



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1.Name of the Institution

SIES COLLEGE OF COMMERCE AND ECONOMICS

- Name of the Head of the institution DR. NINA ROY CHOUDHURY
- Designation PRINCIPAL
- Does the institution function from its own campus? Yes
- Phone No. of the Principal 02224026130
- Alternate phone No. 02224074944
- Mobile No. (Principal) 9869080886
- Registered e-mail ID (Principal) ninar@sies.edu.in
- Address PLOT NO 71/72, T.V. CHIDAMBARAM MARG, SION (EAST)
- City/Town MUMBAI
- State/UT MAHARASHTRA
- Pin Code 400022

##### 2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) 15/07/2020
- Type of Institution Co-education
- Location Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the IQAC Co-ordinator/Director **MS. SANGEETA KORE**
- Phone No. **02224074944**
- Mobile No: **9867255533**
- IQAC e-mail ID **siesceiqac@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://siesce.edu.in/docs/1682492478%20AQAR%20Report%202021-22.pdf>

**4. Was the Academic Calendar prepared for that year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://siesce.edu.in/academiccalendar>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B++</b>	<b>83</b>	<b>2005</b>	<b>01/10/2004</b>	<b>30/09/2009</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.03</b>	<b>2009</b>	<b>01/10/2010</b>	<b>31/12/2014</b>
<b>Cycle 3</b>	<b>A</b>	<b>3.02</b>	<b>2015</b>	<b>01/01/2015</b>	<b>31/12/2025</b>

**6. Date of Establishment of IQAC**

**30/04/2005**

**7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
<b>NA</b>	<b>NA</b>	<b>NA</b>	<b>Nil</b>	<b>NA</b>

**8. Provide details regarding the composition of the IQAC:**

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

**9.No. of IQAC meetings held during the year**      **5**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?      **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report      No File Uploaded

**10.Did IQAC receive funding from any funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Complied with UGC norms with respect to Autonomy , AQAR submission , NIRF submission , AISHE submission and ABC registration.

Collaborated with external bodies for value added courses and internships.

Conducted Faculty Exchange Program for all self financing UG programs and Bridge Courses for the new entrants across UG programs.

Conducted training programs for teachers , non-teaching staff and students , research related activities , facilitated several capacity building programs and career guidance seminars for students.

Organised Academic Audit , Administrative Audit and Library Audit, collected feedback on teaching , feedback on syllabus from all stakeholders and conducted Student Satisfaction Survey.

**12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
Monitoring Admissions , Teaching learning , Administration and Examination	done successfully through hybrid mode
Faculty Exchange Program	conducted for 3 Programs
Collaboration with external bodies for value added courses and internships	Collaborated with 15 organisations
Value added Courses	17 Short Term Courses and 2 Student Development Programs conducted
Career Guidance	14 sessions conducted
Capacity Building	34 sessions conducted
Research	8 Research activities conducted
Strengthening Employability	54 placement drives facilitated , 200 students and alumni completed the internships.

**13. Was the AQAR placed before the statutory body?** Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
COLLEGE DEVELOPMENT COMMITTEE	04/02/2023

**14. Was the institutional data submitted to AISHE ?** Yes

- Year

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	SIES COLLEGE OF COMMERCE AND ECONOMICS
• Name of the Head of the institution	DR. NINA ROY CHOUDHURY
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	02224026130
• Alternate phone No.	02224074944
• Mobile No. (Principal)	9869080886
• Registered e-mail ID (Principal)	ninar@sies.edu.in
• Address	PLOT NO 71/72, T.V. CHIDAMBARAM MARG, SION (EAST)
• City/Town	MUMBAI
• State/UT	MAHARASHTRA
• Pin Code	400022
<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	15/07/2020
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the IQAC Co-ordinator/Director	MS. SANGEETA KORE

• Phone No.	02224074944				
• Mobile No:	9867255533				
• IQAC e-mail ID	siesceiqac@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://siesce.edu.in/docs/1682492478%20AQAR%20Report%202021-22.pdf">https://siesce.edu.in/docs/1682492478%20AQAR%20Report%202021-22.pdf</a>				
<b>4.Was the Academic Calendar prepared for that year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://siesce.edu.in/academiccalendar">https://siesce.edu.in/academiccalendar</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	83	2005	01/10/2004	30/09/2009
Cycle 2	A	3.03	2009	01/10/2010	31/12/2014
Cycle 3	A	3.02	2015	01/01/2015	31/12/2025
<b>6.Date of Establishment of IQAC</b>	30/04/2005				
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
NA	NA	NA	Nil	NA	
<b>8.Provide details regarding the composition of the IQAC:</b>					
• Upload the latest notification regarding the composition of the IQAC by the HEI	<a href="#">View File</a>				
<b>9.No. of IQAC meetings held during the year</b>	5				

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Did IQAC receive funding from any funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>Complied with UGC norms with respect to Autonomy , AQAR submission , NIRF submission , AISHE submission and ABC registration.</p>		
<p>Collaborated with external bodies for value added courses and internships.</p>		
<p>Conducted Faculty Exchange Program for all self financing UG programs and Bridge Courses for the new entrants across UG programs.</p>		
<p>Conducted training programs for teachers , non-teaching staff and students , research related activities , facilitated several capacity building programs and career guidance seminars for students.</p>		
<p>Organised Academic Audit , Administrative Audit and Library Audit, collected feedback on teaching , feedback on syllabus from all stakeholders and conducted Student Satisfaction Survey.</p>		
<b>12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>		

Plan of Action	Achievements/Outcomes
Monitoring Admissions , Teaching learning , Administration and Examination	done successfully through hybrid mode
Faculty Exchange Program	conducted for 3 Programs
Collaboration with external bodies for value added courses and internships	Collaborated with 15 organisations
Value added Courses	17 Short Term Courses and 2 Student Development Programs conducted
Career Guidance	14 sessions conducted
Capacity Building	34 sessions conducted
Research	8 Research activities conducted
Strengthening Employability	54 placment drives facilitated , 200 students and alumni completed the internships.
<b>13.Was the AQAR placed before the statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
COLLEGE DEVELOPMENT COMMITTEE	04/02/2023
<b>14.Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Year</li> </ul>	
Year	Date of Submission
2021-22	27/01/2023
<b>15.Multidisciplinary / interdisciplinary</b>	
The institution has aligned its curriculum with the National	



Education Policy (NEP) with a focus on skill development and enhancement, employability, entrepreneurship and holistic credit based courses and projects which encourage students to participate in outreach and value based educational activities.

Flexible curriculum with entry and exit options is devised with training opportunities in IT, Finance, Marketing, Financial Markets, Research Analytics, Tally, Excel and Entrepreneurship. Internships are offered for on the job training.

