

BEST PRACTICE I

1. TITLE OF THE PRACTICE

Effective use of ICT in academics and administration.

2. OBJECTIVES OF THE PRACTICE

The college aims to digitalize the operational and functional aspects. Intended outcome is to promote efficiency, effectiveness and digital empowerment.

3. THE CONTEXT

Digitalization process was underway since few years, however the Covid-19 pandemic stimulated the institution towards faster implementation. This transformation which had to be done quickly and effectively was challenging.

4. THE PRACTICE

The academic and administrative process was shifted online using digital infrastructure. Initially there was a delay in declaration of results for the odd semester for first cycle due to technical glitches, however we successfully adapted to the digital practices and all subsequent results were declared timely.

5. EVIDENCE OF SUCCESS

- Compliance and targets for admission and examination were met.
 - No student was deprived of learning & evaluations.
 - Administration has become more streamlined and all timelines have been adhered to.
- In this process immense support and cooperation was received from stakeholders.

6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

- Challenges: Poor internet connectivity, access to electronic devices -for students and staff.
- Resources required- Strong WiFi and access to gadgets - which the institution noted and adequate facilities were installed.

7. NOTES (OPTIONAL)

REACH (Rural, Environment, Academic, Community Health) our Social Outreach Program was continued on a smaller scale owing to the lockdown. Students participated in beach clean-ups, polio drive and other events.