Library Deposit	*830930.00*		*Depreciation Reserve Comp & Electronic Equipments*	*-284040.07*	
Current Liabilities Scholarship	*1400.00*		*Depreciation Reserve Electrical Equipments*	*-77716.15*	
Current Liabilities - Student Activities			*Depreciation Reserve Furniture & Fixtures*	*-61768.43*	
UGC	*13002.00*		Investments		
Duties & Taxes	*314.00*		Current Assets		1770093.51
Sundry Creditors	*46840.00*		Current Assets-Advances		
Current Liabilities Retention Money /Security Depos			Current Assets Deposit		
University Concovation Fee			*Deposits (Asset)*		
Current Liabilities Others			*Loans & Advances (Asset)*		
Current Liabilities-UGC		727937.00	Cash-in-hand		
UGC GRANT (LIAB)	*727937.00*		*Bank Accounts*	*1738258.51*	
Profit & Loss A/c		9027118.91	*Fees Receivable A/c*	*31835.00*	
Opening Balance	*7508722.88*				
Current Period	*1518396.03*		Branch / Divisions		9498940.05
			Inter Unit Transaction	*-825011.00*	
			Transfer of Fund		
			Transfer of Fund-In	*-742648.95*	
			Transfer of Fund In -Matunga	*-7797900.00*	
			Transfer of Fund In -Sion(E)	*-810500.00*	
			Transfer of Fund Out-Matunga	*15491500.00*	
			Transfer of Fund Out - Sion(E)	*4183500.00*	
Total		11557621.91	Total		11557621.91

V. SANKAR AIYAR & CO. CHARTERED ACCOUNTANTS MUMBAI

FOR V. SANKAR AIYAR & CO.
CHARTERED ACCOUNTANTS
FIRM REGN. No. 109208W

(G. SANKAR)
PARTNER
M. No. 46050

PRINCIPAL
S.I.E.S. COLLEGE OF COMMERCE AND ECONOMICS
SION (EAST), MUMBAI-400 022.

SIES COLLEGE OF COMMERCE & ECONOMICS
INCOME & EXPENDITURE 01.04.2013 TO 31.03.2014
SELF FINANCING COURSES

EXPENDITURE	AMOUNT		INCOME	AMOUNT	
Particulars	RS.	RS.	**Particulars**	RS.	RS.
Direct Expenses		**21874829.42**	**Direct Incomes**		**23807575.00**
E001 Salary & Allowances	*12805175.24*		I003 Interest Received	*154044.00*	
E003 Repair & Maintenance	*647634.00*		I005 Fees Including Dev. Charges	*22473393.00*	
E004 Printing & Stationery	*325807.00*		I006 Sale of Application Forms	*583376.00*	
E005 Postage & Telephone	*3371.00*		I011 Other Income	*521587.00*	
E008 Advertisement & Publicity	*200460.00*		I014 Miscellaneous Receipt	*75175.00*	
E009 Conveyance & Travelling	*2206.00*				
E012 Audit Fees	*495.00*				
E013 Proff / Service Charges	*2141351.00*				
E014 Administrative Expenses	*135487.00*				
E015 Affiliation Fees	*82000.00*				
E016 Bank Charges	*6069.00*				
E018 House Keeping & Security	*1614124.00*				
E019 Books & Periodicals	*289911.00*				
E020 Student Activity Expenses	*3046191.00*				
E021 Miscellaneous Expenses	*201236.00*				
E022 Depreciation	*373312.18*				
EXCESS INCOME OVER EXPENDITURE		***1932745.58***			
Total		**23807575.00**	**Total**		**23807575.00**

V. SANKAR AIYAR & CO. CHARTERED ACCOUNTANTS MUMBAI

46050

For SOUTH INDIAN EDUCATION SOCIETY.

AUTHORISED SIGNATORIES.