Research training is integrated in the curriculum to enable students to opt for research in social sciences, financial sector and industry domains. Additional Ph.D. centre has been set up. Students are encouraged for outreach activities to motivate research on social issues.

Specific objectives of the plan aim at providing holistic development to learners. This is to be achieved through interventions in the spheres of mental health, physical fitness, EQ and IQ. Skill based experiential learning, community service, self defence, self-awareness and preparation for state and national level service. All these interventions will not only enhance the employability competencies of students, but ensure success and sustainability in the long run.

#### **16.Academic bank of credits (ABC):**

College is registered under ABC. Student registration is initiated. Academic, Admission and Examination procedures and reforms have been followed by the institution. Separate BOS with experts from academia and industry are reviewing and updating syllabi. Courses which are aligned and cross cutting to existing programs have been introduced and more are on the anvil.

Continuous internal evaluation in hybrid mode as well as semester pattern with credit emphasis on tutorials, practicals, projects, fieldwork, outreach and MOOCs has been put into practice.

Faculty is engaged in preparing text books, case studies and online study materials.

Collaborations with bodies such as ACCA and CIMA for internationalization of education have been undertaken. More tie ups with chartered bodies and foreign institutions will ensure credit sharing and transfers.

#### **17.Skill development:**

Digitization, with increase in online, hybrid and add-on courses to add value to existing programs has been initiated. New programs have been linked to international certifications, with more in the pipeline. Short term programs with national certification have been introduced. Social, cultural and ethical values are being emphasized with social outreach programs being incorporated in the curriculum.

Constitutional, humanistic, ethical values are part of all programs. Various short terms skill and vocational courses have been introduced such as Block Chain, Artificial Intelligence, Cyber Security, Indian Ethos, Tally, Excel, E-Filing of Returns, GST, etc. Industry exponents from different sectors are invited to provide industry - academia linkage. Credit courses in vocational skill like e filing and GST have been offered to students, Skilling courses are offered in hybrid modes.

Placements and Internship committees provide training in soft skills to students. Career guidance sessions and career fair introduce students to various careers and skills required for them. Entrepreneurship skills are promoted through Business Plan Competitions, E - Summit, Biz Quiz and E Minds Bazar. Through MOU with Internship Portal - Internshala - students are introduced to industry practices via internships.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Indian culture is reinforced through courses such as Indian Ethos in Practice, Vedic chanting, Yoga and Meditation. Parampara, a cultural program on India traditions is celebrated. This is done through online and offline modes.

Through observance of national days, remembrance of national events and icons, celebrating local and regional festival, and Bhasha days, the flavours of Indianness is brought into the curriculum.

Introductory training in traditional arts and crafts such as Kantha work, Batik, Rangoli, Mehendi, Basket Weaving, Jewellery designing is provided.

FDPs for integrating Indian languages and Indian Knowledge Systems into the curriculum is part of the academic calendar.

Bilingual and multilingual communication is practiced in the

classroom and the campus.

Rashtrabhasha and Rajyabhasha diwas are observed along with multilingual day. Cultural fests promote multilingualism and diversity of Indian culture.

Aspects of Indian culture, from ancient to contemporary highlighting Art, Literature, Epics, Music, Dance, Science, Medicine, Diet, and Nutrition have been integrated into the curriculum. Value Education based on constitutional, social, and family values have also been introduced in the curriculum to promote value based approach through education.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Learning outcomes are enhanced by conducting remedial and bridge courses to enable students to acclimatize with the academic environment. Counselling and mentoring provide academic and career support. Training programs on counselling skills are conducted for faculty. EQ issues are addressed at Antarman : Psychology and Counselling Committee Fest for students.

Focus on field work, internships and hands on experience in curricular activities increase learning outcomes by highlighting application of theory to practice. WDC organizes hands-on training to convert hobbies into professions. Through internships students are introduced to industry practices and norms. Entrepreneurship Cell provides training skills and a platform for self-employment outcomes. Placement Cell connects students to industry for employment outcomes.

CO PO mapping and Blooms Taxonomy are adopted to capture outcome based education in teaching and learning practices.

#### **20.Distance education/online education:**

The college proposes a B.Voc. course through ODL to integrate different aspects of accounting practices, tax filing, etc.

Use of NPTEL, Swayam, Coursera and other learning platforms are promoted by the college.

In collobaration with IBM, online courses related to IT are conducted.

In collaboration with Tech Mahindra, hybrid job oriented course is conducted.

In collaboration with BFSI sector, online courses in Banking, Investments and Mutual Funds are conducted. PG Dip. program in Banking Lending & Credit Analysis is envisaged.

PG programs targeting working professionals are conducted in blended format.

PG diploma programs are proposed in blended format to increase reach and accessibility

## Extended Profile

### 1.Programme

1.1

15

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1

3006

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2

894

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3

2997

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

<b>3.Academic</b>	
3.1 Number of courses in all programmes during the year:	<b>386</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2 Number of full-time teachers during the year:	<b>42</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3 Number of sanctioned posts for the year:	<b>35</b>
<b>4.Institution</b>	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	<b>38</b>
4.2 Total number of Classrooms and Seminar halls	<b>23</b>
4.3 Total number of computers on campus for academic purposes	<b>100</b>
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	<b>74.47</b>
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curriculum Design and Development</b>	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme	

Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

In the contemporary TUNA age, the college is committed to giving its learners an excellent educational experience. The institution provides a range of programmes while taking into account the needs for development at all levels, namely local, national, and international. Regular reviews and updates ensure that the curriculum is current with industry standards. The curricula of many departments are updated to reflect modern trends and practices to make sure that learners are cognizant of evolving trends and can build global capabilities for employment, innovation, and research. to promote application-based learning The curriculum incorporates projects and fieldwork, and students are urged and assisted to engage in creative and extended work. The purpose of professional and industrial internships is to introduce students to business. For each programme the college offers, programme outcomes are outlined that highlight and define the program's scope. Every course in a particular programme has objectives for the course and outcomes for the course that reflect and describe the course's learning outcomes. Understanding course topics and building a solid foundation through basic knowledge are priorities at the UG level, while improving specialist competence and implementing it in various situations are priorities at the PG level.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	<a href="https://siesce.edu.in/courses-syllabus">https://siesce.edu.in/courses-syllabus</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

7

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development

**offered by the Institution during the year****194**

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.2 - Academic Flexibility****1.2.1 - Number of new courses introduced across all programmes offered during the year****28**

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System****13**

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human**

## Values, Environment and Sustainability, and Human Values into the curriculum

Significant topics like gender, the environment, human values, or professional ethics have been made a part of the curriculum in every programme that the college offers either as a course or a topic in the course. The Foundation Course which is a part of all the UG programmes incorporates and integrates the issues on gender, the environment, ethics, and social issues. It strives to foster inclusivity, empowerment of women, value system & human values, and ethics. Environmental Studies is a compulsory paper in UG programmes, which exposes students to environmental challenges and inspires them to contribute to sustainability.

