

SOP for Extra Curricular Activities

- Form Various committees (statutory / non- statutory) conduct extra curricular activities.
- Teachers in charge of every committee to appoint / elect student secretary and joint secretary , who assist the them to organize various activities.
- Brief the first year Students about various forums and their activities during orientation. Students make presentations , carry out publicity campaigns time to time.
- Every forum/ committee to organize various activities such as lectures/ seminars by guest speakers, competitions and activities.
- College to organize various festivals such as Fantasies , DISHA – the Career Fair, Finova (by BFM department), Fiontraí (by BBI department), Finatix (by BAF department) , Edit (by BSc IT department) , Buddhi , (by BMS department) .
- These festivals to be managed by students through committees like Finance , Administration , Marketing , Publicity , Public relations , Logistics etc.
- Students to be encouraged to participate in these festivals as well as inter collegiate festivals / competitions organised by other colleges in large numbers.
- Appoint Contingent leaders/ Assistant Contingent leaders to coordinate and ensure maximum participation.
- Teachers in-charge of various extra curricular committees to submit the list of students eligible for 10 grace marks under university ordinance o.229 to the University for approval.