SIES College of Commerce and Economics
RISE WITH EDUCATION

SIES COLLEGE OF COMMERCE & ECONOMICS
BALANCE SHEET AS AT 31.03.2014
SELF FINANCING COURSES

	Sion East Society			Sion East Society	
Liabilities	as at 31-Mar-2014		**Assets**	as at 31-Mar-2014	
Current Liabilities		**1690694.00**	**Fixed Assets**		**1795554.34**
Current Liabilities - Students Activities	*48750.00*		Building		
Sundry Creditors	*384344.00*		Computer & Electronic Equipments	*1635593.00*	
Current Liabilities - Caution Money	*302625.00*		Electrical Equipments	*912482.00*	
Current Liabilities - Lab Deposit	*466400.00*		Furniture and Fixture	*1810165.00*	
Current Liabilities - Library Deposit	*488575.00*		*Depreciation Reserve Computer& Electronics Equip.*	*-1532989.65*	
			Depreciation Reserve Electrical Equipments	*-433569.25*	
			Depreciation Reserve Furnitures & Fixtures	*-596126.76*	
			Current Assets		**475272.06**
			Loans & Advances (Asset)	*12000.00*	
			Bank Accounts	*112707.06*	
			Current Assets Advances	*20245.00*	
			Fees Receivable A/c	*330320.00*	
			Branch / Divisions		**28988503.42**
			Interunit Transaction	*-2658975.52*	
			Transfer of Funds-IN	*-31094021.06*	
			Transfer of Funds-OUT	*62741500.00*	
Profit & Loss A/c		**29568635.82**			
Opening Balance	*27635890.24*				
Current Period	*1932745.58*				
Total		**31259329.82**	**Total**		**31259329.82**

V. SANKAR AIYAR & CO. CHARTERED ACCOUNTANTS MUMBAI 46050

For SOUTH INDIAN EDUCATION SOCIETY,

AUTHORISED SIGNATORIES.

Annexure 15 Eminence awardees

List of Sri Chandrasekarendra Saraswati National Eminence awardees from 2009 to 2014

2009-2010	
Shri. Somnath Chatterjee, Former Speaker of Lok Sabha	Public Leadership
Dr.E. Sreedharan, Chairman, Delhi Metro Corporation	Community Service
For DR. Mylswamy Annadurai, Project Director, Chadrayan, ISRO	Science & Technology
Prof. (Dr.) Satyavrat Shastri, for promotion of Sanskrit all over the world	Pravachana Karta
2010-11	
Padma Bhushan Dr. Lata Mangeshkar	Community Service
Baba Ramdev	Social Thinker
Dr. Arvind Gupta	Science & Technology
2011- 12	
Dr. Murli Manhoar Joshi, M.P	Public Leadership
Thespian Dilip Kumar	Community Leadership
Dr. Jayant Narlikar	Science & Technology
Dr. Hanif Mohammed Khan Shastri	Pravachana Karta
2012-13	
Smt. Sushma Swaraj	Public Leadership
Shri. Amithabh Bachchan	Community Service
Dr. Sam Pitroda	Science & Technology
Swami Tejomayananada	Pravachana Karta
2013-14	
Shri Anna Hazare	Community Service
Padma Vibhushan Dr. Palle Rama Rao	Science & Technology
Br.Sri. Nochur Venkatraman	Social Thinker/ Pravachana Karta
Princess Irene of Greece	Special Award

Declaration

SIES College of Commerce and Economics
RISE WITH EDUCATION

DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that the data included in this Self-study Report (SSR / RAR) is true to the best of my knowledge.

The SSR / RAR is prepared by the Institution after internal discussion, and no part thereof has been outsourced.

I am aware that the Peer Team will validate the information provided in this SSR / RAR during the Peer Team visit.

Place : Mumbai – 400022

Signature of the Head of the Institution with seal

Date : 10.10.2014

SIES COLLEGE OF COMMERCE AND ECONOMICS
T. V. Chidambaran Marg, Sion (East), Mumbai-400 022.
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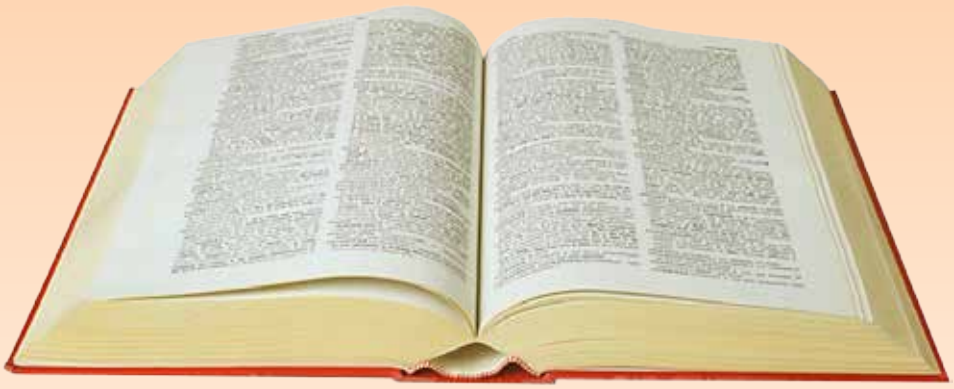
OUR STAFF



SIES College of Commerce and Economics
Sion (East) Mumbai - 400022