By the inclusion of teachings and subject matter that promote human values in the syllabi, the learners receive instruction to uphold the ideals of justice, fairness, and compassion. These core values and principles are reflected in the motto as well as the mission and vision of the college. A course, part, or topic in all the programmes offers professional ethics that is incorporated into the curriculum along with other courses and topics that teach human values, Indian Ethos, corporate ethics, and corporate governance. All programmes and departments organize extension and social outreach initiatives to promote ethical behaviours and civic engagement

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

17

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	No File Uploaded



<b>1.3.3 - Number of students enrolled in the courses under 1.3.2 above</b>	
2237	
File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.3.4 - Number of students undertaking field work/projects/ internships / student projects</b>	
816	
File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.4 - Feedback System</b>	
<b>1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni</b>	<b>A. All 4 of the above</b>
File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://siesce.edu.in/docs/1702110420%20Individual%20Feedback%20from%20Stakeholders%202022-23.pdf">https://siesce.edu.in/docs/1702110420%20Individual%20Feedback%20from%20Stakeholders%202022-23.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>1.4.2 - The feedback system of the Institution comprises the following</b>	<b>A. Feedback collected, analysed and action taken made available on the website</b>

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://siesce.edu.in/docs/1702274193%20Individual%20Feedback%20from%20Stakeholders%202022-23.pdf">https://siesce.edu.in/docs/1702274193%20Individual%20Feedback%20from%20Stakeholders%202022-23.pdf</a>
Any additional information	No File Uploaded

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

3006

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

151

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

All departments assess the learning levels of students in ways based on student needs and learning levels.

Planning and activities for slow and advanced learners includes:

? Identification of learning levels of students,

? Conducting Bridge courses,

? Conducting different Add-on courses,

? Conducting different Short term courses,

? Workshops, Seminars or conferences,

? Intensive coaching,

? Remedial coaching,

? Providing learning resources like textbooks, reference books, and journals, and e- learning resources

? Encouraging involvement and engagement through e-content such as: Slide share, Youtube video /itunes, Google docs etc. which is used for better understanding for slow and advanced learners.

? Online and social media is used for providing additional content and student interaction.

? Departments of English, Mathematics and Statistics have developed workbooks to guide students during practicals. For Computer & IT-related subjects, faculty prepares and conducts practical exams, giving guidelines for journal preparation and evaluation. During tutorials attention is paid to slow learners. During practicals, one-to-one guidance is given to slow learners.

? Departments keep the needs of slow and advanced learners in mind while preparing their plans and activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	3006	42

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Students are provided with guidance and support to proficiently arrange departmental, college, national, and international conferences, seminars, and workshops, spanning both online and offline domains. Additionally, the faculty devise a wide array of co-curricular and extra-curricular initiatives, including cultural and sports activities driven by students' councils, all designed to furnish our students with hands-on, experiential learning opportunities. These activities serve as a prolific ground for the cultivation of essential skills such as team management, time management, effective communication, public relations, and financial acumen.

Diverse techniques and methodologies, including group discussions, presentations, role play, online polls, quizzes, mock stock simulations, and case studies, are artfully employed to actively engage students in the learning process. This dynamic approach ensures that learning becomes a participatory experience, fostering deeper understanding and skill development.

Students actively engage in a wide spectrum of activities, project initiatives, competitive events, social internships, as well as through NSS, Rotaract, DLLE, etc. A diverse array of college festivals such as Fantasies, EDIT, Buddhi, FINOVA, FINATIX, Disha, EnVision and various conferences and seminars, nurture a spectrum of skills and abilities in our students. Participation encourages students to contribute meaningfully to their communities and personal growth while developing a strong sense of responsibility and leadership.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

- ICT tools like Laptops/ Desktops/ Mobile apps, Wifi dongle, Application Software, Graphic tablet etc. are used by faculty in their lectures.

? Application tools and online resources like YouTube / Itunes, Menti.com, Search Engine, Google docs, OERs, Google Scholar, Virtual Encyclopedia, Virtual Dictionary, Slide Share, Kahoot, E books and E journals, E- Notebook, Income Tax/GST Websites, AtoZ math, Excel Solver, Moodle, Canvas, interactive white board, online quiz, plagiarism software to check students integrity for project work, digi textbooks, blogging platforms for students, grammar checker tools and word press - are used by faculty to enhance the teaching learning process.

? Hands on Trading was introduced through Moneybhai.com on current market prices of listed companies , thereby providing real-world experience of stock trading and Mock Stock competitions for students learning to trade.

? YouTube videos, short films, documentaries and Ted Talks related to the syllabus and beyond were shown during lectures followed by discussions. Personal YouTube channel has been created by some faculty to engage with students

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://siesce.edu.in/e-resources">https://siesce.edu.in/e-resources</a>
Upload any additional information	No File Uploaded

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

41

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The IQAC prepares the Academic Calendar, which is shared at the start of each term. Faculty and departments then create teaching

plans that align with the Academic Calendar and meet the syllabus requirements approved by the BOS.

Teaching plans, developed before the semester commences, includes month-by-month topics for all courses, facilitating syllabus coverage for every semester in an organized manner. The Academic calendar encompasses both academic and extracurricular activities, with events proposed and preparations made to meet the specified timelines, ensuring smooth scheduling of other activities.

Creating the Academic & Examination Calendar at the beginning of the year aids in efficient syllabus management and event management, fostering collaboration among committees and departments, leading to effective resource utilization. Once the Academic Calendar is set, all committees adhere to the schedule, and the Teaching Plan is diligently followed throughout the year for all courses.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

27

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

8

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

392

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

31

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

72

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The college undertakes reforms in all the activities of the examination system keeping the same at par with the reforms introduced by the UGC and University of Mumbai. Various reforms have been undertaken over the years, which have made a positive impact on examination management. The following significant reforms were affected in the Examination System.

Credit based Semester system with Grades and Marks has been adopted for the benefit of the students.

Quizzes / Test(s) /Project work/ Assignments/ Tutorials are made part of the continuous evaluation.

Tools of information technology are utilized for most of the activities associated with the conduct of examinations, evaluation and declaration of results.

Continuous Internal Assessment (CIA) includes Mid-term examinations - Internal Test and Other evaluation parameters

Other evaluation parameters are done with periodical assignments/projects/ field work/ map work/ open book test/ presentations etc. to keep the students continuously and meaningfully engaged with the subject content throughout the semester.

Conducting Internal Evaluation in form of Internal Test through online mode for ensuring minimum intervention in internal assessment

CO- PO mapping was carried out along with Bloom's taxonomy

Timely declaration of results



Conducted Supplementary exams of SEM II,IV and VI in the month of June to enable ineligible students to pass and take admission.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Outcomes are prepared based on the levels of the programs outcomes of undergraduate and post graduate courses are as follows :

### Undergraduate Level

#### Learners will

- have strong foundational knowledge.
- acquire practical knowledge and training in professional skills and ethics to build competencies in the area of Business/Commerce/Accounting/Taxation/Finance/IT.
- develop their personalities along with commercial, communication, research, analytical and managerial skills required for workplaces and higher studies.
- be able to relate to global challenges in Trade, Commerce, Business, Finance and IT Sector.
- be trained in leadership skills and demonstrate social responsibilities with sensitivity towards the environment and sustainability.

### Postgraduate Level

#### Learner will

- Acquire proficiency in the respective fields.
- Upgrade and strengthen analytical and research skills.
- Apply acquired knowledge in an ethical and professional manner.
- Enhance future ready skills for Industry and Academics
- Be trained in leadership skills and demonstrate social responsibilities with sensitivity towards sustainability.

PO and CO are displayed on college website. POs are enlisted in the college prospectus and also conveyed to the students and parents in the orientation meeting. COs are communicated to the students by the respective subjects teachers at the beginning of the term.

Course outcomes are based on foundational knowledge required, skills and abilities to be developed and enhanced.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://siesce.edu.in/courses-syllabus">https://siesce.edu.in/courses-syllabus</a>

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

We follow the procedure given below:

- Define Institute's Mission, Vision, Quality Policy and Long Term Goals.
- Define Program's Mission, Vision, Quality Policy and Long Term Goals.
- Define POs and Map with Bloom's Taxonomy.
- Define COs for a course
- Map CO and PO
- Create Evaluation parameter
- Add questionnaires and Map COs against Evaluation parameters
- Map topics to the questions
- Upload question wise students marks
- Freeze the marks

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

#### 2.6.3 - Pass Percentage of students

**2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution****894**

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://siesce.edu.in/docs/1702110891%20Annual%20Report%202022%20-%202023.pdf">https://siesce.edu.in/docs/1702110891%20Annual%20Report%202022%20-%202023.pdf</a>

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<https://siesce.edu.in/docs/1702274206%20Student's%20Satisfaction%20Survey%202022%20-2023.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution encourages the faculty and the students for research. The college is a recognized Ph.D. Centre in the subject of Business Policy and Administration and Business Management. The Staff and Students' Research Cell, Entrepreneurship Cell and Department of Lifelong Learning and Extension strive hard to inculcate the research culture amongst the faculty and the students by conducting workshops on research writing. Students of the UG and PG level and research scholars are trained by the teacher mentors to participate in Avishkar - a State Level Inter-University Research Convention. The Entrepreneurship Cell of the college conducts competitions where students are encouraged to do research and make presentations on business plans and the Department of Lifelong Learning and Extension undertakes projects where the students are given exposure to work in different projects. The college encourages the faculty to present and publish papers in conferences and journals. It bears the cost of

publication and participation. The institution has a well-defined policy for the promotion of research formulated by the Management. Faculty is provided with necessary support from the institution in terms of infrastructure, computational facilities, and library support for implementing research projects.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://siesce.edu.in/docs/1702364777%20Research%20Policy.pdf">https://siesce.edu.in/docs/1702364777%20Research%20Policy.pdf</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

**NIL**

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<b>No File Uploaded</b>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

**0**

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

**NIL**

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

#### 3.2.2 - Number of teachers having research projects during the year

**NIL**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

#### 3.2.3 - Number of teachers recognised as research guides

**3**

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

**NIL**

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<b>Nil</b>
Any additional information	<b>No File Uploaded</b>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The Entrepreneurship Cell (E-Cell) of the college organised various seminars, competitions and exhibitions with an aim to inculcate in students' various entrepreneurial values, enhance business knowledge, enable students to comprehend the various roles of an entrepreneur and to build awareness of the broad array of opportunities in entrepreneurship. E summit, EnQuizitive 2022, EnVision and E-Minds Bazaar were some of the activities organized by the E cell. The institution is a recognized Ph.D. Centre in the subject of Business Policy and Administration and Business Management. scholars. The research cell of the college provides all the facilities to the teachers and students to take up research projects and publish papers in reputed journals and conferences. It conducts various activities to promote research culture among the students and the teachers. Student Development Programs and Faculty Development Programs are conducted on a regular basis to build research competence, to enhance analytical abilities and develop critical thinking. Students actively participated in Aavishkar- A national level Research Convention and won laurels for the institution. The Rotaract club, WDC, NSS,

**DLLE, Nature Club conducts various activities orienting the students and faculty on community welfare.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### **3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year**

**16**

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### **3.4 - Research Publications and Awards**

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

### **3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

#### **3.4.2.1 - Number of PhD students registered during the year**

6

File Description	Documents
URL to the research page on HEI website	<a href="https://siesce.edu.in/research-advisory-committee">https://siesce.edu.in/research-advisory-committee</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

13

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

60

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

0



File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college sensitizes the students to the social issues and works towards the holistic development of the students. The Women Development Cell of SIES College of Commerce and Economics has been constantly striving to educate, empower and inspire everyone with various initiatives. It organized sessions on gender sensitization, grooming for the workplace menstrual hygiene and inclusivity training. The sessions helped students to break stereotypes and pursue their dreams. The vibrant NSS Unit of the college undertook various initiatives during the year. The activities focused on Health, Environment, Education, Swatcha Bharat Abhiyaan. The residential camp was organized at Gothegar AshramShala. The major activities of Shramdhaan included painting of the classrooms, sports ground facilitation and swatcha Bharat Abhiyaan activities. Various sessions and workshops were conducted for the school children in the camp site which benefitted them. The Department of Lifelong learning (DLLE) plays an active role in motivating the students to explore their skills and talent. The 'Udaan' festival with social and environmental themes was hosted at our premises on behalf of the University of Mumbai. The Rotaract club of the college conducts a plethora of activities through their various avenues of community service, social service and teaching initiatives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

2

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

36

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1745

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

## 3.7 - Collaboration

### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

138

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

10

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institute provides all the required infrastructure and facilities for the Teaching Learning process. All the classrooms are fitted with LCD projectors, LAN connections and wi-fi for faculty and students. Well-equipped computer labs are used by the students for lab-based classes and practical sessions. Institute provides J gate. N -list, PROWESS database, INDIA STAT and many other databases to the faculty members as well as students. It also provides ERP system and Tally computing softwares which are used by the students as well as faculty members for teaching, learning and research purposes. The campus is fully Wi-Fi enabled and students and teachers can access the internet from all parts of the campus. Though the institute has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, Computer laboratories, electronic kits etc., the college also ensured digital up-gradation and facilitated the use of Microsoft Teams for conducting online lectures, guest lectures, orientations, quizzes, attendance, uploading course materials,

assignments, research projects etc. Audio-video conferencing facility is also used for seminars and presentations and curricular and co-curricular activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institute has both indoor & outdoor sports facilities. Facilities are provided for indoor games such as carrom, table tennis, chess etc. Outdoor facilities for football, basketball, cricket, kho kho, kabaddi etc are provided as shared or hired facilities. Training for sports and wellness is provided by well-trained coaches. International yoga day is celebrated every year. The institute has state of the art Auditorium with Video Conferencing Facility which is used by the teachers and students for conducting different cultural & social activities.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://siesce.edu.in/facilities">https://siesce.edu.in/facilities</a>

**4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities**

21

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)**

15.52

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library uses Koha open source library software version 21.11.09.000 with OS version Linux 162-241-125-13.webhostbox.net 5.4.0-167-generic #184-Ubuntu SMP Tue Oct 31 09:21:49 UTC 2023 x86\_64.

It includes modules for acquisitions, circulation, cataloguing, serials management, budget control, label printing, etc. Standard reports required in the library are available. Additional reports can be generated with SQL queries. The OPAC facilitates basic as well as boolean searches.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following:  
**e-journals e-ShodhSindhu Shodhganga  
 Membership e-books Databases Remote  
 access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)****7.24**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)****4.2.4.1 - Number of teachers and students using the library per day during the year****260**

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

**4.3 - IT Infrastructure**

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

College has Wi-Fi facility available both for teachers as well as students. College has total 18 Tp link Wi-Fi spots available for staff access across all the classrooms, staffroom, laboratories, library, office, control room, auditorium etc. For students there are separate Airtel Wi-Fi available. College also has firewall facility which is helpful to block unwanted traffic to and from institute and to block unwanted content. Regular budget for updation & maintenance of IT facilities is prepared.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://siesce.edu.in/docs/1670572028%20IT%20Usage%20policy.pdf">https://siesce.edu.in/docs/1670572028%20IT%20Usage%20policy.pdf</a>

4.3.2 - Student - Computer ratio	
Number of Students	Number of Computers
3006	91
File Description	Documents
Upload any additional information	<a href="#">View File</a>
<b>4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus</b>	
A. 750 Mbps	
File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded
<b>4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing</b>	
E. None of the above	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	<a href="#">View File</a>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)</b>	
58.95	



File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The Institute has a well drafted policy for use and maintenance of all facilities provided on the Campus. Details of the academic and support facilities are provided to students through the prospectus available on the college website. Prospectus covers details about the courses, rules and regulations, scholarships, etc. Standard Operating Procedures are laid down for Admissions, Examinations, Placements and Extra-curricular activities.

A master chart for the classrooms and laboratories is prepared by the IQAC in the beginning of the academic year with the master timetable to ensure maximum utilization and smooth functioning. Changes, if any, are done only after the Vice Principal's approval. Separate register is maintained for use of auditorium.

Library provides user names and passwords for accessing the subscribed online databases and e-journals. Free internet access and Wi-Fi is provided.

Housekeeping activities are outsourced to keep the campus neat and clean.

Annual maintenance contracts are given to external agencies for computers, printers, scanners, etc.

Sports grounds are hired for outdoor sports activities. Separate coaches are appointed for different sports.

A review of all activities and available infrastructure is taken towards the end of the academic year and the budget for next academic year is prepared on that basis.

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<a href="https://siesce.edu.in/docs/Procedures%20and%20policies.pdf">https://siesce.edu.in/docs/Procedures%20and%20policies.pdf</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

20

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

154

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://siesce.edu.in/capacity-development-skills-enhancement">https://siesce.edu.in/capacity-development-skills-enhancement</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1396

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of outgoing students who got placement during the year</b>	
171	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<a href="#">View File</a>
<b>5.2.2 - Number of outgoing students progressing to higher education</b>	
304	
File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year</b>	
<b>5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year</b>	
184	
File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>5.3 - Student Participation and Activities</b>	
<b>5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year</b>	
14	

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Students' Council consists of the college student leadership team who are selected to run activities of various forums and associations. A provisional Extended Students' Council was formed with division/ class representatives, secretaries and joint secretaries of various forums and associations which organized various events in both physical and hybrid mode.

Students are also nominated as Students' Representatives to College Development Committee (CDC) and IQAC for their suggestions and participation in the development and quality enhancement of the institution.

The list of events organized is as below:

FANTASIES : Annual Inter-collegiate Cultural Festival

DISHA: The annual Career Fair

SIES Debate (covers both National and International Affairs)

E Summit to kindle the entrepreneurial spirit

EDIT: the BScIT Fest, Finova : the BFM Fest, Finatix : the BAF Fest, Buddhi : BMS Fest and

Nostrum of BBI

KALAVISTAR by Marathi Vangmay Mandal

SIESMIC, the cultural committee organized various programs to promote Indian culture

The Gymkhana organized various sports tournaments including Annual Athletic Meet and training in Sports, Yoga and Fitness.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

26

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

#### Financial Assistance

Rs. 132,368 disbursed to 17 students

Rs. 77,002 for Army Project

Rs. 44,000 for Endowment Prizes

#### Alumni Engagement

Name of the program

Name of Alumni

Workshop on 'Self Enrichment'

Sakshi Rohra Founder of Blissfully Soulful

Kalavistaar fest

Pranav Patil, and Vignesh Mahadevan as judges

Festival Buddhi

As Judges :

Kaviraj Devaraj

Pravin

Dr. Swati Suryanarayanan

Shruthi Sadanandan

Mansi Dave

Shwetal Dhamapurkar

Festival Buddhi on the theme 'Guidance and Mentorship'

As Mentors for participants:

Sanjeev Iyer

Chintan Parekh

Shikha Bafna Jain

Soniya Lokhande

Ritika Anant Padmanabhan

Sharan Shetty

Meet Nagariya

Chandani Suwasia

Andrea Perera

Anagha Ramaswamy

Shivam Sawhney

Rishit Parikh

Ashish Gopal

Yash Gondalia

Ravi Prajapati

Anish Acharya

Aditi Prasad

Lectures on

Product Management

Kimaya Joshi

Opportunities in Celebrity Management

Divya Vaity

Individual Taxation and its Implications on International Migration

Shifa Shaikh

International Trade and Guidance For CFA

Sairamchandran Trichur

How to Earn and Make a Career as a Youtuber

Shakshi Shetty

Gadget Overload: End of Data Privacy

Akshay Ridlan,

CAREER in MBA through CAT

Iyer Arya

Corporate Banking Products

Vineeta Shyam

Campus Recruitment



Shwetali Dhamapurkar

Master Key to MBA

Vatsal Vora

Financial Planning

Portfolio Management

Investment Alternatives

Kunjan Shah.

Swaminathan Krishnamurthy

Karan Pai

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**5.4.2 - Alumni's financial contribution during the year**

**D. 2 Lakhs - 5 Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution envisions a student-centric environment fostering holistic development. Its mission is to empower teachers as role models, equipping students with global competencies. Embracing principles of decentralization and participative management, the college prioritizes collaborative decision-making.

Faculty members actively engage with the Board of Studies (BoS) to update the curriculum. Internal subject experts serve as BoS Chairpersons, coordinating with peers and external experts for curriculum enrichment.

BoS activities are collaborative, adhering to guidelines while operating independently and aligning with University and UGC standards.

#### Perspective Planning:

Heads of Departments and faculty together conceptualize and implement the perspective plan. The process involves consultation with the Internal Quality Assurance Cell (IQAC) and College Development Committee (CDC).

Teachers and student committee members actively contribute to the perspective plan, enhancing governance. Their participation ensures a vibrant and inclusive decision-making process.

This year the perspective plans were specially tailored with a focus on preparing for the transition from university exams to autonomous exams and also for preparation and modification of syllabi for the first-year students aligning with the objectives of the National Education Policy (NEP).

Thus, the institution's governance reflects a commitment to student-centricity, teacher empowerment, and collaborative decision-making for continuous improvement and global competency development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Our institution's commitment to effective leadership through decentralization and participative management is demonstrated in the implementation of the NEP. Here's a concise case study highlighting these practices:

#### Decentralization in NEP Implementation:

Several meetings were organized to discuss templates based on UGC and State government directives to ensure the department-specific nuances in the implementation process with inputs from internal faculties and visiting faculties. This inclusive approach ensured a wide range of perspectives in the implementation process. Coordinators collaborated with their respective departments, to tailor NEP syllabi. Courses such as IKS, Value Education, Health and Wellness were introduced.

Faculties were deputed to various workshops and conferences across Mumbai, organized by different academic bodies. Subsequent to external engagements, meetings were convened within departments to facilitate interaction for a better understanding of NEP objectives. Departments were granted the freedom to prepare NEP curriculum within the provided framework that resulted in empowerment of members. Relevant data, frameworks, and draft syllabi were prepared collectively, that facilitated discussions with respective Boards of Studies and ensured a collaborative approach to NEP implementation. The work commenced to align course objectives with NEP objectives, and efforts were initiated to map Course Outcomes (CO) with Program Outcomes (PO) in alignment with NEP objectives.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The institution places a strong emphasis on assuming social

responsibility, and several initiatives have been undertaken to align with this commitment:

To promote social responsibility and values, the college has decided to dedicate the academic year 2022-23 to a theme of social initiatives. Various social outreach programs have been organized department-wise that encompass a wide range of areas, including women's welfare, health, animal welfare, ensuring cumulative impact and outcomes aligned with the theme's objectives.

As part of the MoU with the Angel Express Foundation, the college has provided a platform for cultural activities to disadvantaged children, reinforcing the institution's commitment to the less privileged.

SIES signed an MoU with the Indian Army for upgradation of facilities at their Army Public and Good will schools. Towards this, the college organized a walkathon to facilitate fund collection and was successful in providing the resources for the Army Public School at Dighi. The college supported the Indian Army Southern Command to launch the learning centre and gymnasium with 20 computers at Apshinge military village as a part of the Agnipath scheme.

These initiatives exemplify the institution's commitment to social responsibility and its dedication to make a positive impact on society.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://siesce.edu.in/docs/1702904813%20strategic%20planand%20deployment%20report%202022-23.pdf">https://siesce.edu.in/docs/1702904813%20strategic%20planand%20deployment%20report%202022-23.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Our college's organizational structure is designed to facilitate effective governance and promote educational excellence. Here's a breakdown of key aspects:

The organizational structure includes the Managing Council, Principal, Vice Principals, Heads of Departments, and both teaching and non-teaching staff. This structure plays a pivotal role in monitoring the institutional strategic plan, shaping academic aims and objectives, and devising financial and recruitment strategies. The involvement of external members in committees/boards enhances the plan's effectiveness.

Decision-making procedures are established at appropriate levels within the organizational hierarchy, ensuring efficiency and accountability.

Teaching and non-teaching staff enjoy benefits such as PF, Gratuity, Mediclaim, and other applicable perks.

All recruitments for approved posts adhere to the guidelines set by the University of Mumbai, reflecting a commitment to meritocratic practices.

A Grievance Redressal Committee, inclusive of the principal and staff representatives, addresses staff and student grievances. A complaint box, conveniently located, provides an additional channel for addressing concerns.

In summary, our organizational structure and policies are crafted to ensure transparency, fairness, and efficiency. The active participation of stakeholders and the incorporation of external perspectives contribute to a dynamic decision-making process, fostering an environment conducive to educational excellence.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://siesce.edu.in/organogram">https://siesce.edu.in/organogram</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Our institution places a strong emphasis on the holistic development of both teaching and non-teaching staff, recognizing and appreciating their contributions. Here's an overview of the measures in place. The institution ensures comprehensive attention to the personal, academic, and overall development of both teaching and non-teaching staff. Teachers are actively encouraged to participate in orientation programs, refresher courses, short-term courses, and Faculty Development Programmes, fostering continuous learning and skill enhancement. Faculty members are encouraged to enrol in programs offered on platforms like Swayam and various MOOCs for upskilling, reflecting the institution's commitment to keeping staff members abreast of the latest educational trends. Teaching staff is incentivized to contribute to the academic community by writing and publishing research papers. Non-teaching staff is encouraged to participate in various training and workshops related to their fields of work. Duty leaves are sanctioned to facilitate their participation. The

institution provides group insurance, ensuring the financial security of both teaching and non-teaching staff such as gratuity benefits. Teaching staff has the privilege of a staff quota in admissions to SIES Institutions. Support is extended to employees pursuing higher studies, reinforcing the institution's commitment to the academic advancement of its staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

14

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

27

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly

Our institution meticulously adheres to financial transaction guidelines set by management, ensuring robust accountability and transparency. The process is overseen by the Principal and Registrar. Committees and departments prepare an annual budget for the upcoming academic year, which undergoes thorough scrutiny. The principal forwards the budget to the management for approval. Funds procured through sponsorships are submitted to the college. The college issues receipts and ensures timely payments to vendors, maintaining transparency in financial transactions. Purchases are centralized through the SIES Central purchase department, streamlining procurement processes and ensuring consistency. Irrespective of transaction volume, all financial transactions are meticulously recorded. This comprehensive approach contributes to accurate financial reporting. An annual external financial audit is conducted by a Statutory Auditor appointed by the college. This independent audit ensures compliance with financial regulations and enhances the credibility of financial reporting. Internal audits are conducted by individual faculty, committees, departmental heads, and the college office. The primary objective of internal audits is to ensure that accounts are properly maintained, and the system provides adequate safeguards for the detection and prevention of any potential fraud. These practices collectively contribute to a sound financial system, fostering trust and confidence in the institution's financial management processes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil



**6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)**

23.62

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

**6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

Our institution employs a well-defined strategy for financial resource mobilization and utilization, ensuring effective fulfilment of our educational mission.

**Sources of Institutional Receipts:**

1. Grants-in-Aid from the government form a significant portion of institutional receipts, providing crucial support for various academic and operational activities.

2. Fees from students, as per norms prescribed by the Government/University support the day-to-day functioning of the institution.

3. In cases of deficits, the institution's management proactively addresses financial shortfalls, ensuring the smooth operation of academic and administrative functions.

4. Collaborations with government and corporate organizations enable the offering of Certificate, Diploma, and Add-on Courses on a revenue-sharing basis, expanding educational offerings.

5. The institution actively secures sponsorship and donations from corporates, and other institutions to fund events and initiatives.

6. Philanthropic trusts and institutions, such as Essar Foundation, Nischal Israni Foundation etc., provide endowments, enriching the educational experience for our students.

#### Utilization of Funds:

1. Government grants cover staff salaries and expenses of Grant-in-Aid divisions, ensuring the smooth functioning of these critical components.

2. Expenses of the Unaided section are sustained through the fees collected from students.

3. Funds are allocated for various operational expenses, including repairs and maintenance, printing and stationery, books, electricity, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC initiated a Faculty Exchange Program, extending it to both PG and UG levels and forming collaborative partnerships with Kirti M. Doongursee College and Guru Nanak College. Lectures were conducted both online through MS and offline, showcasing effective resource management, and positive feedback from teachers and students highlighted the program's success.

In terms of Skill Enhancement Courses, in the preceding year (First Cycle), IQAC identified and implemented need-based short-

term courses focusing on life skills and employability. Online delivery catered to students across programs, emphasizing free and reasonably priced programs through collaborations with institutions, NGOs, and CSR initiatives.

Post-Accreditation (Second and Subsequent Cycles) saw the institution continuing to offer and expand the portfolio of Skill Enhancement Courses, refining them based on industry demands and emerging trends. Strategic collaborations were strengthened to introduce new courses while maintaining the affordability and accessibility of programs. The following are some of the programs that were conducted:

Tally ERP 9

Goods & Services Tax

Fundamental Analysis Module

Diploma in Accounting and Finance

Chartered Financial Expert

These institutionalized practices underscore the institution's commitment to enhancing both faculty and student experiences, aligning with industry demands, and fostering continuous improvement in the learning environment

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

#### Structured Feedback Mechanism:

The IQAC implemented a structured feedback mechanism for students to evaluate the teaching-learning process each semester. Parameters for feedback cover syllabus completion, communication skills, class interaction, teacher accessibility, punctuality, subject knowledge delivery, interest generation, E-resources

effectiveness, etc. Collected feedback undergoes thorough analysis, leading to individualized meetings with teachers for constructive discussions on improvement measures. This iterative process ensures faculty members receive valuable feedback, fostering continuous improvement.

#### Students Satisfaction Survey:

Annually, a comprehensive Students Satisfaction Survey evaluates the teaching-learning process and college facilities, covering parameters like teaching aids, subject knowledge, course depth, employment orientation, participatory learning, and more. Survey outcomes, reflecting perspectives from students, teachers, employers, and alumni, are rigorously analysed. Results are discussed in the College Development Committee, and valid suggestions are considered for implementation to ensure that the teaching-learning process adapts to evolving stakeholder needs.

#### Academic Audit and Library Audit

The IQAC ensures academic quality through strict adherence to an audit checklist, optimizing teaching, learning, and library resources. The comprehensive audit evaluates curriculum, pedagogy, and assessment methods, driving continuous improvements. Library audits guarantee the availability of diverse academic resources, both physical and digital, ensuring the library supports various academic needs effectively.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as**

**A. Any 4 or all of the above**

ISO Certification)	
File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://siesce.edu.in/academic-calendar">https://siesce.edu.in/academic-calendar</a>
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
<b>INSTITUTIONAL VALUES AND BEST PRACTICES</b>	
<b>7.1 - Institutional Values and Social Responsibilities</b>	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p>The college continuously strives to promote gender equity among its stakeholders and therefore, takes various initiatives. The college organises activities according to the action plan:</p> <p>Specific facilities provided for women in terms of:</p> <ul style="list-style-type: none"> <li>Safety and security</li> </ul> <p>The Internal Complaints Cell takes measures to ensure the safety, security and protection of women's rights.</p> <p>Sessions on stand up against street harassment were conducted to create awareness and confidence to speak up and take action against street harassment.</p> <p>Sessions on POSH were conducted to create awareness on what constitutes sexual harassment and prevent such instances.</p> <ul style="list-style-type: none"> <li>Sakhi Box</li> </ul> <p>A Sakhi box is a drop-box installed to provide an anonymous platform for female students to report harassment and gender discrimination or bullying incidents.</p> <ul style="list-style-type: none"> <li>Counselling</li> </ul>	

The college has appointed a well-qualified and experienced counsellor, Ms. Nishigandha Kadam to address issues faced by students and staff. A separate counselling room has been assigned to ensure privacy of the beneficiaries.

- Common rooms

After the pandemic, the college resumed the facility of girl's common room for the female students of the college.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://siesce.edu.in/gender-sensitization-plan">https://siesce.edu.in/gender-sensitization-plan</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

D. Any 1of the above

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The college focuses on the guidelines of the Swacch Bharat Abhiyan and therefore, as a contribution towards a cleaner nation, constantly strives to reduce and eliminate waste.

As per the directives of Brihanmumbai Municipal Corporation, the college segregates wet-dry waste and follows its solid waste management guidelines. The college continues to follow 'Mission 6 R' to be free of single-use plastic in line with Govt. of India directives. The 6 Rs are refuse, reduce, reuse, repurpose, recycle, and rejuvenate.

The process of reactivation of the compost pit has begun in 2022-23. The college strives for better disposal of glassware, metal and plastic waste. Hence, has tied up with an NGO, Stree Mukti Sanghatana for the safe disposal of e-waste

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**E. None of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**C. Any 2 of the above**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

<p><b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b></p> <ol style="list-style-type: none"> <li>1. Green audit</li> <li>2. Energy audit</li> <li>3. Environment audit</li> <li>4. Clean and green campus recognitions/awards</li> <li>5. Beyond the campus environmental promotional activities</li> </ol>	C. Any 2 of the above
---	-----------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,</b></p>	D. Any 1of the above
---	----------------------



reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college provides an inclusive environment by conducting various cultural events like Parampara and Kalavistaar. Parampara focuses on performing arts from various parts of our country and Kalavistaar is an event promoting Marathi culture which is an annual highlight of the college that signifies the rich cultural treasure of Maharashtra. Students from diverse cultural backgrounds display their talents in the form of art and dance. The primary aim of these events is to promote tolerance and harmony towards other cultures and communities.

Even though SIES is a linguistic minority institution, the college has students and staff from multiple sociocultural backgrounds. The college follows a nondiscriminatory policy in terms of admission and recruitment. It embraces the philosophy of 'Vasudhaiva Kutumbakam' (the world is one family), S.I.E.S functions as a united community.

The college provides financial assistance and various scholarships to deserving and needy students. SEAT scholarship, Nichal Israni Foundation Scholarship, and Seth Bhojraj Hassomal Charitable Trust scholarship are provided to economically weaker students to support their education. Mental health and academic concerns are also addressed by teacher mentors and counselors. College assists students with learning disability and physical disability to cope with the mainstream challenges.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:	
<p>The college consistently endeavours to adhere to the constitution both in its literal interpretation and its underlying principles. It actively works to cultivate responsible future citizens by instilling a deep appreciation for constitutional values among its students. A 'Voters Registration Drive' was carried out to motivate young people to participate in the democratic process. The curriculum and extracurricular activities focus on reinforcing constitutional principles such as secularism, equality, fundamental rights, and duties. Students are motivated to fulfill their constitutional obligations by collecting and donating items to the underprivileged.</p>	
<p>The college upholds a non-discriminatory policy in admissions and recruitment, ensuring free and equal access for all in accordance with constitutional principles. National pride is nurtured through the observance of key national festivals like Independence Day, Republic Day, Constitution Day, Kargil Vijay Diwas, and Gandhi Jayanti, where homage is paid to national heroes. Additionally, celebrations of National Voters Day, National Youth Day, and Multilingual Day underscore the nation's commitment to democracy and unity in diversity.</p>	
<p>Marking significant occasions such as Independence Day, Republic Day, Swarnim Vijay Diwas, and the birth centenary of great leaders, the college instills a sense of patriotism through activities like Pledge-taking ceremonies and Essay writing during Non-Violence week.</p>	
File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<p><b>7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized</b></p>	<p><b>B. Any 3 of the above</b></p>								
<table border="1"> <thead> <tr> <th data-bbox="86 658 539 716">File Description</th> <th data-bbox="539 658 1445 716">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 716 539 819">Code of Ethics - policy document</td> <td data-bbox="539 716 1445 819" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 819 539 1111">Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims</td> <td data-bbox="539 819 1445 1111" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1111 539 1182">Any other relevant information</td> <td data-bbox="539 1111 1445 1182" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Code of Ethics - policy document	<a href="#">View File</a>	Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>	Any other relevant information	<b>No File Uploaded</b>	
File Description	Documents								
Code of Ethics - policy document	<a href="#">View File</a>								
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>								
Any other relevant information	<b>No File Uploaded</b>								
<p><b>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</b></p>									
<p><b>The college actively promotes cultural inclusivity, embodying the spirit of India through the celebration of diverse days and festivals. The college community comprises individuals from varied cultural backgrounds, contributing to a rich diversity. All festivals representing various cultures across the country are celebrated with equal enthusiasm.</b></p> <p><b>Despite the prolonged period of social distancing measures during the pandemic, the college enthusiastically resumed offline celebrations throughout the year. Programs that emphasized and promoted Indian culture and values took center stage, with an overarching theme of Indianness permeating all activities. The college ensured that these programs were conducted in a traditional manner, preserving the essence of each festival and fostering awareness about their practices and significance.</b></p> <p><b>Significant cultural days such as Guru Purnima, Janmashtami, Raksha Bandhan, Ganesh Chaturthi, Onam, Navratri, Diwali,</b></p>									

Christmas, and Makar Sankranti were among the highlighted events celebrated in the college. Additionally, the college actively participated in observing various other international days, including World Food Day, International Day of Older Persons, Women's Day, Yoga Day, World Humanitarian Day, World Diabetes Day, World Charity Day, and World Music Day.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

[https://siesce.edu.in/igac/best\\_practices.php](https://siesce.edu.in/igac/best_practices.php)

File Description	Documents
Best practices in the Institutional website	<a href="https://siesce.edu.in/igac/best_practices.php">https://siesce.edu.in/igac/best_practices.php</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

We firmly believe that SIES functions as a close-knit family, and the foundation of strong bonds lies in sincere, honest, and committed relationships. The Principal and staff, adopting a student-friendly approach, consistently make themselves available and personally invest in matters concerning student welfare. The hallmark of the college is the accessibility of both academic and administrative staff, embodying an open-door policy for all stakeholders. The Principal and college office actively advocate for students and faculty, engaging with the university and government to ensure swift resolution of issues. Financial

assistance, in the form of scholarships funded by charitable trusts, alumni contributions, and endowments, is extended to deserving and needy students. Additionally, the management awards the SEAT scholarship to commendable students. Encouraging a cooperative and collaborative spirit, students are granted autonomy in planning, organizing, and executing events, with faculty providing support and guidance. This empowerment enables students to cultivate leadership, managerial, entrepreneurial, and team-building skills. The college enriches students' skill sets and employability through a range of add-on courses aimed at skill development and job readiness. The institution's robust cultural and academic ethos creates an environment that fosters feelings of safety, security, and belongingness.

File Description	Documents
Appropriate link in the institutional website	<a href="https://siesce.edu.in/igac/institutional_distinctiveness.php">https://siesce.edu.in/igac/institutional_distinctiveness.php</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

? To facilitate the hybrid mode of examination ? To expand the scope of faculty exchange programme ? To provide access to education through financial aid and scholarships ? To strengthen social outreach activities ? To design curriculum in line with NEP goals ? To enhance entrepreneurship and employability through upskilling ? To strengthen on-the-job training through internship ? To promote Indian Knowledge System and Value Education through the curriculum ? To promote Indian culture through cultural activities ? To increase digital literacy through the curriculum ? To increase awareness on health and wellness among students.